

# *January 2011 Quarterly Report*

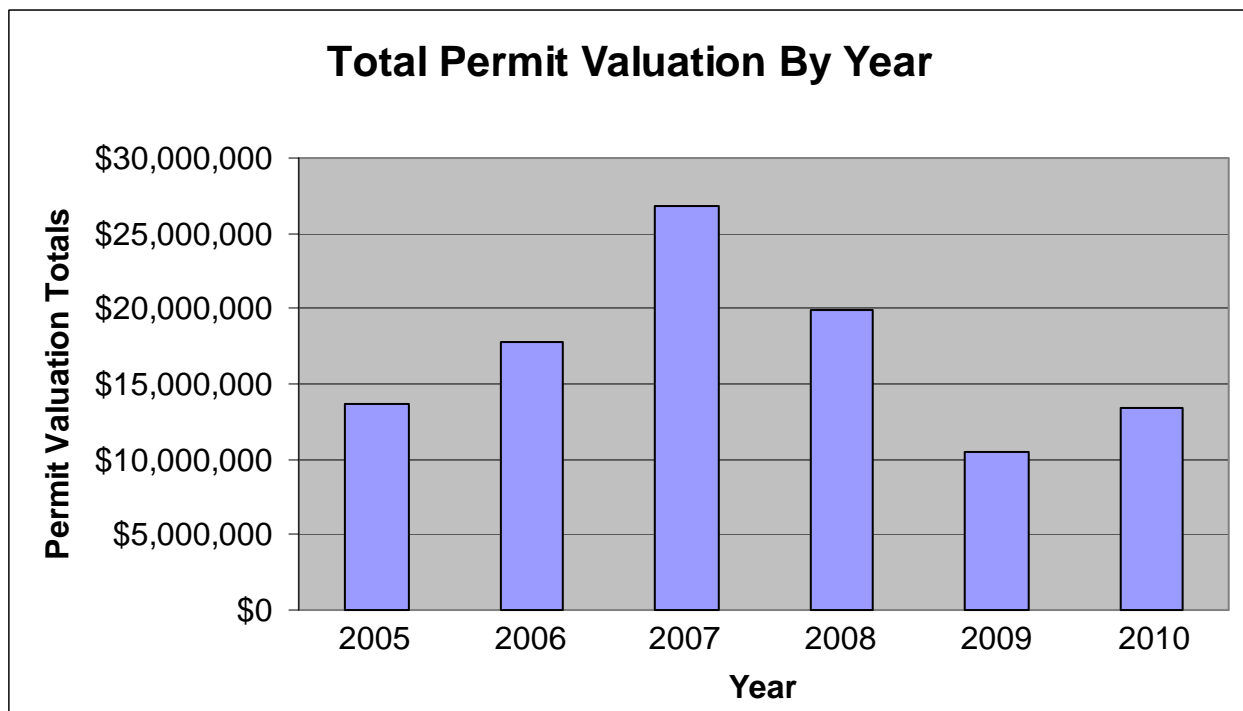
City of Eureka



**Public Works and Building Department**  
**BUILDING DIVISION**

The 2010 calendar year building valuation total of \$13,465,717.00 went up from 2009 calendar year total of \$10,525,540.00. This year's valuation total is primarily due to projects such as the Fisherman's Terminal Building, the Eureka Inn, Old Town Bar & Grill seismic retrofit and tenant improvements to the Veteran's Building.

The 4th quarter valuation for 2010 of \$2,887,936 is up from last years 4th quarter total of \$2,719,297. The Building Division issued 255 permits for the quarter. Staff conducted approximately 711 inspections, 68 plan reviews, and investigated 8 new code enforcement complaints. During the quarter 29 code enforcement cases were resolved.



**Public Works and Building Department**  
**BUILDING DIVISION**

<b>Permit Type Totals</b>			
	No. of Permits	Valuation	Fees
Commercial	0	\$0.00	\$0.00
Demolition	0	\$0.00	\$0.00
Duplex	0	\$0.00	\$0.00
Electrical	33	\$7,900.00	\$3,511.00
Fire Alarm	0	\$0.00	\$0.00
Fire Sprinkler	3	\$69,866.00	\$3,060.00
Grading	1	\$0.00	\$113.00
Improvement Commercial	45	\$1,565,856.00	\$39,848.00
Improvement Residential	71	\$358,831.00	\$15,801.00
Mechanical	33	\$4,275.00	\$2,898.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	30	\$0.00	\$2,429.00
Residential Addition	2	\$11,825.00	\$623.00
Reroof Commercial	11	\$144,071.00	\$2,793.00
Reroof Residential	22	\$171,251.00	\$4,243.00
SFD	2	\$535,259.00	\$8,698.00
Signs	2	\$18,800.00	\$1,062.00

<b>Quarter Summary</b>					
	October	November	December	Quarter Totals	Last Years Totals
Permits ISSUED	100	65	90	255	232
Permits FINALED	68	75	68	211	207
Valuation	\$1,621,961.00	\$745,889.00	\$520,086.00	\$2,887,936.00	\$2,719,297.00
Inspections Performed	242	249	220	711	665
Plan Reviews	23	23	22	68	68

Code Enforcement					
	October	November	December	Totals	Last Year Totals
Complaints OPENED	4	0	4	8	38
Complaints CLOSED	5	2	22	29	40
Investigation Fees	\$2,093.00	\$429.00	\$244.00	\$2,766.00	\$7,123.00

### **Vacant and/or Boarded Buildings**

**Vacant and/or boarded building monitoring inspections were conducted in early January in conformance with Eureka Municipal Code § 150.095. Twenty one (21) buildings/properties were inspected. Ten (10) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Five (5) owners obtained permits for repairs and those properties are exempt from this quarters monitoring fee. Four (4) properties were added to the list this quarter as a result of the inspections and two (2) properties were removed from the list.**



1016 G Street  
Monitoring Fee Assessed



3015 I Street  
Monitoring Fee Assessed



1424 Pine Street  
Monitoring Fee Assessed



915 Del Norte Street  
Monitoring Fee Assessed



1432 Sunny Avenue  
Monitoring Fee Assessed



91 Commercial Street  
Monitoring Fee Assessed





435 O Street  
Monitoring Fee Assessed



716 8<sup>th</sup> Street  
Monitoring Fee Assessed



2325 2<sup>nd</sup> Street  
Monitoring Fee Assessed



2442 K Street  
Notice of Inclusion



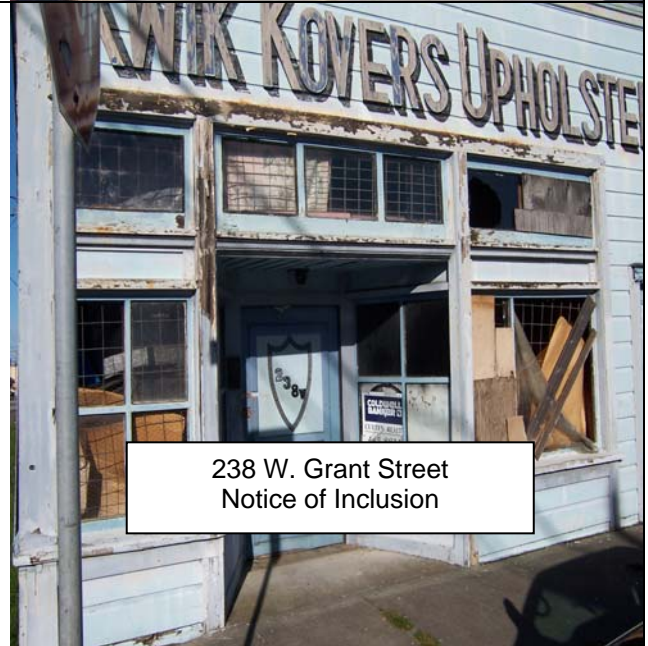
1439 Myrtle Avenue  
Notice of Inclusion



2124 E Street  
Notice of Inclusion



1800 Broadway  
Monitoring Fee Assessed



238 W. Grant Street  
Notice of Inclusion

### COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1820 3 <sup>rd</sup> Street	Steve Strombeck	Fire Sprinkler System	\$22,966.00
120 7 <sup>th</sup> Street	Donald Murrish	ADA Restrooms	\$35,000.00
325 2 <sup>nd</sup> Street	Healy, LLC	Seismic Retrofit	\$100,000.00
121 4 <sup>th</sup> Street	Vietnam Veterans	Tenant Improvement – Add Elevator	\$445,471.00
1059 W. Hawthorne Street	Humboldt Waste Management	Office Addition	\$65,800.00
3300 Broadway	Bayshore Mall	Tenant Build Out “Master Cuts”	\$129,000.00
2240 Fairfield Street	Marcus Schaible	Fire Damage Repair	\$142,000.00
1122 Broadway	George Sousa	Façade Alterations	\$125,000.00
2912 E Street	Buckley Real Estate	Tenant Improvement – Dog Bakery	\$40,000.00
2916 Central Avenue	L & H Properties	Interior Remodel	\$50,000.00

### RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1035 11 <sup>th</sup> Street	Robert Fasic	Interior Remodel	\$15,000.00
1207 Madrone Avenue	Gary Michaud	Addition	\$57,092.00
1431 Sonoma Street	John Harris	Replacing 15 windows & 1 patio door	\$11,625.00
1225 Myrtle Avenue	Carl Vanderzanden	Revert 4-Plex into SFR	\$12,000.00
2904 Williams Street	Donna Wildearth	Tenant Improvements	\$27,647.00
1254 Bay Street	William Condon	Interior Remodel	\$40,000.00
2702 J Street	Scott McIntyre	Rehab Per Scope of Work	\$13,290.00
3580 M Street	Herbert Tanenhaus	Re-Roof	\$24,200.00
3535 H Street	Melvin Powell	New SFR w/ attached garage	\$217,084.00
1531 Claire Court	Kevin McKenny	New SFR w/ attached garage	\$318,175.00



# *City of Eureka*

## COMMUNITY DEVELOPMENT DEPARTMENT

### *The Department*

The Community Development Department is responsible for administering, implementing and enforcing the goals and policies of the City of Eureka's adopted General Plan, its zoning regulations, as well as other local, state, and federal land use and environmental regulations.

The Department has five divisions which are described on the following pages:

- ◊ Administrative
- ◊ Current Planning
- ◊ Long Range Planning
- ◊ Environmental Planning
- ◊ Enforcement



### *Mission & Goal*

Our mission is to administer and implement the goals and policies of the City Council within the framework of the adopted General Plan. We strive to promote and encourage comment, understanding, and public interest in the planning process; and to explain the many and varied rules, regulations, policies and procedures in a courteous, knowledgeable and professional manner.

Our goal is to continue to provide exceptional public service even in the face of severe budget constraints.

Community Development  
City Hall, Third Floor  
531 "K" Street  
Eureka, CA 95501  
(707) 441-4160  
[www.ci.eureka.ca.gov](http://www.ci.eureka.ca.gov)   [planning@ci.eureka.ca.gov](mailto:planning@ci.eureka.ca.gov)

### *Staff and Contact Information*

**Sidnie L. Olson, AICP**  
Director  
[solson@ci.eureka.ca.gov](mailto:solson@ci.eureka.ca.gov)  
(707) 441-4265

**Robert S. Wall, AICP**  
Long Range Planner  
[rwall@ci.eureka.ca.gov](mailto:rwall@ci.eureka.ca.gov)  
(707) 441-4163

**Lisa D. Shikany**  
Environmental Planner  
[lshikany@ci.eureka.ca.gov](mailto:lshikany@ci.eureka.ca.gov)  
(707) 268-5265

**Kristen M. Goetz**  
Assistant Planner  
[kgoetz@ci.eureka.ca.gov](mailto:kgoetz@ci.eureka.ca.gov)  
(707) 441-4166

**Kim Oswald**  
Temporary Part-time Administrative Assistant  
[planning@ci.eureka.ca.gov](mailto:planning@ci.eureka.ca.gov)  
(707) 441-4160

# Community Development Department

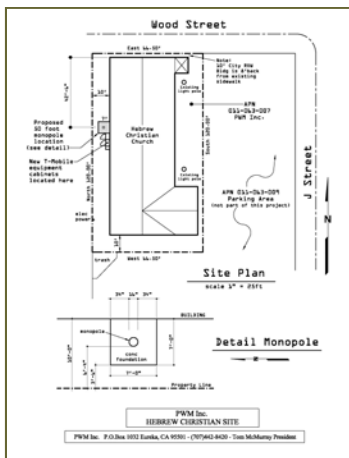
## Administrative Division

The Administrative Division provides guidance and leadership for, and plans, coordinates, supports and monitors the activities of the Community Development Department. The Administrative Division provides staff support to boards, commissions, the City Manager and the City Council.

The Administrative Division also provides the administrative support for the entire Community Development Department.



## Current Planning Division



The Current Planning Division administers and implements the goals and policies of the General Plan and enforces local, state, and federal zoning and land use regulations including, but not limited to, the Coastal Act, Subdivision Map Act, and CEQA.

The Current Planning Division reviews all building plan submittals for conformance with zoning and land use regulations, and reviews all business licenses for compliance with zoning regulations.

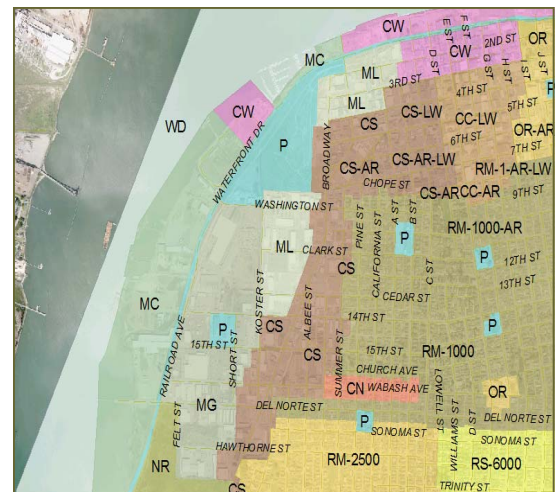
The Current Planning Division provides information services to the public and other city Departments; meets with property owners and applicants to discuss development proposals; conducts Development Coordination Committee meetings; processes all development applications; provides staff support to the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees; and, nearly all other day-to-day planning related tasks and duties.

## Long Range Planning Division

The Long Range Planning Division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing Element review and updates; grant preparation and support; administration for Long Range City Planning; and, annexations and other City reorganization efforts through LAFCO.

In addition, the Long Range Division is responsible for flood plain management, special land use surveys, studies and reports supporting land use decisions as required.

The Long Range Planning Division also processes City projects such as the Elk River Trail and the Coastal Trail. This Division is involved in the county wide regional Blueprint Planning project.



## *Community Development Department*

---

### *Environmental Planning Division*



The Environmental Planning Division supports the Community Development Department and other City Departments through planning, implementation, management, and monitoring of a variety of complex projects, programs, and activities.

The Environmental Planning Division assists other City Departments in implementing City sponsored projects by determining, advising on, and/or completing: necessary environmental review (CEQA/NEPA); project design elements and mitigation to minimize environmental impacts and facilitate permitting; project permitting; and, mitigation compliance monitoring. The Division regularly assists City Departments with environmental and regulatory issues related to day to day City activities and programs. The Environmental Planning Division manages City environmental projects, which includes applying for and managing grants. The Environmental Planning Division also processes permits for private development projects.

---

### *Enforcement Division*

The Enforcement Division implements the goals and policies of the General Plan through the enforcement of local Zoning , Land Use, Coastal Zone and Subdivision ordinances. The primary goal of the Enforcement Division is voluntary compliance.

The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of violations in accordance with City policies, procedures and ordinances, and state law.

The division coordinates with other City, local, state and federal regulators on enforcement actions that cross over jurisdictional boundaries.

The Enforcement Division compiles and maintains data and information for all citizen and agency filed complaints, ongoing compliance investigations, abatement proceedings, and violation compliance.





# Community Development Department

---

## Why Plan?

Planning is a proactive process that establishes goals and policies for directing and managing future growth and development within the City. Planning addresses fundamental issues such as the location of growth, housing needs, and environmental protection. Additionally, planning helps determine future demand for services, such as sewer, water, roads, and fire protection.

### *In addition, planning...*

#### ***Saves Money.***

Good planning can save on infrastructure and essential service costs, and reduce permit processing time.

#### ***Connects People to the Community.***

Planning ensures that elements such as architecture, aesthetics, open space, and recreational opportunities are incorporated into projects to connect people to their community and establish a sense of place.

#### ***Sets Expectations.***

Planning establishes the ground rules for development. The adopted General Plan, for example, sends a clear signal that accepted standards and procedures apply to community development. This will not eliminate

conflicts entirely, but at least sets expectations that can help minimize conflict.

#### ***Improves Economic Development and Quality of Life.***

Economic development and quality of life issues go hand in hand because businesses want to locate in communities where their employees want to live. Planning outlines alternatives and choices so that the community can promote employment and economic well-being.

#### ***Provides a Forum for Reaching Consensus.***

Planning processes, such as the development of the General Plan, provide a forum for seeking community consensus. Planning efforts involve broad

and diverse segments of the community to assure that the resulting plan fully addresses community needs. This will provide the public with a sense of ownership over the adopted Plan.

#### ***Protects Property Values.***

Property values are enhanced when a community plans for parks, trails, playgrounds, transit, and other amenities. Planning also protects property and property values by separating incompatible land uses.

#### ***Reduces Environmental Damage and Conserves Resources.***

Planning helps identify important natural and cultural resources and can channel development in a way that protects or enhances these resources.

---

## The Police Power

The legal basis for all planning and land use regulation is the “police power.” This power emanates from the Tenth Amendment to the United States Constitution and entitles states to take actions to protect the public’s health, safety, and welfare. In turn, the California Constitution grants the same power to cities and counties, but limits the grant to the extent that local regulations may not conflict with state law. The police power is “elastic,” meaning that it can expand to meet the changing conditions of society. Thus, actions that might not have been thought of as part of the general welfare a century ago can fall within its purview today. Zoning and other forms of land use regulation are within the broad scope of the police power, and Courts have found that a wide variety of local concerns fall within the police power, including socio-economic balance, aesthetic values, residential character, and growth management.

## Charter Cities

Charter cities, like Eureka, have been incorporated under their own laws rather than state laws. Charter cities have “local constitutions”—called charters—that describe the organization and fundamental policies of the city. The state constitution grants charter cities authority over “municipal affairs” even when they conflict with state law. For example, charter cities are exempt from the requirement that zoning be consistent with the general plan unless the charter city requires such consistency by its own charter or ordinance (Eureka does not). Notwithstanding, there are certain state laws, such as the Coastal Act, where even Charter Cities must make general plan/zoning consistency findings.



# Community Development Department

---

## The General Plan

The General Plan is the City's blueprint for future development. It describes our development goals and policies and it is the foundation for land use decisions made by the City Council, Planning Commission, Historic Preservation Commission, and Design Review Committee. The General Plan consists of two parts: The first is the written text describing the community's goals, objectives, and policies for development; the second part includes the General Plan map and diagrams illustrating the generalized distribution of land uses, the road system, environmental hazard areas, the open space system, and other policy statements that can be illustrated. The maps and diagrams work together with the written portions of the Plan to establish a clear view of the City's future. The General Plan contains seven mandatory elements addressing a set of basic planning issues. These elements are: Land Use and Community Design; Housing; Transportation; Public Facilities and Services; Recreational and Cultural Resources; Natural Resources; and, Health and Safety. The General Plan also contains an op-

tional element for Historic Preservation. Within each of the elements are goals (abstract and general expressions of community values), objectives (specific intermediate steps in attaining a goal), policies (specific statements that guide decision making), and implementation programs (descriptions of how the goals, objectives, and policies are to be put into action).

Each of the General Plan's seven required elements can be amended only four times per calendar year. More than one change may be considered at each of these four opportunities. Optional elements can be amended at any time. The Planning Commission and the City Council must each hold at least one public hearing prior to approving or amending the Plan. The Commission holds its hearing first and makes specific recommendations to the Council. The Council will take final action on the amendment at their hearing. If the Council makes substantial changes to any Planning Commission recommendations, those items must be sent back to the Commission for further study and recommendations before a final decision is made.

### General Plan Vs. Zoning Regulations

*The General Plan and zoning are not the same. The General Plan is a set of long-term goals and policies that the City uses to guide development decisions. Although the Plan establishes standards for the location and density of land uses, it does not directly regulate land use. Zoning, on the other hand, is regulatory. Under the zoning ordinance, development must comply with specific, enforceable standards such as minimum lot size, maximum building height, minimum building setback, and a list of allowable uses. Zoning is applied lot-by-lot, whereas the General Plan has a community-wide perspective.*

## Zoning

Zoning regulations are adopted by the City Council by ordinance and carry the weight of local law. The zoning regulations describe the numerous zone classifications, and the development standards for each zone district. Each of the zone districts identifies permitted and conditionally permitted uses, and sets standards such as minimum lot size, maximum building height, minimum parking and interior landscaping, maximum lot coverage, and minimum yards. The distribution of zoning districts is based on the pattern of land uses established by the adopted General Plan and is illustrated on the zoning map. Land may be put only to those uses permitted by the zoning designation assigned to it.

The zoning regulations list permitted uses that are allowed "by right" for each zone and those uses that are conditionally permitted. The term "by right" does not mean that the zoning regulations confer a universal right to develop a particular use; it just means that the permit is not subject to discretionary review. Conditionally permitted uses are only allowed upon approval of a conditional use permit after a public hearing. A conditional use permit may impose special development requirements to insure that the use will not be detrimental to its surroundings. Requirements might include, for example, additional landscaping, sound-proofing, limited hours of operation, additional parking, or road improvements.

## Community Development Department

---

### ***Planning Commission***

The Planning Commission holds hearings and takes action on planning and zoning matters, such as conditional use permits and variances. They also consider and recommend to the Council the adoption or amendment of the General Plan, or the adoption or amendment of the zoning regulations. The Planning Commission advises and recommends to the Council on the acquisition, use or disposition of city-owned real property, and they review the annual Capital Improvement Plan for conformance with the adopted General Plan. There are five members of the City of Eureka Planning Commission who are appointed for a term of four years; there are no term limits. The Planning Commission meets the second Monday of each month.

### ***Historic Preservation Commission***

The Historic Preservation Commission works with property owners to minimize impacts to historic properties or districts, particularly those properties or districts listed on the "Local Register of Historic Places" (LRHP). The Historic Preservation Commission has review and approval authority for certain types of development (e.g., exterior building modifications, demolition) on property listed in the LRHP. The Historic Preservation Commission's decisions are appealable to the City Council. There are seven members of the City of Eureka Historic Preservation Commission who are appointed for a term of four years; there are no term limits. The Historic Preservation Commission meets the first Wednesday of each month.

### ***Design Review Committee***

The Design Review Committee reviews projects to ensure that they meet community aesthetic standards. The ugly, the inharmonious, the monotonous, and the hazardous shall be barred, but originality in site planning shall not be suppressed. There are five members of the City of Eureka Design Review Committee who are appointed for a term of four years; there are no term limits. The Design Review Committee meets the second and fourth Wednesday of each month.

### ***Ministerial Vs. Discretionary***

*A ministerial permit is not subject to discretion. Rather, the approval of a ministerial permit is automatic if it meets certain predetermined requirements. Ministerial projects are not subject to the California Environmental Quality Act (CEQA). Examples of ministerial permits include building permits and design review. A discretionary permit is subject to the evaluation, judgment, and approval or denial of the City Council, Planning Commission, or Historic Preservation Commission. Examples of discretionary permits are conditional use permits, subdivisions, variances and coastal development permits. A discretionary permit requires a noticed public hearing and is subject to review under the California Environmental Quality Act (CEQA).*



### ***Public Involvement***

Members of the public can be involved in planning in a variety of ways. They can vote for local government officials who support their vision of the community; contact City officials about planning issues; participate in a neighborhood group; learn from and educate others in the community about planning issues; and participate in government sponsored planning meetings, focus groups, and public hearings. Many local planning issues require public input before the issue can be decided upon by the City Council, the Planning Commission, Historic Preservation Commission or Design Review Committee. A public hearing is open to everyone, and offers the opportunity for the public to provide comment on the issue.

# Community Development Department

---

## ***Permit Streamlining Act***

The Permit Streamlining Act is a state law that sets time limits for governmental action on some types of private development. Failure to act within those time limits can mean automatic approval of a project under certain circumstances. The Permit Streamlining Act applies to discretionary projects which are adjudicative in nature. An adjudicative decision applies existing policies and regulations to a particular situation. Use permits, subdivisions, and variances are all adjudicative actions subject to the Permit Streamlining Act. The Permit Streamlining Act does not apply to projects which are legislative in nature such as the adoption or amendment of a general plan or a zoning ordinance. A project may be automatically approved under the Permit Streamlining Act if the City fails to make a decision within the time limits specified in the Permit Streamlining Act and if the developer takes certain actions to provide public notice.

---

## ***Conditional Use Permit***

A Conditional Use Permit allows the City to consider special uses which may be essential or desirable to a particular neighborhood or area, but which are not allowed as a matter of right within a zoning district. A Conditional Use Permit is decided upon by the Planning Commission through a public hearing process. A Conditional Use Permit can provide flexibility within a zoning ordinance.

## ***Subdivision***

In general, land cannot be subdivided in California without local government approval. Dividing land for sale, lease or financing is regulated by City subdivision ordinances based on the state Subdivision Map Act. The adopted General Plan and the zoning, subdivision, and other ordinances govern the design of the subdivision, the size of its lots, and the types of improvements that will be required.



## ***Variance***

A Variance is a limited waiver of development standards for a use that is already permitted within a zone. There are no “use” Variances; a Variance cannot be used to allow a land use that is not otherwise permitted in a zone. Variances should only be granted in those situations where the peculiar physical characteristics of a site, including size, shape, topography, location or surroundings, make it difficult or impossible to develop the site under the adopted development standards. A Variance is granted in order to bring the disadvantaged property up to the level of use enjoyed by properties in the same zone. For instance, where the steep rear portion of a residential lot makes the site otherwise undevelopable, a Variance might be approved to reduce the front yard setback and thereby create sufficient room for a home on the lot. There is no basis for granting a Variance if the circumstances of the project site cannot be distinguished from those on surrounding lots. For example, all things being equal, in a subdivision where lots are uniformly 40 feet wide, there is no basis for granting a side-yard setback variance for one lot when all the other lots have been developed in compliance with the required side yard setbacks; granting such a Variance would be a grant of special privilege. Economic hardship alone is not sufficient justification for approval of a Variance.

## ***Building Codes Vs. Zoning Regulations***

*It is easy to confuse building codes with zoning regulations, but they are not the same thing. Building codes are established at the state level and are incorporated into local codes to set structural safety requirements. They regulate details of construction, including use of materials; and electrical, plumbing, and heating specifications. Zoning ordinances, on the other hand, regulate the compatibility of neighboring land uses in terms of use, intensity, location, height and/or mass, and a number of other factors. Unlike the flexibility which the City enjoys in adopting zoning requirements, local discretion with respect to building codes is limited.*

## *Community Development Department*

---

### *California Environmental Quality Act (CEQA)*

The purpose of CEQA is to disclose the potential impacts of a project, suggest methods to minimize those impacts, and discuss project alternatives so that the public and the decision-makers have a full understanding of the environmental consequences should a project be approved. Environmental documents prepared pursuant to CEQA are objective and informational and neither recommend approval or denial of a project.

Analyzing a project's potential environmental impacts is a multi-step process. First it must be determined whether the project is even subject to review under CEQA. Projects which require only ministerial permits, such as a building permit, are not subject to CEQA review. Once it is determined that a project is subject to CEQA, the project is evaluated to determine if it fits within specific classes of development that are exempt from further CEQA review. If a project is not exempt, an "Initial Study" is prepared to assess the potential adverse environmental impacts of the project. If the project will not result in any significant impacts on the environment, or if significant impacts of the project can be reduced below a threshold of significance by the adoption of mitigation measures, a Negative Declaration or Mitigated Negative Declaration is prepared. If the Initial Study identifies potentially significant environmental impacts that may remain significant even after adoption of feasible mitigation, then an Environmental Impact Report (EIR) must be prepared before the project can be approved.

---

### *Coastal Act*



The mission of the Coastal Act is to protect, conserve, restore, and enhance environmental and human-based resources of the California coast and ocean for environmentally sustainable and prudent use by current and future generations. The Coastal Act includes specific policies that address issues such as shoreline public access and recreation, lower cost visitor accommodations, terrestrial and marine habitat protection, visual resources, landform alteration, agricultural lands, commercial fisheries, industrial uses, water quality, offshore oil and gas development, transportation, development design, power plants, ports, and public works. The policies of the Coastal Act constitute the statutory standards applied to planning and regulatory decisions made by the Coastal Commission and by the City of Eureka.

The extent of the coastal zone varies but is generally the area west of Broadway, north of Third Street and east of Myrtle Avenue. In the coastal zone there are three geographic areas of jurisdiction/authority for issuing the coastal development permit:

- (1) Where the state has retained jurisdiction - these lands include tidelands and public trust lands and in these areas, the State Coastal Commission has sole authority for deciding on coastal development permits. The Commission's jurisdiction does not extend to other land use permits, such as conditional use permit, subdivisions, variances, etc.
- (2) Where the city has primary jurisdiction - in this area, the City has the authority to issue coastal development permits, but the City's decision may be appealed to the California Coastal Commission.
- (3) Where the city has full jurisdiction - in this area, the City has full authority to issue coastal development permits, and the City's decision is not appealable to the California Coastal Commission.

There are also mapped areas within the City where certain classes of development (e.g., principally permitted development and lot line adjustments) are Categorically Excluded from the requirement of obtaining a coastal development permit.

The City's Coastal Zoning Regulations currently specify that the Director of Community Development and the City Council have the authority to issue coastal development permits. Presently, the Planning Commission does not have such authority.



# Community Development Department

---

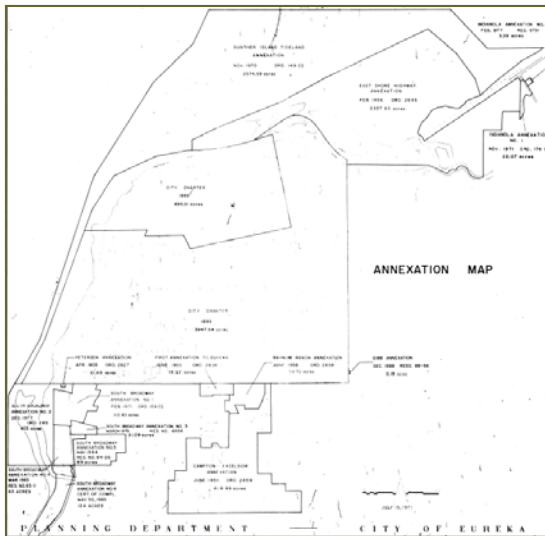
## Spheres Of Influence

Every county (except San Francisco) has a Local Agency Formation Commission, commonly called a “LAFCO.” LAFCO oversees the formation, dissolution, and boundary changes of all cities and special districts within the county. LAFCOs are charged with encouraging well-ordered urban development patterns, discouraging urban sprawl, and preserving open space and prime agricultural lands. The City must seek LAFCO approval before we can annex territory into our boundaries.

Most LAFCOs have seven members: two from the county board of supervisors; two from the city councils within the county; two from the legislative bodies of special districts within the county; and one member of the public selected by the other six members. Local officials serving on a LAFCO board must take a broad regional perspective and represent the interests of the general public when making decisions, not just the interests of their own agencies.

LAFCO designates a sphere of influence for the City of Eureka and updates that sphere at least once every five years. The City cannot establish its own sphere of influence; LAFCO has sole responsibility for doing this. However, the City may request that LAFCO amend our sphere. Our sphere of influence is a mapped area that represents the probable future boundaries (territory identified for future annexation) and service area of the City. Bringing territory into the City’s sphere of influence may be considered a precursor to annexation and could be controversial. LAFCO’s determination to extend our sphere of influence usually depends on whether the extension reflects the logical development of the region. LAFCO will also consider the extent to which an extension would threaten agricultural and open space lands and require additional or improved public facilities. Annexation cannot occur unless the area proposed to be annexed is within our adopted sphere of influence.

---



## Annexations

Annexations are initiated by resolution (from the City) or by a petition signed by five percent of the resident voters in the area to be annexed (or five percent of the landowners who own at least five percent of the assessed value of the land to be annexed). If annexation is initiated by a resolution from the City, the resolution must be accompanied by a plan for providing services within the affected territory. At a minimum, the plan must discuss the feasibility, level, and range of services (such as roads, law enforcement, fire protection, sewer, and water) to be extended and how they will be financed.

When LAFCO receives an annexation request either by resolution or petition, it will convene a hearing to determine the merits of the annexation proposal. LAFCO will deny, approve or conditionally approve annexation proposals based on its policies and state law. LAFCO members tentatively approve requests for annexation hearings, and, if necessary, an election. Annexations which have been

passed by a vote of the inhabitants or which have not been defeated by protest (in those instances where no election was required) must be certified by LAFCO and meet all its conditions before they become final. LAFCO, not the City, has final responsibility for the annexation process.

Annexation can have a significant financial effect on the City. For example, annexation of residential property would not be expected to result in substantial increases in property tax revenue, but would require substantial expenditures in the form of City services such as police and fire protection, water and sewer services, and maintenance of roads.

# Community Development Department

## But, is it a Good Project?

Each project deserves review and analysis on a “case-by-case” basis; what may be appropriate for one project may be completely wrong for another project, or another location. Generally, however, the more “yes” answers to the questions in this list, the better the project.

### General

- Does the project further the goals of the general plan?
- Do buildings interact with the street?
- Are there community spaces to serve as social and design focal points?
- Does the project contribute to the development of complete, integrated neighborhoods?
- Does the project add to a mix of uses in the neighborhood?
- Does the project contribute to the efficient use of existing infrastructure?

### Layout

- Are buildings laid out sensibly?
- Is the site balanced, i.e. not too much paving and building with too little landscaping?
- Are buildings sited to consider shadows, climate, noise, and safety?
- Does the project protect the privacy and views of neighboring properties?
- Are loading areas and trash receptacles visible from public ways incorporated into the architecture?

### Buildings & Architecture

- Are the scale and mass of new structures compatible with surrounding structures?
- Does the scale of new buildings relate to the street?
- Are the proposed facades varied and interesting?
- Are the proposed construction materials high-quality, long lasting materials like tile, stone, stucco, or wood?
- Does the roof design conceal roof-mounted equipment?

### Pedestrian Scale

- Is the site and building design comfortable and convenient for pedestrians?
- Are the main pedestrian entries clearly defined?
- Is there variety and detail from the pedestrian perspective?

### Housing (If Applicable)

- Are there a variety of housing types, densities, prices, and rents?
- If the project includes higher-density units, are they organized around usable common space?

### Parking

- Are adequate off-street parking spaces provided?
- Are parking areas sited in the rear to minimize visual impacts?

### Loading

- Does the plan provide adequate maneuvering, loading, and drop-off areas?
- Do the location of loading areas assure ease of delivery service with minimal conflicts with customers and adjacent properties?

### Circulation

- Does the project promote alternative transportation?
- Are transit stops accessible from the site?
- Are vehicular entry and exit points safe with good sight distances?
- Are the number of driveways onto adjacent streets minimized?
- Does the on-site circulation system make sense?

### Landscaping

- Does the landscape plan complement the architecture?
- Are planters large enough for their intended use and plant material?
- Are elements like landscaping, pavers, stamped concrete, benches, lighting, and fountains incorporated?
- Are significant or heritage trees preserved?
- Is irrigation proposed?

### Lighting

- Are night-lights aesthetically pleasing, compatible, and appropriately located?
- Are walkways properly lit for safety?
- Does the project include special lighting of signs, buildings, and landscape?
- Are proposed lights shielded and directed so they do not shine onto adjacent property?

### Signage

- Do business and project signs complement the architecture?
- Are signs in proper scale to the site and buildings?
- Are the location of signs convenient and easily readable?
- Are the number of signs appropriate?

### Conservation and Energy

- Does the project use Low Impact Design (LID)?
- Is the selection of materials based on recyclability and durability?
- Is the building oriented to maximize natural heating, cooling, and lighting?
- Have the potential shading effects on adjacent properties been considered?
- Do buildings follow the natural contours of the land?

### What is Smart Growth?

*Smart Growth is development that serves the economy, the community, and the environment. It changes the terms of the development debate away from the traditional growth/no growth question to “how and where should new development be accommodated.” Smart Growth answers these questions by simultaneously achieving:*

❖ *Healthy communities that provide families with a clean environment. Smart growth balances development and environmental protection – accommodating growth while preserving open space and critical habitat, reusing land, and protecting water supplies and air quality.*

❖ *Economic development and jobs that create business opportunities and improve local tax base; that provide neighborhood services and amenities; and that create economically competitive communities.*

❖ *Strong neighborhoods which provide a range of housing options giving people the opportunity to choose housing that best suits them. It maintains and enhances the value of existing neighborhoods and creates a sense of community.*

❖ *Transportation choices that give people the option to walk, ride a bike, take transit, or drive.*

# Memo



To: David Tyson, City Manager  
From: Garr Nielsen, Chief of Police  
Date: January 15, 2011  
Re: Oct Nov Dec 2010 Quarterly Report

---

## Chief's Message

EPD completed 2010 with the same momentum that has characterized the organization throughout the year. As you can see in the following pages, the Police Department has continued to look forward, focused on providing an environment in which the residents of our community feel safe from crime and the fear of crime. Despite the uncertainty of the economic health of the City and facing significant potential service cuts, the police department handled more calls for service, made more arrests, cleared more cases, and continued to implement innovative strategies to increase our level of service. It is a testament to the level of dedication of our personnel when we compare the tangible results over the course of the year with the reduction in discretionary time and resources.

The passage of Measure O not only reaffirms the priority of public safety by the voters in Eureka, but also carries a responsibility and expectation that we continue to demonstrate the high level of service that characterizes this organization. The reallocation of frozen positions will enable us to reorganize and focus our efforts more intensely on problem solving and addressing the public safety needs of the community. We have a number of innovative and proactive proposals to present to the City Council during their strategic planning sessions.

During this quarter we partnered with Humboldt County to address the ongoing and persistent problems at the Serenity Inn which is partially supported by City Redevelopment funds. Our POP team and the County were most influential in exploring strategies for the ongoing issue of drug abuse within the facility and the nuisance caused by both residents and visitors. Like many other problem properties it remains a work in progress but an example of our collaborative efforts with our community partners.

A number of our officers were recognized by the California Highway Patrol for their efforts in recovering stolen vehicles, again leading all local police agencies. Particularly noteworthy was the recognition that Officer Pam Wilcox received from the Crisis Intervention Team and NAMI for her work with the mentally ill in our community. Officer Wilcox exemplifies all that is positive in progressive law enforcement. She is able to work with individuals in a manner which demonstrates her humanity and compassion, yet she is also tactically sound and not gullible and naïve relative to the real dangers which our officers face. Because of her dynamic talents she has been selected to represent Law Enforcement in coordinating future Crisis Intervention Training sessions. EPD has sent a larger percentage of our personnel through the training than any other agency in the county and remains committed to training all of our personnel. For those who doubt that police work can be civilized and sophisticated only need to observe Officer Wilcox and the results she achieves. We also see this every day in the manner in which so many more of our officers are comporting themselves in dealing with people. And one need only spend a few minutes in dispatch to see this philosophy truly exemplified, and our professional staff as a whole reflect a professional department which is emblematic of providing service at the highest possible level. If nothing else is accomplished during my tenure it is my goal to have EPD recognized as service providers who recognize that sometimes

our clients are extraordinarily challenging, but we do owe them an opportunity to be treated with dignity and respect. And even though not regarded as traditional police work, these people have been made our responsibility through a breakdown in the social service system.

This quarter saw the retirement of Sergeant Quigley, who was an icon at EPD, an exceptional sergeant, and one of those who figured out long ago that being smart trumps physical confrontation in almost every instance. He was a mentor to our young officers, a source of sage advice to me and I am hopeful that he will return part time as our Old Town Officer, a position he held and excelled in for a number of years. All of us can learn from him about being smart cops.

The loss of Sergeant Quigley was bittersweet, but afforded us the opportunity to promote two new sergeants, and a commitment by Sergeant Quigley to return and work part time in Old Town. Officers Adam Laird and Brian Stephens were promoted the first of the year and represent the future leaders of EPD. Both have distinguished themselves as officers and I fully expect they will make excellent supervisors. We are working closely with Personnel to fill our police officer, dispatch, PSO, and support services vacancies. As we fill these critical vacancies it enables us to direct resources more appropriately, so that rather than crisis management we are doing strategic management which is much more effective and inclusive. As has been so dramatically demonstrated by the POP team when we are able to address problems more holistically we have a much better chance of long term positive results. I am currently working with several entities to more effectively address the homeless situation, and while I have no illusions that we will solve the problems I am hopeful that we can make some progress.

It is also my intent to greatly expand our neighborhood watch program this year and will be looking for coordinators to manage those programs which have been proven to be highly successful where we remain engaged and enthusiastic.

We also added a Narcotics Detection Dog through the fund raising efforts of Ginger Campbell who was assisted by Jack Hopkins and Lynda Pozell we raised enough money to purchase and train a dog which was subsequently assigned to Officer Wilson. So, when you see small black female Labrador, her name is Maggie and please make her feel welcome. She will be a tremendous asset to POP in being regularly available to assist in locating narcotics which often take hours of tedious searching by officers.

Our DVRT ride along program continues to prove to be a resounding success in providing timely service to victims of domestic violence and ensuring that they and their children are given safe alternatives so as not to feel trapped in an environment from which they cannot escape. We intend to expand the program and continue to work more closely with the District Attorney in presenting prosecutable cases.

I was also privileged as a director of California Chiefs to attend the inauguration for the new Attorney General for California who assured me that she would make an effort to focus on assisting the rural counties in California, aggressively pursuing violent crimes, crimes against the elderly, and gangs. I am hopeful that in spite of the severe economic woes in the state, we will be well represented by the new Attorney General who has been very engaged in a cooperative relationship with local law enforcement. She has asked me to participate on her transition team as a member of the Policing Smart on Crime Work Group along with the Chiefs of Oakland, San Diego, East Palo Alto, and the District Attorney and former San Francisco Chief of Police.

As we look forward to 2011 we hope to be involved in strategic planning with the City Council and will recommend working aggressively to fill our current vacancies, suggest the formation of a Cadet Program, an aggressive effort to recruit a greater number and more active neighborhood watch programs, a closer partnership with the Homeless Court, additional resources devoted to POP and targeted enforcement of drug and gang activities.

However, with the severe reductions in the state correctional system, we will also be facing greater challenges with more unsupervised offenders in our community and fewer sanctions available to hold them accountable. Cal Chiefs is working closely with CDCR to craft some sort of compromise which will have the least negative impact upon local communities, but there will undoubtedly be more pressure placed upon local law enforcement and fewer options.



Ironically, one of the most difficult challenges facing EPD is our staffing levels. As of this writing we have five vacant police positions and three vacant dispatch positions. This is in addition to the three officers who are serving in Afghanistan. We are planning to focus on aggressively recruiting, particularly in the local area in the upcoming months with a goal of continuing to hire the top law enforcement candidates which who will embody the philosophy to which we have committed.

## Patrol & Police Services

Between October 1 and December 31, 2010, Eureka Police Officers responded to 9,741 calls for service and conducted approximately 6,964 self-initiated enforcement actions resulting in 2559 written reports and 1,068 arrests.

Selected Calls of Interest:

### ALERT K9 HANDLER MAKES OUTSTANDING DRUG BUST

On the early evening of November 7th, Officer Byron Franco and his K9 partner Jimi were on foot patrol at the soccer fields to the rear of Jacobs Education Center when Officer Franco noticed a small sedan parked in a dark corner of the parking lot adjacent to the soccer field that appeared to be occupied. Due to the school being closed and the time of night Officer Franco walked to vehicle to investigate.

Officer Franco was surprised to find two subjects in the front of the vehicle with a very large amount of US Currency spread out between them. Believing that he had stumbled onto two subjects up to no good, Officer Franco called for back-up and held the subjects in place until additional officers arrived.

Once help arrived, Officer Franco had the driver, Lor Cheng (age 23), and his passenger, Marcos Barron-Lopez (age 22), exit the vehicle. In plain sight on the floorboard at Lopez's feet was a very LARGE Ziploc bag containing a white powdery substance. Believing the substance to be Methamphetamine, Officer Franco asked for assistance from the Humboldt County Drug Task Force to take over the investigation.



As a result of Officer Franco's find and the subsequent investigation by HCDTF, over \$10,000 in currency was seized along with approximately ONE POUND of Methamphetamine that never made it to the streets of Eureka. Both subjects were arrested and booked at the Humboldt County Jail on felony narcotic charges. An I.C.E. hold was also placed on Lopez as he was determined to be an illegal alien.



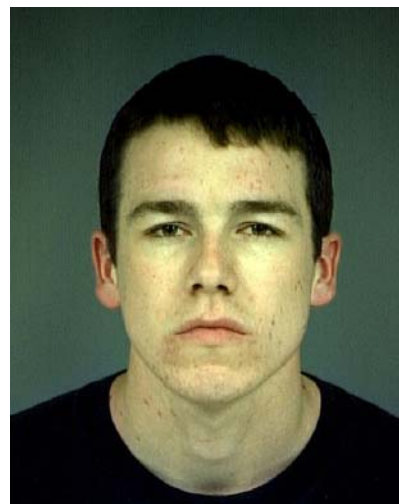
## ARMED SHOOTING SUSPECT ON THE RUN APPREHENDED AT THE MALL

On the early evening of November 30<sup>th</sup>, Officers were dispatched to the Bayshore Mall on the report of a possible wanted subject at that location. The wanted subject (Jared Aubrey age 20) was wanted in connection with a shooting in Eureka.

Upon arrival at the Mall, Officers began setting up a tactical action plan to apprehend the very dangerous subject. The wanted subject saw one of the officers and began to put his own action plan into play..... Aubrey turned and ran across the food court area of the Mall, but the officers had pre-planned their perimeter for just this evasive maneuver and caught Aubrey within short order. Aubrey was found to be armed with a LOADED .22 caliber pistol at the time of the arrest.

This is just one example of EPD officers encountering armed violent suspects within the City of Eureka and subsequently taking them into custody without incident because of training, experience, and sound judgment.

Lastly, credit for helping in this suspect's capture was Bayshore Mall security who kept dispatch & officers updated as to Aubrey's whereabouts within the Mall via video surveillance.



**JARED AUBREY**

## **DUI DRIVER ATTEMPTS TO EVADE CAPTURE BUT COLLIDES WITH HOUSE**

On December 23<sup>rd</sup> at about 2:35 a.m. Officer Bryon Franco spotted a vehicle without headlights activated traveling at a high rate of speed on West Clark Street. The vehicle made its way south to Buhne from West Clark then circled back north via Spring Street. The vehicle sped past Ofc Cosetti (who was going the opposite direction) on Spring Street and turned onto Wabash Avenue. The vehicle then passed Ofc LaFrance who was waiting near Wabash and B Street and the chase was on.

The vehicle headed southbound on C Street to Dollison and then northbound on B Street. The driver tried to turn westbound onto Long Street but was going too fast to make the corner. He jumped the curb, ran up onto the grass, and struck the porch of a home at that location. No one, including the suspect, was injured. Because EPD was involved in the pursuit, CHP responded and assist with the investigation.

The driver was identified as Cody MORGAN, age 19 of Eureka. He was subsequently arrested and booked for DUI by the California Highway Patrol.



## **PATIENT ATTACKS STAFF AT MENTAL HEALTH FACILITY**

On 11/24/10 at about 11:30 in the morning, officers were called to assist Sempervirens staff with a violent patient. As officers were responding, an employee called to say the patient was now assaulting staff members. Sempervirens is a secure mental health facility and access is similar to that at a jail or prison....it does not happen quickly and there are a number of "controlled entry points". It is not uncommon for the police to be summoned to assist staff with a patient who is either refusing to cooperate or threatening violence. Usually, in these cases, once the officer(s) arrive, the person becomes compliant. This case was not one of those.

Upon arrival, responding officers were met by a waiting staff member on the lower level, who seemed upset and urgently ushered the officers to the second floor and through the usual series of doors. Officers were told the suspect had assaulted at least three staff members and that they needed ambulances for two of them. By now, the staff member and the officers ran through a hallway toward the sounds of yelling and commotion coming from an area near the nursing station. Several staff members were attempting to restrain a screaming and very combative patient (the suspect). The staff members were exhausted from their ordeal with the suspect and relinquished their positions to the officers. The suspect utterly out of control and screaming that he was Jesus Christ and that we would die for our sins! He continued a tirade of

death threats, attempted to kick, spit and struggled to break free of the officers' restraints. He was clearly not in a rational state of mind and displayed uncommon strength.

The suspect was subsequently medicated and booked at the jail for his assaults on S.V. staff members. (Two of the victims were transported to St. Joseph Hospital; one was admitted with a concussion and bite wounds.)

In the end, it was learned that the suspect was a mental health patient from Oregon, who had walked away (i.e. escaped) from his placement facility in that state. He will hopefully be returned to them, C.O.D.

As of January 7<sup>th</sup>, one of the victims has been unable to return to work following the assault.

On a Personal Level:

### **A COUPLE OF WORDS ABOUT SERGEANT MIKE QUIGLEY'S RETIREMENT**

Working during the last quarter of 2010 on Team two swing watch hours can be trying on any Officer. Those months include the holidays of Thanksgiving, Christmas, and New Years Eve. Not being able to have dinner with your families on the holidays is difficult, although you won't hear officers complain. With quiet professionalism, officers at EPD kept watch over the city making sure that the citizens of Eureka were safe during their celebrations. However, this holiday season was filled with immense sadness for the officers working on Christmas. That was the day that Sergeant Mike Quigley retired.

Sergeant Quigley started with EPD in June of 1986. During his time as a patrol officer, Quigley took on several specialty positions, including; Traffic Officer, Field Training Officer, and the Old Town Foot Beat Officer. Although he enjoyed all of his various assignments, he held a special place in his heart for Old Town. When asked, Quigley would readily admit that working in Old Town was the most enjoyable assignment he had as an officer.

In 2007 Quigley was promoted to Sergeant. Shortly thereafter he took over the responsibilities of running the field training program. During his time presiding over the program, close to half of EPD's patrol officers were trained. From 2007-2010 Sergeant Quigley was able to mentor, empower and teach the line level personnel at EPD and his time as supervisor will have a lasting impact.

EPD will feel the loss of Sergeant Quigley, and he will be missed. At his retirement party, Sergeant Quigley was commended for being an excellent "street cop". I can't think of a better compliment for an officer who gave close to 30 years of his life serving the public.

- Sergeant Adam Laird

### **AND SOME MORE WORDS ON SERGEANT QUIGLEY**

The Law Enforcement profession is like none other! In my 12 years as a Police Officer with the Eureka Police Department, I have seen many changes. I have also experienced many situations that someone outside of this profession could never even begin to imagine. The year 2010 was no exception. The EPD saw many changes in this time frame. We had several new employees come and go. We had several old employees leave for greener pastures. We saw the passing of Measure "O." We had a Critical Incident Officer Involved Shooting. We saw the re-activation of the Problem Oriented Policing – POP – team. We had a high profile Missing Juvenile pass through our city. We had a Homicide suspect from Watsonville take refuge in The City, and many more memorable events. However, the single most altering event that impacted the EPD....was the retirement of Sergeant Michael "Q" Quigley on December 26, 2010..

I know that this is just my opinion, but I'm sure that others feel the same way. Sgt. Quigley was with the EPD for over 20 years. He held many positions, including: Patrol Officer, Traffic Officer, Field Training Officer, Old Town Officer, Patrol Sergeant, FTO coordinator, Dispatch Supervisor, and several others that escape me at this time. .



I had the privilege of having "Q" as one of my Field Training Officer's and although I was only with him for a two week period, it was two weeks of hell! In those two weeks, I handled everything. "Q" was the type of trainer who believed in earning your paycheck. And earn it I did! "Q" took me to the point where I actually thought I was not going to "make the program." And then he would show me that I could in fact "make it." Although I did not truly appreciate it at the time, I sure as heck do now.

Upon "making the program" and starting out on my own, "Q" was always one of those officers who was available to help anytime you needed it. However, it was not until after he made you feel less than smart, that he would actually help you. Not until after giving you that blank stare he had that made you feel like you went to the wrong person for advice. Not until he stared at you and wiggled his ears would he help you. But help you he did!

I learned early on that I wanted to emulate "Q." I wanted to be the same type of Cop that he was. Not just a police officer, but a Cop. Yes there is a difference. If you don't know what that difference is, ask a Cop. "Q" was a Cop's Cop! He was a natural. He had a warped and twisted sense of humor and I loved that. In this day of Political Correctness, we tend to forget that we are human, and that on occasion it's ok to laugh and enjoy work.



"Q" made work fun! Don't get me wrong. Work is still fun, but he made it much more so. EPD was fortunate to have "Q" as one of their own. I, for one, am grateful to have worked with him. I know that we will go on without him, and I know that he might come back as a reserve officer. And if he does, it's going to be a good day. But in the meantime I want to ask one question..... WHO WAS THAT MASKED MAN????

- Sergeant Rodrigo Reyna-Sanchez

#### **Police Department Joins Twitters:**

As another way of disseminating information, maintaining contact with members of the public, concerned citizens, and friends of the Department, the Police Department has joined Twitter.

Our username is **EkaPolice**. Please logon to Twitter and follow us today.

#### **Criminal Investigations Section:**

##### **Major Cases:**

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on over 40 felony cases.

CIS also reviewed and investigated over 50 cross reports forwarded by either Adult Protective Services or Child Welfare Service.

The following is a summary of some of the larger cases handled:

Case Number 3C10-8607:

On 10-15-2010 at about 1:52 pm, officers of the Eureka Police Department responded to a robbery that had just occurred at a residence at the 2000 block of Hodgson Street.

Upon arrival, officers contacted the victim who stated that he had come home to find two male suspects exiting the back of his residence, carrying the victim's belongings. The victim confronted the suspects and one of the suspects brandished a knife at the victim. The victim continued to confront the suspects, so the suspect then pulled a handgun from his pocket and threatened the victim. The victim backed away and the subjects fled the scene in a white older model Ford Ranger style truck.

Officers began checking the area for the truck and the suspects, but were unable to locate them. A report was taken.

On 10-16-2010, the victim was at a local business providing pictures of his stolen items, in attempts to notify 2<sup>nd</sup> hand dealers of the robbery and to lookout for subjects attempting to sell his belongings, when one of the suspects entered the store. The victim confronted the suspect and a fight ensued.

During the fight a collapsible baton fell from the suspect's pocket, an employee of the store picked up the baton and began striking the suspect with it, in attempts to help the victim. As the fight took place, the suspect attempted to pull a gun from his pocket, while threatening to shoot the victim. The victim's wife then began kicking the suspect. The victim was eventually able to disarm the suspect. The police arrived seconds later and the suspect was taken into custody without further incident. The victim sustained several abrasions and multiple bite wounds from the suspect. Multiple items of the victim's stolen property were found in the suspect's possession.

The suspect, identified as Justin Thomas Hanson (26 years old of Eureka), was booked on charges of robbery, burglary, assault with a deadly weapon, felon in possession of a firearm, possession of stolen property, grand theft, and vandalism. He was held on \$150,000 bail.



Hansen

On 10/21/2010 at about 3:58 PM, officers and detectives of the Eureka Police Department responded to a residence at the 3900 block of Campton Rd to attempt to locate Mitchell Dean Trieloff (24 years old of Eureka). Detectives had identified Trieloff as the 2<sup>nd</sup> person in this case.

Upon officer's arrival, contact with Trieloff was attempted, but he refused to open the door. Officers then forced the door open and Trieloff was located with two firearms within his reach. Trieloff was taken into custody without further incident.

A search of Trieloff's residence revealed a total of 4 firearms, including an illegal assault weapon (Uzi). Also located were controlled substances, including marijuana and heroin.



Trieloff

Trieloff was booked into the Humboldt County Correctional Facility on charges of robbery, burglary, possession of stolen property, possession of an illegal assault weapon, and various drug related charges. He was also booked for his outstanding warrant. Trieloff was held on \$50,000.00 bail.

Case Number 3C10-8866:

On 10-26-2010 at about 0340 hours, officers and medical personnel responded to the 3400 block of N Street on the report of a gunshot victim at that location.

Upon the officers arrival, a male victim was located with a gunshot wound to his right leg. As he was being treated by emergency medical personnel, he advised the officers that two males had confronted him at his residence. During this confrontation, one of the males brandished a firearm, shooting the victim in the leg. Both suspects then fled out the front door of the victim's residence. The victim exited the rear door and soon contacted a neighbor, who telephoned the police.



Officers and a Detective checked the area, but were unable to locate the suspects. Through the following investigation, the suspect who actually shot the victim was identified as Jared Eli Aubrey. The second suspect was described as a white male adult in his 20's, about 6-1, 200 lbs., with dark blond hair. Detectives soon identified the second suspect involved in this assault as Steven Lawrence Dorfman



Dorfman

On 11-30-2010 at about 4:11 PM, Eureka Police Officers responded to the Bayshore Mall to attempt to locate Jared Aubrey. Aubrey was wanted in connection with an October 26, 2010 shooting at the 3300 block of L Street. Aubrey was also wanted for a parole violation warrant.

Upon arrival, Officers soon located Aubrey in the food court area of the Mall. Upon seeing officers, Aubrey attempted to flee on foot, but was quickly taken into custody by pursuing officers. Upon searching Aubrey, incident to arrest, a firearm was located concealed upon his person.

Aubrey was later booked into the Humboldt County Correctional Facility for charges stemming from the October shooting, along with the Parole violation and a fresh felon in possession of a firearm charge.



Dorfman is still being sought in this matter.

Case Number 3C10-9190:

On 11-6-2010 at about 2:15 AM, officers of the Eureka Police Department responded to an apartment at the 1700 block of 3<sup>rd</sup> Street to a reported burglary. The victim reported that his front door had been kicked in and numerous items of his property had been stolen.

Through the initial investigation it appeared that the occupants of an apartment in the same apartment building may be responsible for the burglary. Contact was attempted at the suspect's apartment, but the occupants refused to answer the door. A perimeter was set on the apartment and detectives were called to the scene. While a search warrant was being written for the apartment, several subjects exited the apartment and were detained. A security sweep of the apartment was made and several other subjects were located and detained. The apartment was then secured, while a search warrant was obtained. Upon the issuance of the search warrant, the apartment was processed and several items of the victim's property and other suspected stolen property was seized.

As a result of the search warrant service, nine subjects were detained. Five subjects were adults and they were later booked into the Humboldt County Correctional Facility. The remainder of the subjects were juveniles. Two of the juveniles were interviewed and released to their parents and the other two were released to Child Welfare Services.

The five arrested are identified as: Leng Cheng, Yang Cheng, Nhia Vang, Tony Douangphachanh, and Sean Ocampo. All five subjects were booked on burglary charges and were held on \$50,000 bail a piece.



Yang Cheng

Leng Cheng

Nhia Vang

Tony Douangphachanh

Sean Ocampo

On 11-9-2010, some of the suspected stolen property was determined to have been stolen during a commercial burglary that took place on 11-3-2010 at the 1400 block of 3<sup>rd</sup> Street in Eureka.

Case Number 3C10-9099:

On 11-8-2010 at about 1:20 PM, Eureka Fire Personnel responded to a structure fire at the 1100 block of J Street. Because of the suspicious nature of the fire, a police response was also requested. The subsequent investigation revealed that the resident was responsible for the fire and it was an intentional act.

In culmination with the criminal act, it was determined that the resident was having mental issues, so he was transported to mental health for treatment, prior to being booked into the Humboldt County Correctional Facility for the fresh arson charges.



Case Number 3C10-9238:

On 11/8/10 at about 12:41am Eureka Fire Department and City Ambulance personnel were dispatched to the 2800 block of Broadway regarding an injured subject. The victim was subsequently transported to St Joseph Hospital ER for the treatment of various knife wounds. The victim was initially treated at St Joseph Hospital, but may be transferred out of the area for additional treatment.

EPD officers responded to St Joseph ER to assume the investigation. The officers were not able to determine exactly what occurred or where it happened – other than in the vicinity of the 2800 block of Broadway.

A Detective was assigned to the investigation and attempted to follow-up on the incident, however the victim declined any further assistance in this matter and requested that officers discontinue their investigative efforts.

Case Number 3C10-9360:

On 11-12-2010 at about 5:29 PM, Officers were dispatched to the 3300 block of Broadway for a felony assault report. Officers responded as well as emergency medical personnel. The victim explained to officers that he was accosted by four subjects to the rear of the Bayshore Mall, in the “greenbelt” area. He said that one of the subjects began assaulting him with a baseball bat. The subject who assaulted him also took his skateboard. The victim gave officers directions to the area of the assault. The victim was then transported to St Joseph’s ER for treatment of his moderate bleeding injuries.

Officers followed the victim’s directions and located a camp in the concrete sheds behind the Bayshore Mall. Inside the camp they contacted four subjects closely matching the descriptions provided by the victim.



These subjects were all detained. On the ground near the subjects was a skateboard that also closely matched the victim's described property.

A search warrant was obtain and served at the camp site. Located and seized as evidence was a baseball bat covered in suspected blood and a rifle.

As a result of the investigation Darin Blaine Vitolo (43 years old of Eureka) and Christopher Michael Henson (29 years old of Eureka) were taken into custody for their involvement in the assault.



#### CIS/Evidence Section:

During this quarter, CIS/Evidence processed numerous vehicles, residences and cellular phones, along with numerous crime scenes.

Much of the evidence collected at many of the above scenes was latent print related. As a result of the collection and analysis of this latent print evidence, several suspect identifications were made for several residential burglaries.

#### Missing Persons / Runaway Juveniles:

Since 09/01/10 there have been 129 missing person/runaway juvenile reports filed with Eureka Police Department. Currently there are 6 open cases for the year 2010. Fifteen incorrigible citations were issued for runaway juveniles.

On 10/27/10 a missing person report was taken on a young woman who was reportedly living with a boyfriend in Eureka. It was believed the young woman was being held against her will and was being beaten. A family member had been told the couple was planning on leaving the area by bus. Information was obtained the couple had just left by bus. The schedule of the bus was obtained and with the agency assist of the Willits Police Department the woman was safely recovered. She has returned home to her family in Alaska.

In October all of our cold cases (8 cases from 1988 to 2006) were entered into a fairly new U.S. Department of Justice's National Missing and Unidentified Persons System, or NamUS. NamUS is a clearinghouse for missing persons and unidentified decedent records. NamUS is a free online system that can be searched by medical examiners, coroners, law enforcement officials and the general public to solve these cases.

#### Purchases:

The Criminal Investigations Section purchased photographic equipment to assist in the detailed documentation of extremely small items and latent prints. CIS also purchased a new illumination scope designed for the recovery of fiber evidence and biological fluid identification.

### Team 1 / Day Watch Patrol Section

On 11/24/10 at about 11:30 in the morning, officers were called to assist Semper Virens staff with a violent patient. As officers were responding, a staff member called to say the patient was now assaulting staff members. Semper Virens is a secure mental health facility and access is similar to that at a jail or prison....it does not happen quickly and there are a number of "controlled entry points". It is not uncommon for the police to be summoned to assist staff with a patient who is either refusing to cooperate or threatening violence. Usually, in these cases, once the officer(s) arrive, the person becomes compliant. This case was not one of those.

Upon arrival, responding officers were met by a waiting staff member on the lower level, who seemed upset and urgently ushered us to the second floor and through the usual series of doors. We were told the suspect had assaulted at least three staff members and that they needed ambulances for two of them. By now, all of us were running through a hallway toward the sounds of yelling and commotion, coming from an area near the nursing station. Several staff members were attempting to restrain a very screaming and combative patient (the suspect). The staff members were exhausted from their ordeal with the suspect and relinquished their positions to the officers. The suspect utterly out of control and screaming that he was Jesus Christ and that we would die for our sins! He continued a tirade of death threats, attempted to kick, spit and struggled to break free of our restraints. He was clearly not in a rational state of mind and displayed uncommon strength.

The suspect was subsequently medicated and booked at the jail for his assaults on S.V. staff members. (Two of the victims were transported to St. Joseph Hospital; one was admitted with a concussion and bite wounds.)

In the end, we learned that the suspect was a mental health patient from Oregon, who had walked away (i.e. escaped) from his placement facility in that state. He will hopefully be returned to them, C.O.D.

As of yet, one of the victims has been unable to return to work following the assault.

### **COMMUNITY RESPONSE / POP UNIT**

2010 has seen exciting progress for the Department's Problem Oriented Policing Unit. On January 4<sup>th</sup>, POP added some much needed manpower with the addition of a full-time sergeant and two police officers. Additionally, a part-time Reserve Officer was added to the Unit in December. This new branch within the POP Unit was given the directive and freedom to focus on the major hotspots, crimes, and criminals plaguing the city. Drug and grow houses have remained the chief "problem" POP receives complaints about and consequently this was where the majority of our efforts were focused in 2010. Meanwhile, the never-ending nuisance abatement (transient camp sweeps, Community Improvement Team inspections etc.) work has continued.

POP began the year essentially working out of the trunks of our hand-me-down cars with few of the tools needed for this kind of investigative unit. However, over the ensuing months, we've moved into new offices and obtained better vehicles and other much needed equipment. Much of this was made possible through the efforts and commitment of various city officials and employees, as well as through the generosity of community members who donated funds (and a vehicle) to the POP Program. POP also owes a debt of gratitude to our hardworking patrol officers who picked up the slack created when 3 officers were reassigned from Patrol duties to the Unit.

The following is an approximate (partial) list of POP Unit statistics for the period of January 4, 2010 – December 31, 2010:

- 277 arrests (the majority for felony offenses)
- 53 search warrants served
- 43 firearms seized

- Approximately \$24,000.00 cash seized (suspected illicit drug sales proceeds)
- 1,144 marijuana plants seized
- Approximately 50 pounds of processed marijuana seized
- Approximately 15 ½ ounces (nearly 1 pound) of concentrated cannabis/hash seized
- Approximately 16 ounces (1 pound) of methamphetamine seized
- Approximately 5 ½ ounces (1/3 pound) of tar heroin seized
- Approximately 2/3 ounces of crack cocaine seized.

The following are some selected POP cases from the fourth quarter of 2010:

#### **TRANSIENT CAMPS REMOVED**

During early December the POP officers removed eleven transient camps on city property at the foot of Hilfiker Street. With the help of public works and a SWAP crew from the Sheriff's office over seven tons of debris and garbage were removed. Also found in one of the camps was evidence of someone making the drug meth.

Twelve other campsites were removed as a result of complaints by citizens and the persons were encouraged to move.

Officers from POP also assisted the City of Eureka Improvement Team (CIT) in the inspection of several properties, including nine properties belonging to Floyd Squires. Legal action against some of these properties is anticipated.

Because of the holiday season during this quarter, there was little interest by citizens in neighborhood watch meetings.

#### **PROSTITUTION STING NETS 5 ARRESTS**

On 11/11/10, the Eureka Police Department's Problem Oriented Policing Unit, assisted by Agents with the Humboldt County Drug Task Force, conducted a "prostitution sting" in Eureka's Old Town area. This operation was in response to on-going complaints about prostitutes working along 3rd Street west of the Humboldt County Library and other nearby locations.

Officers utilized male decoys or "Johns" (undercover officers) driving a car recently donated to the POP Unit. During the course of the approximately 4 hour sting, the following suspects were arrested and transported to the Humboldt County Correctional facility:

Bristol Marie Woodhurst, 36 of Fortuna, was arrested at about 4:50 PM for soliciting an act of prostitution (a negotiated sex act for money).

Sheli Jean Currier, 42 of Eureka, was arrested at around 5:18 PM for soliciting an act of prostitution and probation violation.

Leanne Duffitt (AKA: Leanne Burdick & Leanne Spencer), 58 of Eureka, was arrested at about 5:57 PM for soliciting an act of prostitution and loitering with intent to commit prostitution. Duffitt was also arrested for an outstanding misdemeanor warrant alleging possession of hypodermic syringes.

Jessica Marie Bennett, 26 of Eureka, was arrested at approximately 7:00 PM for soliciting an act of prostitution. Cooper was also arrested for possession of drug paraphernalia after officers found a methamphetamine pipe and numerous hypodermic syringes in her purse.

Jennifer Joan Nelson (AKA: Jennifer Anderson), 24 of Eureka, was arrested at about 7:53 PM for soliciting an act of prostitution.

All 5 women were admitted heroin users with related "health and safety" concerns.

Cops often hear ridiculous stories from suspects trying to explain getting caught with their “hand in the cookie jar” so to speak. Like the guy found with a baggy of meth in his pocket who claims, “These aren’t my pants.” Or the lady caught with the used heroin syringe who explains: “I just found this needle on the ground, Officer, and I was on my way to the nearest trash can to throw it away when you stopped me.”

One of these working ladies, Jessica Bennett, had her own not-so-bright story to tell. When confronted with the fact that the “John” she’d just negotiated to have sex with for money was an undercover cop, Bennett informed officers that we had it all wrong. She planned to only “rob” the John of his cash rather than have paid sex with him. Apparently, Bennett felt that admitting to a serious felony (Robbery) was more palatable than admitting to a simple act of prostitution (a misdemeanor).



#### TRAFFIC STOPS LEADS TO DRIVER’S ARREST FOR POSSESSION OF HEROIN FOR SALE

On 11/30/10, at about 7:30 PM, an EPD patrol officer, acting on information POP had just developed, stopped a red Ford F-150 pick-up truck for traffic violations in the vicinity of 6<sup>th</sup> and P Streets. A subsequent records check revealed the driver, later identified as 30-year-old Jose Cantu Ramirez of Fortuna, was unlicensed. Cantu was also unable to provide sufficient proof of personal identification to officers.

POP Investigators responded to assist with an inventory search of Cantu’s truck prior to its being towed and impounded. Officers subsequently located approximately 23.8 grams (nearly an ounce gross weight) of tar heroin packaged for sale and concealed inside a hidden container in the vehicle. Officers also located a digital gram scale with heroin residue (for weighing out controlled substances for sale) in the vehicle and \$740.00 cash (suspected drug sales proceeds) in Cantu’s pockets.

Cantu was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of heroin for sale, transportation of a controlled substance, and driving without a license. He was initially booked under a false name he gave officers at the scene: Claudio Ramirez Cantu. However, jail staff subsequently ascertained his true identity during the intake and booking process.



Cantu & his hidden heroin stash can.



### POP SEARCH WARRANTS NETS 3 ½ OUNCES OF METH & 3 ARRESTS

On 12/15/10, at about 9:30 PM, Investigators with the Eureka Police Department's Problem Oriented Policing Unit (POP), assisted by Humboldt County Drug Task Force Agents, served a search warrant for methamphetamine trafficking at an apartment building on the 200 block of Wabash Avenue, Eureka (256 Wabash Ave.).

During a search of the property, officers located approximately 3 ½ ounces of crystal methamphetamine hidden outside in a junked car, digital gram scales, and drug packaging materials. Officers also seized approximately \$3,100.00 cash from the unemployed suspects as the money was believed to be proceeds from their illicit drug sales business.

The following residents were arrested and transported to the Humboldt County Correctional Facility where they were booked for possession of methamphetamine for sale and maintaining a place for drug sales:

Nu Yang, 32 of Eureka.  
Alyssa Shalyn Hooper, 20 of Eureka.  
Joua Yang, 24 of Eureka.



**IN CUSTODY**



**3 ½ ounces of Crystal Meth Hidden in Car**

### POP SEARCH WARRANT NETS HEROIN PACKAGED FOR SALE, FOUR ARRESTS

On 10/26/10, at about 1:00 PM, Investigators with the Eureka Police Department's Problem Oriented Policing Unit (POP) served a search warrant at an apartment complex in the 700 block of 10th Street, Eureka. The warrant was obtained in response to on-going neighborhood complaints about suspected heroin sales activity occurring from an apartment there.

As officers approached the apartment building, they observed a male subject, later identified as James Bryant Faulk (34 of Eureka), walking toward them. Faulk was seen entering the target apartment earlier and officers encountered Faulk immediately after he left it. Faulk had something tightly clenched in his right hand. When officers directed him to open his hand, 3 small bindles of tar heroin fell to the ground. Faulk was arrested for possession of heroin. During a subsequent search of his person, officers also found a loaded syringe containing more suspected liquid heroin in his pocket.

Officers then proceeded to the apartment where they contacted residents Barbara Jo Emery, Pamela Ann Bizieff, and Lawrence Douglas "Butch" Rogers inside. During a subsequent search of the apartment,

officers located approximately 5 grams of tar heroin including 12 individually wrapped bindles packaged for sale, a digital gram scale, drug packaging materials, and numerous items of drug use paraphernalia including “cooker spoons” and hypodermic syringes.

Additionally, while officers were conducting their search and investigation, Rogers' cell phone rang continuously. Officers logged over 50 calls to the phone from individuals believed to be calling to buy heroin from Rogers. Officers answered several of these calls acting as Rogers and spoke with subjects attempting to purchase heroin from him. One individual also showed up at the apartment with the intent to buy heroin from Rogers.



- Lawrence “Butch” Rogers, 69 of Eureka, was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of heroin for sale and probation violation. This was Rogers' third arrest by POP this year. He was previously taken into custody on a felony warrant, and on 9/29/10, Rogers was arrested for possession of heroin for sale after officers found approximately a ½ ounce of tar heroin during a parole search on the 3200 block of Cleveland Street. However, due to health concerns, Rogers was refused at the jail (on that occasion) and ultimately cited and released with a court date.



- Pamela Bizieff, 58 of Eureka, was arrested and transported to the Humboldt County Correctional Facility where she was booked for possession of heroin for sale, possession of heroin, possession of drug paraphernalia, and possession of hypodermic syringes.



- Barbary Emery, 54 of Eureka and the apartment's primary tenant, was cited and released with a court date due to a significant illness for possession of heroin, maintaining a place for purposes of drug use/sales, possession of drug paraphernalia, and possession of hypodermic syringes.



- James Faulk was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of heroin.

### **CRACK DEALER “POPPED” TWICE DURING TWO SEPARATE SEARCH WARRANTS**

On 12/02/10, at about 11:15 AM, the POP Unit served a search warrant on a suspected crack cocaine dealer at a motel room in the 1100 block of 5<sup>th</sup> Street, Eureka (the Royal Inn). Officers located and detained 4 subjects inside the room, including the primary suspect, Derrick Deshawn Harden (38 of Eureka). Harden appeared to be heading for the bathroom with a bag in hand (to flush his cocaine) when officers entered quickly and detained him.

During a search of Harden and his room, officers located \$210.00 cash (suspected illicit drug sales proceeds), a small quantity of crystal methamphetamine, unused drug packaging baggies, approximately ½ ounce of processed marijuana, and 6 bindles of crack cocaine individually packaged for sale. Officers also later answered Harden's cell phone and spoke with a subject attempting to purchase crack cocaine from him.

One of 3 females detained in the room along with Hardin, Gena Eloise Delgado (39 of Eureka), was also found to be in possession of a methamphetamine pipe. During questioning, Harden admitted to allowing subjects to stay in his room and use drugs. He also admitted he's been unemployed for over a year and has no other means of (legitimate) income.

Harden was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of base cocaine for sale, maintaining a place for purposes of drug sales/use, and possession of a controlled substance.

Delgado was arrested and transported to the Humboldt County Correctional Facility where she was booked for possession of drug paraphernalia.

After securing Harden's motel room, officers then responded to his residence in the 10 block of 7<sup>th</sup> Street where they encountered and detained 3 adult female residents. A large pitbull and three small children between the ages of 4 and 10 years of age were also present in the home.

During a subsequent search of the residence, officers located multiple digital gram scales, drug use paraphernalia (meth pipes and tooter straws etc.), numerous drug packaging baggies/materials, .380 auto handgun ammunition, small quantities of crystal methamphetamine, suspected "cutting agents" (to dilute controlled substances prior to distribution in order to increase profits), and illegally possessed prescription medications including Schedule III narcotic pain pills and muscle relaxants. The methamphetamine and most of the drug use/sales paraphernalia were found in readily accessible locations in the bedroom the children shared with their mother. Harden is also a convicted felon prohibited from possessing firearms or ammunition and the .380 auto rounds were found in the room he shares with his girlfriend.

Harden's long-time girlfriend, Gypsy Isaacson (35 of Eureka), was arrested and transported to the Humboldt County Correctional Facility where she was booked for possession of drug paraphernalia.

The children's mother, Sunny Isaacson (34 of Eureka), was arrested and transported to the Humboldt County Correctional Facility where she was booked for possession of drug paraphernalia, possession of a controlled substance, and child endangerment.

Social Workers with Child Welfare Services (CWS) were called to the scene and the children were released into their care and custody prior to officers leaving the residence.

On 12/09/10, at about 12:45 PM, POP served a search warrant on another suspected crack cocaine dealer at a motel room in the 2200 block of Broadway, Eureka (the Blue Herron). Officers located and detained 3 adult males inside the room, including Mr. Derrick Harden (again). Harden was currently out on bail after having been arrested by POP the previous week.

During a search of the room, officers located a baggy containing approximately 10 grams of crack cocaine, several digital gram scales, numerous drug packaging baggies, and suspected pay and owe notes. The baggy of crack cocaine was found in the bathtub after once again Harden was detained attempting to quickly enter the bathroom.

Harden was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of base cocaine for sale.

John W. Dixon, 59 of Eureka, was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of base cocaine for sale and maintaining a place for purposes of drug use/sales. Dixon was the primary tenant of the motel room.

Clarence Ervin Wallace, 37 of Richmond, was also arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of base cocaine for sale and maintaining a place for purposes of drug use/sales. (Wallace was staying in the room with Dixon).

This was the third drug sales search warrant the POP Unit has served at the Blue Herron Motel this year, resulting in multiple arrests for drug related offenses on each occasion.

<b>Harden</b>	<b>Delgado</b>	<b>Gypsv</b>	<b>Sunny</b>
---------------	----------------	--------------	--------------



### ANOTHER KIND OF SUCCESS STORY



While drug and grow houses remain the chief “problem” POP receives complaints about, the yardstick of our success has never been based upon the numbers of arrests made or the amounts of drugs seized in cases like those listed above. Sometimes the successful conclusion of an investigation can be as simple as a “For Sale” sign in the front yard of a problem house. Below are excerpts from email one of our POP officers recently received from a very grateful neighbor:



**From:** Gary Cooper  
**Sent:** Friday, October 29, 2010 12:31 PM  
**To:** Steve Watson  
**Subject:** FW: The end of the drug house at 3606 H Street and 628 Madrone

**Attachments:** October 29th, 2010, Drug House SOLD 006 (4).jpg;  
Thank you Jesus

---

**From:** angelaXXXX@suddenlink.net  
**Sent:** Fri 10/29/2010 12:11 PM  
**To:** Gary Cooper  
**Subject:** The end of the drug house at 3606 H Street and 628 Madrone

Hello Officer Cooper!

Thank you so much for all your great help with shutting down the drug house at 628 Madrone Avenue and 3606 H Street! Thank you and the P.O.P. team for your concern with this stubborn drug house and all the criminals it brought to the area via Anne Walton and Kathryn Walton. The house is now sold! Much to the joy of our neighborhood the house is in new hands with people who bought it and have plans to renovate it and use it as a rental. Even though the realtor had to go to the JAIL to get the signature of Kathryn Walton who was in jail at the time...the house got sold.

Attached are photos of the "sign we had all been waiting for!" After you arrested Anne Walton and she was convicted of maintaining a drug house, she never returned to the house as a resident (though she is out of prison).

I really feel that the creation of the P.O.P. in Eureka and the staffing of it by an officer such as yourself made all the difference in shutting down this drug house and shutting drug dealing out of our otherwise quiet neighborhood.

Thank you for all of your help and concern. It has been a fight for four years...and we won.  
Sincerely, signed xxxx

**K9**

The Canine Unit is about to add a single purpose, “Drug Detection Dog” to its ranks. Maggie, a one and a half year old Black Labrador has begun her training and will soon be hitting the streets of Eureka. She was purchased through a generous fundraising campaign sponsored by Hopkins Fine Portraiture, with assistance from Ginger Campbell. Maggie was selected for her strong work ethic, her outgoing personality, and her natural athleticism. Maggie enjoys long walks on the beach, a fresh bowl of water, a comfy bed in front of a warm fire and an occasional snoot of an illicit substance. She has been partnered with Officer Ed Wilson, with the assistance of “match.dog” – because, except for the illicit “snooting” they have very similar interests. ☺



**Police and Fire Communications Center**

October 4, 2010 Communications Dispatchers Karina Gianola, Katie Kime, Senior Dispatchers Jennelle Miller and Amanda Nichols along with Communications Supervisor Michelle Reyna-Sanchez attended the Basic CPR Update at Eureka Fire Department. This certification is mandatory every two years and is part of the Emergency Medical Dispatcher Procedure.

October 8, 2010 Senior Dispatchers Jennelle Miller and Amanda Nichols attended the eight hour course Complacency - Cannibalism and Critical Thinking How to Avoid a Toxic Workplace. This course was presented by Public Safety Training Consultants (PSTC) in Redwood City, Ca. This course was 10% recognition, 10% understanding the negative effects of cannibalism and complacency, and 80% problem solving.

October 15, 2010 Dispatch Trainee Katie Kime successfully completed the extensive 20 week training program. Congratulations Katie!

October 18-20, 2010 Communications Dispatcher Karina Gianola and Katie Kime attended the 24 hour Emergency Medical Dispatch Course in Redding, Ca. This course and certification is mandatory and part of the Emergency Medical Dispatch Procedure. During this course they became familiar and certified on the EMD Priority Dispatch Protocol. This protocol includes 33 types of chief complaints, post dispatch instructions, pre-arrival instructions (Childbirth, CPR, and Heimlich) along with how to instruct a caller to use an Automated External Defibrillators (AED) and how to safely get out of a sinking or submerged vehicle.

October 21, 2010 Part-time Communications Dispatcher Lisa Morrison attended the Basic CPR course at Eureka Fire Department. This certification is mandatory every two years and is part of the Emergency Medical Dispatcher Procedure.

October 21, 2010 Regular Part-time Communications Dispatcher Jenifer Braud and Senior Dispatcher Traci Gouthier attended the eight hour course Customer Service the 9-1-1 Way in Santa Rosa, Ca. This course provided tools to empower them to adopt sincere and effective levels of customer service.

October 22, 2010 Regular Part-time Communications Dispatcher Jenifer Braud and Senior Dispatcher Traci Gouthier attended the eight hour course Building your 9-1-1 Liability Shield in Santa Rosa, Ca. This course discussed legal terms, confidentiality issues, case studies, dispatchers in the news, and 9-1-1 lawsuits.

October 27, 2010 Senior Dispatchers Traci Gouthier and Amanda Nichols along with Communications Supervisor Michelle Reyna-Sanchez attended the three hour Finding the Facts: Disciplinary & Harassment Investigations workshop at the Wharfinger Building.

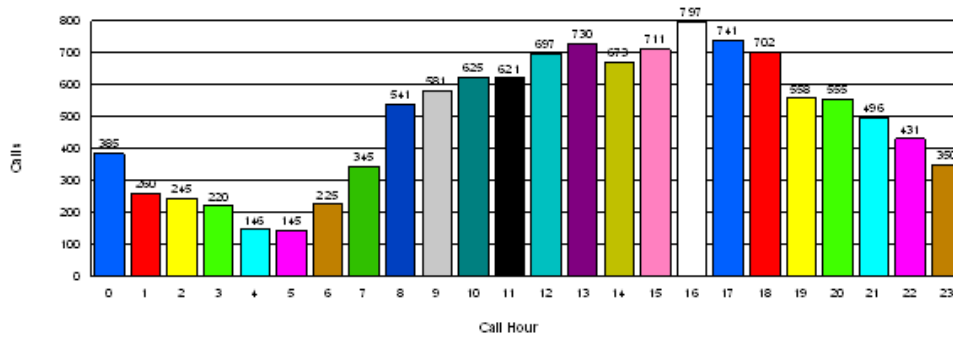
November 15, 2010 Senior Dispatchers Traci Gouthier and Jennelle Miller along with Communications Supervisor Michelle Reyna-Sanchez attended the 8 hour Risk Management and Policies Matter workshop in Redwood City, Ca. This workshop was presented by Gordon Graham and discussed organizational and operational risk management, reducing liability exposure, eliminating job-based harassment, professionalism, ethical decision making and the prevention of mistakes through proper management.

During this quarter, dispatch handled a total 35,116 phone calls, including 9-1-1 lines, in house lines, and administrative lines. During October, 11,780 phone calls were handled; in November, a total of 11,110; in December, a total of 12,226. The total number of calls handled for the year (2010) was over 146,000, an average of over 400 calls day. The call load for the dispatch center as analyzed by California State 911 Department calls for 5 dispatchers on duty during our busiest hour. With our staffing levels below minimum, we only have 2 dispatchers on duty 24 hours even during our busiest hours. With 2 dispatchers working at a time, and only 7 full-time and 3 part-time dispatchers (1 full-time being a new addition as of this quarter), this is an amazing accomplishment and testament to the hard work and abilities of all the dispatchers.

The Dispatchers of Eureka Police, Eureka Fire and Humboldt Fire Protection District #1 are the only dispatchers in the County that dispatch for fire, law enforcement and medical.

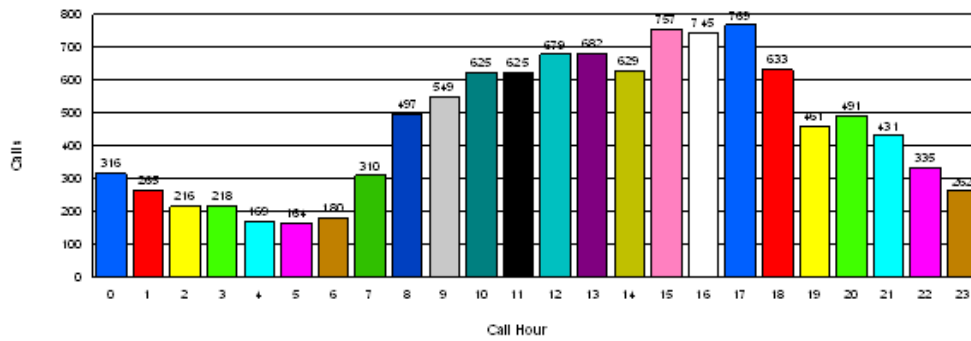
#### **Call Statistics:**

## October 2010



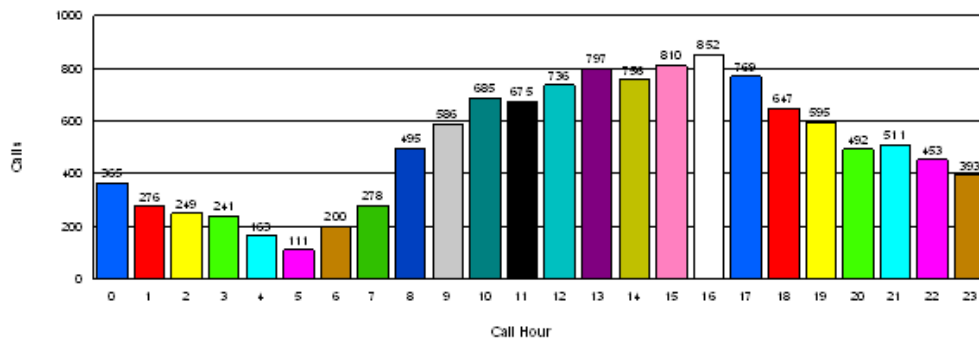
**911:** 1,981  
**Admin calls:** 11,780  
**Calls Dispatched:** 7,370

## November 2010



**911:** 1,952  
**Admin calls:** 11,110  
**Calls Dispatched:** 6,738

## December 2010



**911:** 2,156  
**Admin calls:** 12,226  
**Calls Dispatched:** 6,738

Notable Emergency Medical Dispatch Calls;



Eureka Police & Fire Dispatchers are all certified Emergency Medical Dispatchers and utilize the Medical Priority Dispatch System (MPDS) created and licensed by the National Academy of Emergency Medical Dispatch in Salt Lake City, Utah. This systematic approach to fielding emergency medical calls allows for life saving pre-arrival instructions to be administered while on the phone with a dispatcher as medical personnel responds to the scene.

#### Dispatcher Aids in Childbirth

On November 7, 2010 Dispatcher Katie Kime had the privilege of taking a phone call from a midwife who was assisting in a non-planned at home childbirth. The midwife explained the child had just been born and they needed assistance because the newborn was initially not breathing normally due to his umbilical cord still being around his neck. As Dispatcher Kime sent Eureka Fire Department and City Ambulance personnel to the scene she carefully followed the protocol ensuring the child was dry, covered with a clean cloth and gave instructions for cutting the umbilical cord. The midwife asked if Dispatcher Kime was utilizing the MPDS protocol and after hearing she was, explained that she had actually written the childbirth instructions for it.

The following day the midwife, Robin Claussen (wife of the MPDS creator Dr. Jeff Claussen) phoned the Communications Center to commend Dispatcher Kime for her calm demeanor and for accurately following the protocol while assisting with the childbirth. She was especially impressed to learn Dispatcher Kime is one of the newest members to the Communications Center team and had only been certified as an EMD two weeks prior. Congratulations Katie Kime for this notable recognition and excellent performance!

#### 9-1-1 Safety for Children

On November 29, 2010 at 7:21am Dispatcher Jenifer Braud received a phone call from a frantic 6 year old female reporting she needed an ambulance at her home because she thought her mother was deceased. As she answered questions from Dispatcher Braud, the brave young caller explained her mother had woken her and her two younger siblings up helped them get ready for school and was going into the kitchen to prepare breakfast when she collapsed. The girl said her mother was lying on the ground not moving and bleeding slightly from her head. Medical personnel later discovered the young woman's medical emergency was caused by a diabetic attack and her daughter's quick actions saved her life.

The young girl bravely spoke with Dispatcher Braud who offered her assurance that help was on the way. She comforted her two younger siblings and was able to assist her mother as the dispatcher provided Emergency Medical Pre-Arrivals and explained that she was sending firemen and an ambulance to help her mother and police officers to assist her with her brothers and take care of them. Dispatcher Braud reassured the girl in a fragile moment in her young life and was the voice of calm and security in a time of great need. While speaking with one of the police officers on scene the young girl commented that, "the nice lady on the phone helped me know I was safe even though I was very scared."

This story highlights the importance of educating young children about how and when to phone for emergency services. From a very early age it is possible to teach children that when they need help from police, fire or medical personnel that assistance is just a phone call away. Practicing making emergency calls from landline telephones as well as cellular phones children have access to will help reinforce this skill. Please remember to unplug the phone and turn the cell phone off so a false 9-1-1 call does not occur. Dispatchers are also available to instruct a "9-1-1 for Kids" presentation for schools and community groups that utilizes a telephone simulator to teach groups of children about 9-1-1.

#### A Citizen's Thank You

On October 14, 2010, Dispatchers Brittany Wilson and Karina Gianola had the privilege of handling a 9-1-1 call for a male patient who was reported to be having seizures on the corner of 3rd/H streets in Eureka. Dispatcher Gianola handled the call up until the caller advised the male was no longer breathing, at this point in her career Dispatcher Gianola had not been certified to provide Pre-Arrival (life saving) instructions so her partner Dispatcher Wilson took over the call. Dispatcher Wilson immediately initiated Emergency

Medical Dispatch CPR instructions to the caller and continued to do so until Eureka Fire Department arrived on scene.

Two weeks later, Dispatchers Wilson and Gianola were honored to meet the gentleman who they along with Eureka Fire and City Ambulance saved.

It is well known in the medical field that the chain of survival begins with early access to 9-1-1 and early care to life saving instructions. Eureka Dispatch Center is one of two Emergency Medical Dispatch (EMD) centers on the North Coast that is certified and provides Emergency Medical Dispatch to the Citizens they serve.

This Quarter, Eureka Dispatch provided life saving instructions to 24 of the 2,193 citizens of Eureka that phoned needing medical assistance. The opportunity to be part of a team that saves lives is an indescribable honor. Many dispatchers go their entire career not knowing if they helped save a life, but as a Eureka Dispatcher, you know you spearheaded a life saving response daily.

Notable Police Calls;

#### An Audible Alarm

On October 20, 2010 Communications Supervisor Michelle Reyna-Sanchez received a call from an alarm company for a residential alarm that was covering a glass break motion. These types of calls are common to the Police Department and the information that was provided to the dispatcher that day wasn't out of the ordinary. Or was it?

Supervisor Reyna-Sanchez was 7.5 hours into her watch when she receive this particular call, and it was almost the exact same time she received the same call the day before. Remembering the address, area of activation and time of an alarm call doesn't seem like that big of deal, however Supervisor Reyna-Sanchez remembered a little bit more. She remembered that someone had thrown a rock through a back window at the home and made a hole large enough for entry to be made. When officers had arrived that day they were unable to locate whoever was responsible for causing the damage.

Supervisor Reyna-Sanchez immediately dispatched multiple officers to the scene and provided them with the information she knew from the previous day. At the time, the patrol officers were working on a team schedule and the officers that were responding were not the officers who had responded the day before.

Officer Aubuchon was on scene within minutes of being dispatched, followed a minute later by his back up Officer. These Officers arrived on scene just as four subjects were seen running from the back of the residence heading westbound. The Officers immediately detained two subjects while Officer Stelzig was arriving on scene and responded to locate the other two. Officer Stelzig located and detained the two outstanding subjects within two minutes and was immediately backed up by Officers Jones and Kalis.

The four juvenile subjects later admitted to having been responsible for multiple vandalisms over a three day period causing over \$2,000.00 in damage along with burglary to the property.

This call is an example of the day to day dangers officers face during "routine" calls and the successful outcome that can occur when information is retained and acted on in a timely manner by all.

## Thank You

On October 10, 2010 approximately 2222 hrs a Eureka Police Department Officer attempted to pull over a vehicle at Myrtle/6th, the vehicle failed to yield and then ended up leading the officer on a short pursuit over the Samoa Bridge ending at Lupin Road in Manila. The officer had been released from the FTO Program less than one week and this was his first vehicle pursuit. The Officer's radio voice was calm; he gave his locations and directions of travel and even spelled the name of the street in Manila that the pursuit ended on. From a dispatch point of view this was an excellent example of the type of radio traffic that makes an officer easy to understand while providing the pertinent information dispatch needs to effectively provide the assistance needed.

The California Highway Patrol, Humboldt County Sheriff's Department and Arcata Police Department all came to the assistance of the EPD officers on scene in an attempt to locate the 3 males that fled from the vehicle into a wooded area. Arcata Police had a K9 on duty that was immediately deployed to attempt a track and the CHP and HCSO sent officers for manpower. Even though these agencies all have their own jurisdictions to cover; when incidents like this occur everyone pulls together to help each other out. It is this demonstration of teamwork and multi agency cooperation that helps us all to do our jobs at the highest level.

I wish to thank every agency and every single person involved in this incident, all the other incidents before, and those that will come after for the jobs that you do and the dedication to service to this community, your agency and to each other.

Senior Communications Dispatcher Gouthier  
Eureka Police Department

## **Paul Nicholson and Eureka Dispatch**

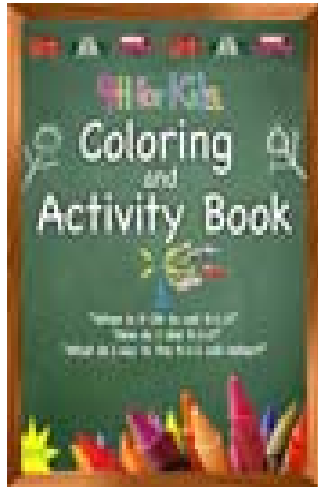
Communications Supervisor Michelle Reyna-Sanchez has been working with Paul Nicholson, a local insurance agent, and the State to receive free 9-1-1 training equipment for early elementary aged children.

For the last 8 years, Nicholson has spent 4-5 hours a week visiting schools throughout the county on a mission to educate kindergarten, first and second graders about what to do in an emergency. Nicholson gives students advice on what to do when calling from a cell phone vs. a home phone and alternate ways to identify their location if they don't know where they're at. He also purchased a 9-1-1 simulator with a pre-recorded operator that each student gets to practice on to make sure they know what to say and do. Nicholson's time and expenses are provided on a volunteer basis, with no fee to schools.

Nicholson contacted Reyna-Sanchez after learning one of his students dialed 911 when his mother had a medical emergency. The student who was prepared and educated on how to properly phone 9-1-1, spoke with Senior Dispatch Jennelle Miller. He calmly provided Senior Dispatcher Miller the necessary information so she could immediately dispatch emergency personnel. Nicholson was aware of the 9-1-1 for Kids Local Heroes program and wanted assistance in getting recognition for his student and the dispatcher.

After attending the National 9-1-1 for Kids Local Heroes awards ceremony in Sacramento, Nicholson was contacted by a 9-1-1 for Kids representative. 9-1-1 for Kids is a non-profit organization focused on 9-1-1 emergency dialing education for kids and adults. Their program provides trainings and tools to teach kids and adults what to do in an emergency. 9-1-1 for Kids was impressed with Nicholson's dedication to teach about 9-1-1 and they wanted to help him. The representative informed Nicholson of their 100% reimbursable educational training equipment available to him through his local 9-1-1 Public Safety Answering Point (PSAP). Nicholson immediately contacted Reyna-Sanchez looking for assistance and soon visited the Communications Center to get a better understanding of 9-1-1 and the Dispatchers role.

Working tirelessly together over the last several months, Nicholson and Reyna-Sanchez were able to obtain enough 9-1-1 training equipment from the 9-1-1- for Kids program to last Nicholson the entire school year. Nicholson's devotion to 9-1-1 education will no doubt take root in schools with the students who will carry the information home to family, friends and neighbors helping keep their Community safe.



**HAPPY HOLIDAYS FROM THE EUREKA POLICE & FIRE AND HUMBOLDT FIRE PROTECTION DISTRICT #1 COMMUNICATIONS DISPATCHERS!**



## Records Section

Two birthdays were celebrated – Christina Laramore and Alisa Cudney!  
Happy Birthday again ladies!



Records staff will be rotating positions beginning January 1, 2011. This enforces the Records Section to be cross trained and more valuable to the Department, City and each other if absences take place. It has been 2 years since they have rotated.

*UPDATE ON SUSTAIN and STAR!* Again, Sustain is an updated Superior Court of California County of Humboldt System that will help find dispositions of cases quickly and efficiently before return of property is released, reports are released, etc. Yes, we always researched the cases prior to release but Sustain will make it quicker and easier!

*Currently we are researching more because of license fee costs and the possibility of implementing DA (District Attorney) STAR through a web portal (we would be able to have access online). In doing so, we would use our budget more effectively and get our work completed efficiently. The company is currently going to be giving their estimate to the District Attorney's Office. Our quote is next! We are patiently waiting...*

## PROPERTY SECTION

### Property Statistics

On an average work week 76 property cases are taken in (as evidence, safekeeping, found, or contraband). The highest category is evidence. 53 cases are taken out (returned, sent to auction, or purged).

Again, on an average week, Property utilizes the help of one employee in the Records Section to enter 29 cases and the assistance of one Public Safety Officer to clear 31 cases.

Extra hour worked is approx 12-16 hours

Their current challenges are: Lack of time to set up the files and storage area for 2011 and purge evidence cases. Lack of case status knowledge (Sustain/Star) adding an additional backlog of 2010 evidence cases to purge and therefore limited immediate available storage.

We need and appreciate the assistance offered by the employees mentioned, who can perform the tasks with minor instruction.

### Eureka Volunteers

The Eureka Volunteer Patrol and other volunteers were busy again this quarter totaling 421.5 hours of service to the community. The Volunteer Patrol consists of 10 members who each average approximately 14.6 hours per month of service. In this quarter, they covered 992 miles, performed 11 vacation checks and responded to 1 residential request for extra patrol. Generous, appreciative and supportive members of the Community donated a total of \$200.00 to the Patrol this quarter. The Patrol is not funded in the budget, so donations are very much appreciated.

Our Volunteer Reserve Officer Mike Stephen, a full time Parole Board agent, logged in 104 volunteer hours this quarter performing background investigations, assists in Patrol, DUI checkpoints and many areas as requested.



- To Detective Todd Wilcox from Maryann Mariani, North Coast Rape Crisis Team, to commend him for his exemplary work as an investigator for sexual assault cases. He brings humanity, sensitivity and a non-judgmental attitude in moving through the reporting process. She has received only positive feedback from survivors who have worked with him. Thank you for your on-going service to the community.
- To Dispatchers Lisa Morrison and Brittany Wilson, and Officer Travis Anderson from Senior Dispatcher Traci Gouthier, to commend them for their calm and professional performance during Officer Anderson's vehicle pursuit. This call was an excellent example of the type of radio traffic that makes an officer easy to understand while providing the pertinent information dispatch needs to effectively provide the assistance needed.
- To Officer Andrew Endsley from Deputy District Attorney Jeremiah Ross, to thank him for the fantastic report that was instrumental in sending a burglary suspect to prison.
- To Dispatchers Karina Gianola and Brittany Wilson, from Senior Communications Dispatcher Amanda Nichols to comment them for their professionalism, teamwork and reaching a successful conclusion to a medical aid call where a male patient was no longer breathing. CPR instructions were initiated to the caller. Fire and ambulance advised they were involved in a code (trying to resuscitate a patient) and transported the patient to St. Joseph Hospital. The patient came to the Eureka Fire Department to thank the responders for arriving at the scene, performing CPR on him and saving his life. Considering that approximately only 5% of those who suffer from a cardiac arrest experience survive, the patient had a lot to be thankful for, and it began with the dispatchers who relayed the CPR instructions to the caller. The chain of survival begins with early access to emergency services and early CPR instructions being given. The care both dispatchers provided to him prior to the emergency responders arriving on the scene can be attributed with saving this gentleman's life.
- To Eureka Police Department from a citizen to express sincere appreciation for the prompt response to a false alarm at 3:06 a.m. Officers put her mind at ease due the abrupt activation of the alarm at such an ungodly hour, waking her from a very deep sleep. She was disoriented but the officers assured her and calmed her nerves. The alarm company came the next day to discover to bad contact points and resolved her problem.
- To Traffic Officer Tim Jones from Detective Ronald Harpham (EPD Firearms Instructor) to thank and commend Tim for bringing his outside experience to service to the department. Tim purchased materials to create some reactive steel targets and constructed them at a fraction of the cost to purchase new ones. They were debuted at the range and they worked well and everyone loved shooting them.
- To Sgt. Rodrigo Reyna Sanchez from Pamlyn Millsap to thank him for his prompt response to her call regarding a young child at Free Meal who was not with her parent. Concern was expressed that some individuals wanted to remove her from the location. Sgt. Reyna Sanchez found the child and investigated what was going on. She was kind and concerned about he child. He took the incident seriously and was professional and kind.
- To Officer Eddie Wilson from Pamlyn Millsap to thank him for how he made a difference in someone's life. A person who is down on their luck and trying to change her life around was

victimized by an individual who is a multiple offender. Officer Wilson took the report and treated the individual with dignity and respect. His investigation resulted in the person going back to prison for what will probably be a long time. The victim said Officer Wilson helped her feel like a “real citizen” and that she mattered. Officer Wilson was awesome and this will surely help the victim in her desire to keep going in a new direction.

- To commend Officer Louis Altic, Records Specialist Diane Clark and Sgt. Kay Howden from Pamlyn Millsap who handled a disturbing incident behind the Bayshore Mall where a woman had been assaulted and was in a very agitated state. Officer Altic calmed her down enough to encourage her to go to the Department for a report. However once there, she was unable to stay and wait for an officer. Sgt. Howden assured that they would try to locate the woman and make sure she was safe. When contact was made with Sgt. Howden the following day to see if anything could be done about the area behind the mall, Howden said she had already contacted the POP team. It relieved her to know that EPD would be dealing with this situation and that the individual who was causing problems behind the mall would be dealt with.
- To School Resource Officer Chris Jenkins from Brittany Grout, Eureka High East Lab to thank him for his donation of time and money to the Autumn Festival which enlists help from local businesses in the form of donated funds and supplies for children who can't afford school supplies.
- To Sgt Rodrigo Reyna Sanchez from a citizen of Sonoma CA who said he was very very kind when he assisted her around 10 pm at night when her lights failed. We should be very proud of him for his kindness and assistance.
- To Reserve Police Officer Mike Stephen from Janice Bullard, Bureau Chief, Learning Technologies Resouces of California Peace Officer Standards and Training, to commend him for his outstanding contribution to the POST on line Gangs course. Officer Stephen has exceeded expectations as a subject matter expert for the project. Without his help, POST would not have been able to develop a course that provided performance based activities for Officer training purposes.
- To Sgt. Kay Howden, School Resource Officer Chris Jenkins, and Officer Louis Altic from Howard Rein to thank them for their response to an alarm at his home while he and his wife were at an appointment. A door had opened, unknown why, to engage the alarm. Officers made a very careful inspection of the home, then secured the door. Many thanks for their for their thorough and professional response.
- To Officer Bryon Franco and his K9 Jimi, Officers Cory Crnich, Danny Kalis and Travis Braud from Sgt Bill Nova, to commend them of the arrest of Jared Aubrey at the Bayshore Mall. There was knowledge that Aubrey was probably armed. Officers set up a hasty perimeter and began intersecting Aubrey's path in the food court. Aubrey attempted to turn and run but found himself surrounded and outnumbered. He was quickly taken into custody without incident or injury to anyone involved. During the arrest search, officers located a locked and loaded .22 caliber semi-auto pistol in Aubrey's coat pocket along with extra ammunition. This was a prime example of quality teamwork, good tactics and professionalism resulting in the arrest of another violent repeat offender. Outstanding work!
- To Officer Louis Altic from a citizen from Crescent City. Citizen had broken down in horrible traffic in the south bound turn lane. Officer Altic was polite, very professional and assisted him in removing his truck from the traffic. He also offered further help if needed. The citizen felt Officer Altic was a great representative for the Eureka Police Department.
- To Eureka Volunteer Patrol Members Roger Miller, Pete Vallerga and Terry Long from Sgt. Jim Armstrong and the other officers present on scene for two recent major traffic collisions. On 11-15 EPD responded to an automobile/pedestrian collision and EVP member Roger Miller responded to assist. He remained on the scene from just before 11 pm at night to 5 a.m the following morning, and even assisted Officer Tim Jones measure the scene. On 12/1, just before 2 a.m. officers

responded to an injury collision on Broadway that subsequently became a fatality. EVP members Vallerga and Long responded to the scene to assist with traffic/scene control. The scene was about 1,000' long, so the processing of it took a great deal of time. These EVP members assisted at the scene till beyond noon that day. EVP member Miller again responded later in the morning to assist the other members. These EVP members, along with the rest of the EVP membership, are to be commended for their willingness to serve, their professionalism and dedication to duty and out community.

- Through Lt. Tony Zanotti from Ken Pontious, Public Safety Director, Bayshore Mall to express appreciation to the officers who came by during the Christmas shopping season, including Black Friday, who presence contributed to a lower incident count of retail theft and other types of problems. Sgt. Sanchez was the most visible EPD officer on the property and could consistently drive through and contact people when he saw them. When he is in the area, they do see a difference in the amount of activity.
- A citizen contacted Sgt. Jim Armstrong to commend Officer Andrew Endsley for his help and advice given the citizen regarding a problem neighbor. He said Officer Endsley was very helpful, insightful, professional and was simply "on it".
- To EPD from Ken Pontious, Public Safety Director, Bayshore Mall regarding the presence of Officers Danny Kalis, Alan Aubuchon and Travis Anderson, who each spend approximately 30 to 45 minutes patrolling the mall. They were constantly stopped by the public and it was all smiles. This extra visibility had a huge impact on the criminal incidents at the Mall. He extended his most sincere gratitude and appreciation for all the officers who were in attendance that day.
- From Officer Eddie Wilson to commend Dispatch Supervisor Michelle Reyna Sanchez, Dispatcher Jennelle Miller, Officers Bryon Franco, Travis Braud, Cory Crnich and Police Services Officer Lyn Williams. A call for service was received for a missing child. It was already dark and the group home where the child lived had already been searched with not sign of him. It was even more critical as the missing child was a 9-year old Autistic male who was essentially "non verbal". Our dispatchers did a fantastic job in dispatching the call quickly with as much detail as was readily available. Officers were dispatched and took information that was given to them and systematically searched several probable areas. Fortunately for all involved, a good citizen noticed the child near a park several blocks from the group home. After the child was safely returned the staff member in charge of the home was very impressed by the quick response to what was a very critical situation. She was also very thankful and appreciative of the kind of service the people of Eureka receive from our Department.
- To Officer Jon Omev from a citizen of Blue Lake who commented that her daughter had been involved in a roll over traffic collision. Officer Omev was very kind and compassionate during his investigation. The manner in which this was dealt with was very professional and heartwarming. She felt that Officer Omev deserves a medal of honor!
- To Chief Nielsen and the members of the POP team from Humboldt County Supervisor Jimmy Smith to offer sincere thanks for great work. EPD did another fantastic job in the war against meth and the entire team is appreciated.

## NEW HIRES, PROMOTIONS, SPECIAL ASSIGNMENTS, DEPARTURES



Reserve Officer Kathryn Smith



Police Officer Travis Anderson

### New Hires:

Reserve Police Officer Kathryn Smith

### Promotions:

Officer Travis Anderson – released from FTO – eligible for solo patrol

### Special Assignments:

Officer Brian Stephens – Acting Watch Commander

Officer Eddie Wilson – Narcotic K9 Handler

### Departures:

Officer Kert Rulofson

Dispatcher Shawna Shipley

Sgt. Mike Quigley



Sgt. Mike Quigley... "I'll be back!"





# Eureka Police Department

Oct2010

Crime							Response Times		Performance Measures						
Monthly Comparison							Year To Date		Monthly Comparison						
Oct 09	Oct 10	% Change	2009	2010	% Change				Oct 09	Oct 10	% Change	2009	2010	% Change	
<b>Violent Crime</b>							<b>Priority 1 Calls</b>		<b>Patrol Activity</b>						
Murder	50	42	-16%	574	534	-7%	2009 YTD		Alarm Calls	216	166	-23%	1930	1643	-17%
Rape	1	0	-100%	2	1	-50%	1st Unit: 2:41		Susp. Circ. / Person	114	161	41%	1351	1610	16%
Robbery	0	1	100%	8	14	75%	2nd Unit:		Parking Complaints	51	33	-35%	532	423	-26%
Aggravated Assault	5	2	-60%	49	47	-4%	2010YTD		Domestic Violence Calls	86	104	17%	961	0	#DIV/0!
Simple Assault	8	5	-38%	68	94	38%	1st Unit: 2:38		Reports Taken (Not traffic)	947	833	-14%	8897	8904	0.1%
	37	34	-8%	447	378	-15%	2nd Unit:								
<b>Property Crime</b>									Felony Arrests	69	81	17%	758	767	1%
Burglary	117	145	24%	1182	1366	16%			Misdemeanor Arrests	167	158	-5%	2008	1874	-7%
Larceny	29	46	59%	409	555	36%									
Auto Theft	53	56	6%	611	645	6%									
	17	12	-29%	144	135	-6%									
Traffic									Dispatch Activity						
Monthly Comparison							Year To Date		Monthly Comparison						
Oct 09	Oct 10	% Change	2009	2010	% Change				Oct 09	Oct 10	% Change	2009	2010	% Change	
<b>Traffic Stops</b>									Total Phone Calls Processed						
Citations	762	598	-22%	9,677	7,745	-25%			911	12,489	11,780	-6%	129,309	123,672	-4%
Moving	377	311	-18%	5166	3725	-28%			Business	2,141	1,981	-7%	20,965	18,966	-10%
Non-Moving	151	143	-5%	2130	1905	-11%			Outgoing	7,378	7,141	-3%	76,943	74,313	-3%
DUIs	195	145	-26%	2701	1548	-43%			Calls for Service	2,950	2,749	-7%	30,971	30,288	-2%
	31	23	-26%	335	252	-25%			Dispatched	7,354	7,370	0%	74,182	74,653	1%
<b>Collisions</b>									Self-Initiated	3,969	4,070	3%	38,676	39,762	3%
Injury	73	61	-16%	708	642	-9%				3,385	3,300	-3%	35,506	34,891	-2%
Non-Injury	25	23	-8%	252	205	-19%									
	48	38	-21%	459	435	-5%									
Personnel									Problem Oriented Policing Section						
Monthly Comparison							Year To Date		Comparisons						
Oct 09	Oct 10	% Change	2009	2010	% Change				Oct-10				2010		
<b>Total</b>							<b>Allocated</b>		Vehicle Abatement						
Sworn	85.6	75.6	-12%	75.6	-12%		<b>Filled</b>		156				1855		
Professional Staff	51	49	-4%	49	-4%		<b>Vacant</b>		4				16		
	34.6	26.6	-23%	26.6	-23%		<b>Strength</b>		0				17		
							<b>% Strgth</b>		0				2		
<b>Vacant Positions (funded)</b>									0				3		
POP Coord	1	- on hold							2				13		
Pol Ofcr	2								0				39		
PSO	1	- on hold							10				64		
Sup Svcs Mgr	1	- on hold							5				323		
Dispatcher	3								1				23		
<b>Incoming Staff</b>									18				228		
	Position	Date							0				48		
	Sgt								10				195		
									1				7		
									2				40		
									2				116		
<b>Special Assignment</b>									2				60		
	Reserve Officer	unknown							0				1		
<b>Possible Future open</b>															
	Outgoing	Date													
	Police Officer	10/20/2010													
	Police Officer	9/22/2010													
	Police Officer	#####													
<b>Frozen Positions</b>															
	Senior PSO	Frozen for POP 10/08													
	Pol Records Spec	Frozen for POP 10/08													

Crime	Monthly Comparison			Year To Date		
	Nov 09	Nov 10	% Change	2009	2010	% Change
<b>Violent Crime</b>	48	38	-21%	620	615	-1%
Murder	0	0	0%	2	1	-50%
Rape	0	1	100%	8	15	88%
Robbery	6	3	-50%	55	60	9%
Aggravated Assault	5	7	40%	73	101	38%
Simple Assault	37	27	-27%	484	405	-16%
<b>Property Crime</b>	105	139	32%	1287	1505	17%
Burglary	27	61	126%	436	616	41%
Larceny	66	69	5%	677	714	5%
Auto Theft	12	9	-25%	156	144	-8%

Traffic		Monthly Comparison			Year To Date		
Traffic Stops Citations Moving Non-Moving DUIs		Nov 09	Nov 10	% Change	2009	2010	% Change
		901	484	-46%	10,578	8,229	-29%
		423	252	-40%	5589	3977	-29%
		190	101	-47%	2320	2006	-14%
		201	126	-37%	2902	1674	-42%
	32	25	-22%	367	277	-25%	
Collisions Injury Non-Injury		62	63	2%	770	705	-8%
		17	18	6%	269	223	-17%
		45	45	0%	504	480	-5%

## Personnel

	Allocated	Filled	Vacant	Strength	% Strgth
Total	85.6	73.6	15	70.6	-18%
Sworn	51	48	6	45	-12%
Professional Staff	34.6	25.6	9	25.6	-26%

Vacant Positions (funded)	Jan-10	Status
Dispatcher	4 vacant	
Pol Ofcr	3 vacant	
PSO	1 - on hold	

Incoming Staff	Position	Date

Special Assignment		

Possible Future open	Outgoing	Date
Police Sergeant		12/25/2010

Frozen Positions	
Senior PSO	Frozen for POP 10/08
Pol Records Spec	Frozen for POP 10/08
POP Coord	Frozen
3 Police Officers	Filled but Frozen for Military leave
Sup Svcs Mgr	frozen

## Response Times

Priority 1 Calls	
2009 YTD	
1st Unit:	2:34
2nd Unit:	
2010 YTD	
1st Unit:	3:33
2nd Unit:	

## Performance Measures

Patrol Activity		Nov 09	Nov 10	% Change	2009	2010	% Change
Alarm Calls		173	176	2%	2103	1819	-16%
Susp. Circ. / Person		116	129	11%	1467	1739	16%
Parking Complaints		46	26	-43%	578	449	-29%
Domestic Violence Calls		90	88	-2%	1051	1106	5%
Reports Taken (Not traffic)		832	873	5%	9729	9777	0.5%
Feloncy Arrests		60	80	33%	816	847	4%
Misdemeanor Arrests		194	120	-38%	2202	1994	-9%
Dispatch Activity		Nov 09	Nov 10	% Change	2009	2010	% Change
Total Phone Calls Processed		11,543	11,110	-4%	140,852	134,782	-4%
911		1,897	1,952	3%	22,862	20,918	-9%
Business		6,968	6,506	-7%	83,911	80,819	-4%
Outgoing		2,780	2,652	-5%	33,751	32,940	-2%
Calls for Service		6,694	6,738	1%	80,876	81,391	1%
Dispatched		3,504	3,722	6%	42,180	43,484	3%
Self-Initiated		3,410	3,016	-12%	38,916	37,907	-3%

Problem Oriented Policing Section		Comparisons	Year to date comparisons
	Nov-10		2010
Vehicle Abatement	150		2005
Neighborhood Watch meetings	2		18
Graffiti Letters	17		34
Sign posting letters	0		2
Narcotics	0		3
In-door grows	1		14
Garbage abatement	0		39
Nuisance abatement	4		68
Housing Authority background checks	18		341
Citations	0		23
Arrests	19		247
Firearms Seized	0		48
Assists (Patrol, CIS, DTF)	3		198
CIT meetings	1		8
CIT site inspections	0		40
Transient Camps	0		116
Warrants Served	5		65
Gann FL	0		1



## Eureka Police Department

Dec 2010

Crime							Response Times			Performance Measures													
Monthly Comparison							Year To Date			Monthly Comparison							Year to Date						
Dec 09	Dec 10	% Change	2009	2010	% Change		Priority 1 Calls			Patrol Activity							Dec 09	Dec 10	% Change	2009	2010	% Change	
Violent Crime							2009 YTD			Alarm Calls							179	139	-22%	2282	1958	-17%	
Murder	0	0	0%	1	1	0%	1st Unit: 2:47			Susp. Circ. / Person							126	132	5%	1593	1871	15%	
Rape	1	2	100%	9	17	89%	2nd Unit:			Parking Complaints							83	33	-60%	661	482	-37%	
Robbery	4	6	50%	59	59	0%	2010YTD			Domestic Violence Calls							101	93	-9%	1152	1199	4%	
Aggravated Assault	9	7	-22%	83	115	39%	1st Unit: 2:51			Reports Taken (Not traffic)							879	754	-17%	10536	10551	0.1%	
Simple Assault	55	32	-42%	470	438	-7%	2nd Unit:			Felony Arrests							53	71	34%	869	918	6%	
Property Crime										Misdemeanor Arrests							188	150	-20%	2390	2144	-10%	
Burglary	130	107	-18%	1391	1553	12%				Dispatch Activity							Dec 09	Dec 10	% Change	2009	2010	% Change	
Burglary	45	39	-13%	480	573	19%				Total Phone Calls Processed							12,556	12,226	%	153,080	146,903	-4%	
Larceny	76	58	-24%	753	825	10%				911							1,851	2,156	16%	24,713	23,074	-7%	
Auto Theft	9	10	11%	165	155	-6%				Business							7,730	7,128	-8%	91,641	87,947	-4%	
Traffic										Outgoing							2,975	2,942	-1%	36,726	35,882	-2%	
Monthly Comparison							Year To Date			Calls for Service							7,116	6,738	-5%	88,212	88,129	0%	
Dec 09	Dec 10	% Change	2009	2010	% Change		Dispatched							3,706	3,865	4%	45,886	47,349	3%				
Traffic Stops										Self-Initiated							3,410	2,873	-16%	42,326	40,780	-4%	
Citations	858	428	-50%	11,436	8,657	-32%	Problem Oriented Policing Section							Comparisons		Year to date comparisons							
Moving	451	236	-48%	5908	4992	-16%	Vehicle Abatement							Dec-10			2010						
Non-Moving	190	101	-47%	1776	2723	53%	Neighborhood Watch meetings							108			2113						
DUIs	201	126	-37%	3751	1904	-49%	Graffiti Letters							3			21						
Collisions	57	57	0%	786	811	3%	Sign posting letters							16			50						
Injury	16	13	-19%	269	252	-6%	Narcotics							0			2						
Non-Injury	41	44	7%	517	559	8%	In-door grows							0			3						
Personnel										Garbage abatement							0			14			
Monthly Comparison							Year To Date			Nuisance abatement							0			39			
Dec 09	Dec 10	% Change	2009	2010	% Change		Housing Authority background checks							42			68						
Total	85.6		71.6	14	71.6	-16%	Citations							0			23						
Sworn	51		46	5	46	-10%	Arrests							16			263						
Professional Staff	34.6		25.6	9	25.6	-26%	Firearms Seized							0			48						
Vacant Positions (funded)										Assists (Patrol, CIS, DTF)							8			206			
Dispatcher	4 vacant - 1 to be filled on Feb 1, 2011						Inj/Sick			CIT meetings							0			8			
Pol Ofcr	5 vacant with promotion of two officers to sergeant						Est. Return Date			CIT site inspections							0			40			
PSO	1 - new recruitment						Property Tech			Transient Camps							11			127			
							FMLA			Warrants Served							4			69			
										Gang FI							0			1			
Incoming Staff										Military Leave							Absence						
Position	Dispatcher		Date		2/1/2011		Officer			12/15/2010 for 1 yr													
							Officer			12/15/2010 for 1 yr													
							Officer			12/15/2010 for 1 yr													
Special Assignment										Admin Leave							Est. Return Date						
Promotions	2 officers to sergeant																						
Possible Future open										Light Dty /Med							Est. Return Date						
Outgoing			Date		12/25/2010																		
Sergeant																							
Frozen Positions																							
Senior PSO	Frozen for POP 10/08																						
Pol Records Spec	Frozen for POP 10/08																						
POP Coord	Frozen																						
3 Police Officers	Filled but Frozen for Military leave																						
Sup Svcs Mgr	description revision																						

# Memo

To: David Tyson, City Manager  
From: Paul Rodrigues, Finance Director  
Date: December 31, 2010  
Re: Finance Department Quarterly Status Report

---

The following activities and accomplishments took place in the Finance Department during the months of October through December, 2010.

**Sales Tax Revenues:** Sales tax totaling \$1,676,572 was received during the quarter ending December 31, 2010. This amount represents a 4% cash basis increase compared to the same quarter last year.

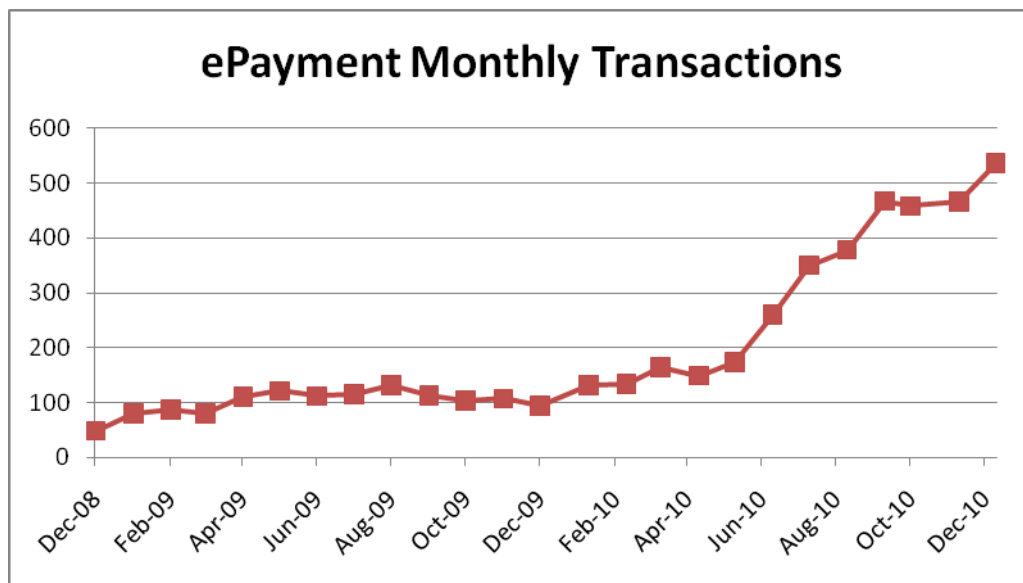
**Transaction and Use Tax:** TUT totaled \$478,512 for the quarter ending December 31, 2010. This represents an 11% cash basis increase compared to the same quarter last year.

**Finance Advisory Committee:** The FAC held 2 meetings during the months of October through December, 2010. Current FAC projects include Zoo funding, Fire Department funding and the Citywide budget.

**City Utility Rates:** Wastewater rate increases were implemented with the first utility bills mailed out after October 1, 2010. Council requested staff review the water rate increases presented by staff. Recommendations will be presented to Council in the 1<sup>st</sup> quarter of 2011.

**Annual Financial Audit:** The firm of Caporicci & Larson (C&L) from Walnut Creek was selected to perform the City's audit for the next 3 years. C&L began their preliminary field work during the 4<sup>th</sup> quarter of 2010 and will return in the 1<sup>st</sup> quarter of 2011 to finalize the audit for FY ending June 30, 2010. Staff will be required to spend more time familiarizing this audit firm with the City's financial records and financial accounting system as this will be the firm's first time auditing the City's records in several years.

**ePay Update:** The City went live with the ePay system for utility payments in December 2008. Participation increased from 40 customers per month to 135 customers per month in the first 9 months, then dropped off slightly and stayed at that level through the end of 2009. The 1<sup>st</sup> and 2<sup>nd</sup> quarters of 2010 brought a slight increase in the online bill payment process. In the 3<sup>rd</sup> quarter of 2010 the number of customers using the online bill payment process began to increase significantly and currently an average of close to 500 customers are utilizing the ePay system. Staff is currently brainstorming ways to further increase participation in the ePay process as it involves very little staff time to process the payments leaving staff free to accomplish other tasks. Our goal is to increase customer participation to 10% (1,000) of our customer base. (See chart on next page for participation)



#### **IT Report:**

- IT staff worked with the Police Department to implement a new RadiolP server which will facilitate communication between dispatchers and vehicle computers. Updated Radio IP clients on EPD Patrol fleet vehicles and migrated primary communications from a slow radio connection to high-speed Verizon access cards.
- IT staff worked with City of Arcata IT staff to configure their police vehicles for access through the new RadiolP server
- Tied Humboldt Fire District into city network through hardware VPN devices ensuring an always on connection to access City resources like the EFD's Plan(s) of the day and run prints from CAD dispatchers.
- .
- Worked with new EPD vehicle camera system to configure vehicles and back-end server. The system iCop is functioning and video can be delivered to the server by undocking the vehicle hard drive and attaching it to the server through provided interface. The goal was to deliver these videos wirelessly but after numerous attempts at trying to get it to work without success the project was handed back to Six Rivers Communications (who sold EPD the solution) to make it work in their environment before trying again to work it into ours. It is also important to note that iCop has since ceased doing business and it is unclear as to if or when they will be able to continue.
- Developed a strategy for delivering higher-speed wireless communications to more of the City's satellite buildings that will provide better network connectivity as well as eliminate recurring costs associated with paying Sudden Link or AT&T for service. Implementation will begin in the 1<sup>st</sup> quarter of 2011 and should be completed in the 2<sup>nd</sup> quarter of 2011.
- IT staff completed 217 requests for service through verbal and email requests and the Help Desk System.





## **Eureka Fire Department**

### **2010 4th Quarter Report**

#### **Chief's Report**

**Interim Chief Bill Gillespie**

The fourth quarter has been a time of considerable change for Eureka Fire Department, and for the City of Eureka as a whole. Within the fire department, we began this fiscal year with reductions, including the freezing of three firefighter positions, and the early retirement of two very knowledgeable and key members of this organization.

We are by no means alone in the arena of fiscal challenge. Through the generous support of the voters in our community, Measure O was successfully passed in the City of Eureka. This will help the City significantly, but the economy of the State of California and our local area will still place considerable demands on local government. Through the actions of our City Council, Eureka Fire Department is beginning the process of filling some of our vacant positions. The process will take time, as in addition to the selection process for candidates, we utilize an extensive background check, medical screening exam, and a psychological exam to ensure that we hire quality personnel. We owe this to the citizens of the greater Eureka Community. Over the next few months, it is our goal that you will see some new faces at the fire department.

The retirement of a Fire Chief presents many challenges that fall outside of selecting a replacement. Quite often it is the Chief of the organization that possess the most in depth institutional knowledge, not only for the department, but also a great deal of institutional knowledge about the City and the Community. Chief Smith was such an example. He grew up in the community, knew the community and its people, and knew the fire department and the local fire service. He

recognized our community's unique character and the fire challenges that it presents. Much has been said of Chief Smith and his accomplishments in recent months. One of the attributes that I have admired through the years is his desire and drive to ensure that those in the organization be better prepared to step into their role than he felt that he was. Chief Smith was a champion for challenging personnel to learn, grow, and most of all to provide the best level of service to the community that we serve.

I know I speak for the group when I say that the Eureka Fire Department shares Chief Smith's desire to provide the best service to the community that we can with the personnel, skills, and equipment that we possess. I speak honestly, humbly, and from the heart when I say that I am sure we will continue to learn and grow along the way; I know I have and continue to do so. We are committed to our city and our community, and strive to continue the ongoing relationship with the people that make up Eureka.

Thank you to the members of our community for your ongoing support.

*Respectfully, Bill Gillespie*

The Fourth Quarter remained busy at the fire department, with activities ranging from the Fire Department Open House in October, the retirements of Chief Smith and Captain II Marriott, to maintenance, repairs, and training.



The Fire Department Open House, though often considered a Prevention event, was well attended by all from the fire department and from the public. Numerous demonstrations, tours, vendor displays, and educational opportunities took place. The weather cooperated, and attendance by the public was good. The event found Chief Smith operating the 1906 Antique Steamer under the guidance of Captain II Hulbert. It was a unique opportunity, as Chief Smith had never operated the steamer during his career, and was able to do so prior to his retirement in November.

The Communications Committee, comprised of representatives from Dispatch, EFD, and HFD#1, worked during the quarter discussing a solution of how to shorten the pre-alert used by dispatch. With the current silent station process being used at night, the pre-alert was not heard by the stations, and a delay of approximately 20 seconds per call occurred as dispatch followed procedure. It was decided that the pre-alert used would be the respective station radio tone for the station that was receiving the call. The station tone will open the radio immediately, with brief call type and address information given, followed by the standard station tone and information. This new procedure will go into effect after the first of the year, and has the potential to shorten response times by 10-15 seconds. Also changing through the Communications Committee is the daily radio check of all apparatus. In early 2011, Dispatch will discontinue the practice of radio checks via roll call of each apparatus. Apparatus radios will be checked by dispatch once per week, with station checks and administrative message daily.

Annual testing of hydrants has been ongoing during the quarter, having begun in October. Also occurring in October and November was the annual testing of our fleet of Self Contained Breathing Apparatus (SCBA). Due to increased fire activity during the quarter, Captain Weaver noted an increased number of SCBA's that went out of service in November. Units were repaired in house and returned to service. Various repair issues, including primarily fill valves, were replaced on the SCBA breathing air compressor at HQ.

Numerous facility repair issues occurred during the fourth quarter. The most critical occurred at Station 3 in late December, where a water pipe from the hot water heater failed within the slab foundation, placing the station without hot water for a period of time. With the assistance of COE Public Works, emergency repairs were made. The station was re-plumbed, placing hot water delivery piping into the attic. Some sheetrock at the station still requires repair following the plumbing. Also occurring during the quarter was the failure of Station 3's emergency generator, which would not start. An electric deficiency was identified and repaired. Issues with the large garage doors at all three stations indicate replacement will be necessary in the not too distant future. It was also noted as the rainy season began, that there were numerous leaks in the Headquarters roof, primarily over the apparatus floor. Some leaks resulted in failing ceiling tiles that fell to the floor. Sheetrock in the HQ shop also remains damaged and gone in places following significant leaks in the roof earlier in the year. The Council approved monies earmarked for the HQ roof repair in late December following the passage of Measure O.



The Headquarters 2010 earthquake damage estimate was received at an estimated \$172,000. An estimate to replace the Headquarters building in its current configuration was also received at a cost estimate of \$5.93 million dollars. This number is far below the amount as listed in the CIP list due to differences in cost per square foot, and in the total square footage used for the calculations. The CIP contains estimates for the increased area needed to store apparatus, and the adequately house the many additional services that the department currently provides.

During the quarter, our fleet of Thermal Imaging Cameras (TIC's) were returned one at a time to the manufacturer for much needed service. The service included recalibration and refurbishment of the units, with seals and worn or damaged parts being replaced. Cost for the repairs of each unit ran approximately \$800-900, but were far cheaper than the \$8,000-9,000 per unit for replacement. FF Butler has been working to inventory the extensive collection of tools and equipment used by EFD. This process will be ongoing and time consuming, but will provide accountability for tool locations and tracking condition and repairs. Calibration of the department's air monitoring equipment and radiological equipment has been ongoing through the quarter. Aging smoke ejector fans have been identified as desirable equipment items to be replaced should midyear or late year monies be available. Also identified were wildland hosepacks and wildland helmets that needed replacement.

In November, Captain II's Hulbert and Emmons attended the Firehouse Conference for ongoing and update training on the Firehouse Incident Reporting software used by EFD. Emmons is the primary Firehouse Manager/Coordinator, having taken over for Captain II Marriott in September. Emmons and Hulbert continued to work together during the quarter to simplify and improve the way EFD utilizes the program. Work is ongoing.

The department is preparing for a federally mandated switch to narrow band radio frequencies. Communication frequency licenses have not yet returned from the FCC. Upon receipt of these required licenses, EFD and HFD will work together for a coordinated reprogramming. In November both Arcata Fire and Cal-Fire made the transition to narrow band frequencies. The Comtec silent station project was completed during the quarter, with Station 3 being the last location to receive new alerting hardware and speakers. This places all three fire stations on automatic equipment that shift to silent mode in the evening, and returns the station to normal in the morning or at any call for that station.

During the Fourth Quarter, EFD CPR instructors conducted 14 CPR classes that taught 105 citizens the life saving training. New CPR training manikins were ordered during the quarter.



Eureka Police and Fire Dispatch Center is now certified by North Coast Emergency Medical Services as an Early Medical Dispatching (EMD) provider. Though Dispatch had been using EMD procedures for a number of years, changes to the provider requirements necessitated alterations to the Quality Control process, and other minor changes.

Since the beginning of the fiscal year, all EMT renewals at EFD have had an increased fee of \$115 per EMT as mandated by the California Emergency Medical Services Authority. Also mandated has been updated Livescan finger printing, with additional fees. After this initial fee increase, renewals will cost approximately \$75 per EMT every two years. This amount will need to be included every other year in the annual budget request documents so as to maintain certifications of our employees.



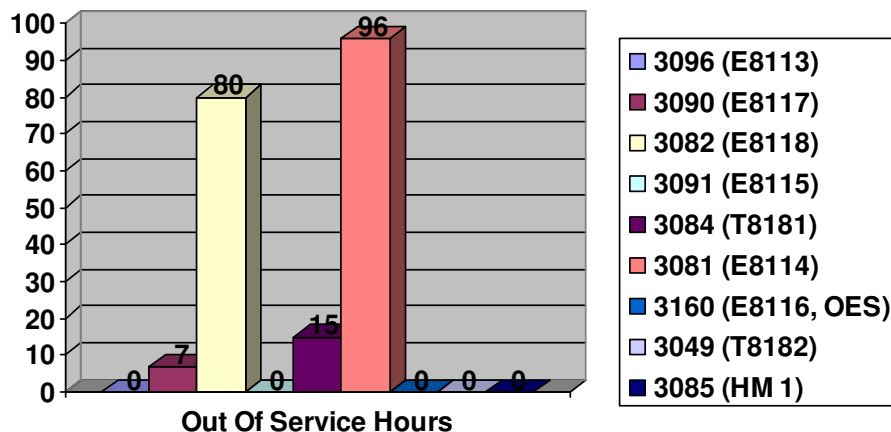
Hilfiker Training site work continues. Regular maintenance mowing continued during the quarter. Captain II Hulbert continued to work on an electrical plan to bring internal and exterior lighting to the drill tower. Both Whitchurch Engineering and the local Electrical Trades Union have been assisting. PG&E donated \$5,000 during the quarter which will be put toward the electrical improvement project. Rescue Systems 2 level site accreditation continues to be an ongoing project. This process is being assisted by grant monies from the Department of Homeland Security through the County Office of Emergency Services. Level 2 site accreditation allows level 2 rescue classes to be taught at the training site. Currently there are a limited number of RS2 accredited sites in California, and local personnel must travel at great cost to attend trainings out of the area.

As mentioned prior, the quarter saw the retirement of both Chief Smith and Captain II Marriott. The appointment of an Interim Fire Chief was made by City Manager Tyson. With one Duty Chief gone, duty coverage began with the two remaining Duty Chiefs and the Captain II's filling in every third weekend. Personnel were shifted to help cover the vacancies, and monies were allocated to help with coverage and overtime. With the passage of Measure O by the voters in November, the City Council approved the hiring of three firefighters to fill three previously frozen positions extending back to the 2009/2010 fiscal year, and fill the vacant Captain II position. Hiring processes will be required for Captain II, Captain, Engineer, and Firefighter to address the positions vacated as personnel promote. This process will extend to the end of the 2010/2011 fiscal year, and possibly beyond July 1.

## APPARATUS STATISTICS

The following charts show information relative to our apparatus.

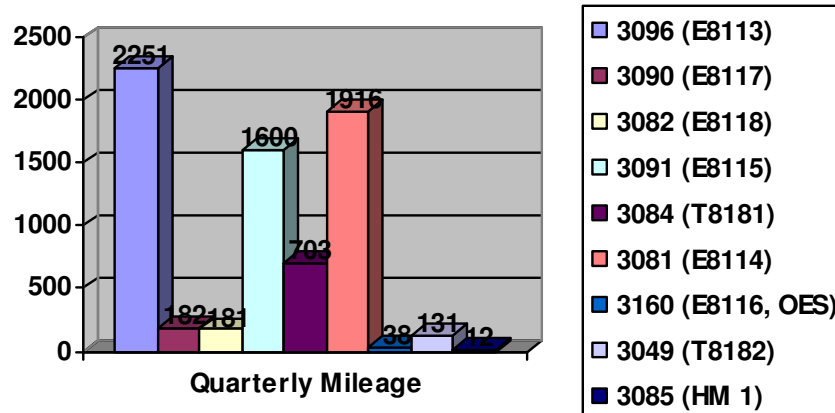
During the quarter, Captain Bakke reported on apparatus mileage and out of service hours. Engines 8114 and 8118 had the highest number of out of service hours during the quarter, and aside from Truck 8182 (3049) are the oldest engines in the fleet. Engine 8113 travelled the highest number of miles for the quarter at 2,251. Engine 8114 travelled the second highest number of miles during the quarter with 1,916. E8114 (3081) is currently the oldest apparatus in continued front line service, having been purchased new in 1991.



Apparatus Out-of-Service Hours Reported					
3096	0	3090	7	3049	0
3081	96	3091	0	3084	15
3082	80	3160	0	3085	0

Apparatus Miles Reported					
3096	2251	3090	182	3049	131
3081	1916	3091	1600	3084	703
3082	181	3160	38	3085	12

Quarterly apparatus mileage is included in the chart below for comparison of miles driven versus hours out of service.



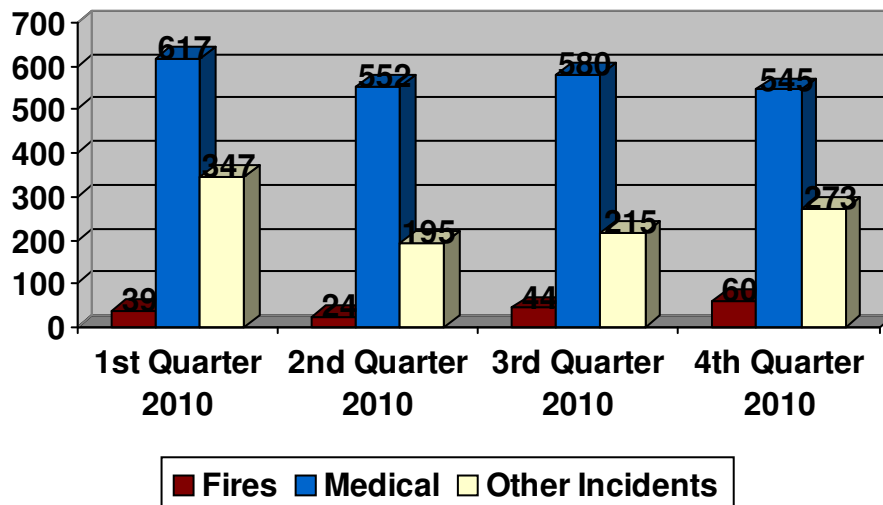
## INCIDENT ACTIVITY

During the 4<sup>th</sup> quarter, EFD responded to a total of 878 calls for service. Fire calls represented 60 calls, 24 of which were listed as structures. Overall estimated dollar loss from structural fires was \$631,825 for the quarter.

Emergency Medical Service (EMS) Incidents, including minor and major medical aids, traffic collisions, extrications and rescues, and lift assist calls accounted for 545 incidents.

All other calls for service accounted for 273 responses.

## 2010 Quarterly Incident Statistics





This quarter started off quickly on October 9<sup>th</sup> with our annual Fire Department Open House. This year's event featured fire safety and education presented by department staff and several guest vendors. One of our guest vendors, Paul Nicholson Insurance, has been nominated for a national award from "9-1-1 for Kids" for his phone simulator which he uses to teach kids to call 911 in an emergency.



Captain II Laidlaw and Fire Inspector Walser focused enforcement and education efforts on the Serenity Inn. In a series of repeated inspections coordinated with building management, they addressed issues including smoke alarms, wiring, cooking appliances, smoking, housekeeping, number of occupants in rooms, etc.

I have been involved in a State Fire Marshals Office prevention training course curriculum development committee in Sacramento. The committee has been meeting monthly since September. The class is a new "Fire Inspections for the Company Officer".

We closed out the quarter preparing for the adoption of the 2010 California Building and Fire Codes. In collaboration with the Humboldt County Fire Prevention Officers, Fire Code amendments were adopted with the goal of common standards for several local agencies. The adoption ordinance and resolution was prepared for introduction and adoption in January.

The retirement of Chief Smith will bring the bureau new challenges. The impact of the division of administrative responsibilities between us is still unclear. Workload within the bureau will most likely increase and we may be asking Operations for help.

### **Enforcement / Abatement Issues**

We have worked with the Building Department, City Attorney's Office, PD, and other departments on the City's multi-property enforcement case. This involved several warrant service inspections and follow ups as well as attending various meetings and conferences.

### **Property / Development Issues**

Several significant projects are in progress or were completed this quarter, including:

- 109 4<sup>th</sup> St, Vets Center; Residential and services center tenant improvement
- 119 T St. Humboldt Moving and Storage; new building including installation of high piled storage sprinkler system
- Eureka Inn; ongoing improvements and upgrading of alarm system
- College of the Redwoods; new project consultations
- St Joseph's Hospital; new construction continues including completion of the new door from the '54 stairwell onto the '97 roof

Significant project proposals reviewed this quarter include:

- Schneider Dock development proposal
- Open Door Clinic; Tydd Street proposal
- Shamus T-Bones restaurant on Truesedale behind the Bayshore Inn

### **Fire Investigations**

There were eight investigation team level cases initiated this quarter. Two were found to be incendiary, three accidental, and three where the cause was undetermined.

From a perspective of potential loss, the most significant fire of the quarter was the December 26<sup>th</sup> fire at the Yen Ching restaurant. The fire was confined to the first floor of the restaurant and the cause was an overheated CD player. Had the fire not been controlled early their was real potential for involvement of multiple significant buildings in the block.

A second significant fire was the Fountain Bleu apartment fire on November 27<sup>th</sup>. This fire significantly damaged two of the four units in the building. The cause of the fire was a candle that was left burning.

**Inspection Activities**

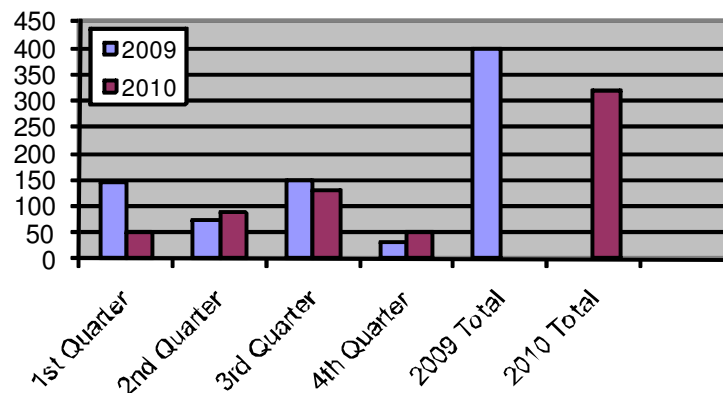
## Fire Inspector Activities

Type of Inspection	<i>This Quarter</i>	<i>Year to Date</i>
<i>Type of Inspection</i>	<i>#</i>	<i>#</i>
I-4	0	0
R-2	95	390
R-3	5	15
R-3.1	0	12
R-4	7	14
E-3	0	1
Weed/Trash Abatement	50	321
FPB Mtgs. /Classes	6	20
Totals:	163	773

Inspector Walser reports that with retirements and office restructuring, the local State Licensing Bureau office is closing with our area now under the jurisdiction of the Santa Rosa office. We will be losing our great personal contact with the office and we anticipate reduced facility oversight by the Licensing board.

**Weed abatement:**

Program activity: 50 cases this quarter totaling 321 over the year.



With a recent agreement with the Building Department, responsibility for the Weed and Rubbish abatement program has been split between Fire and Building. Fire will be handling cases that are primarily weed violations and cases that are primarily rubbish/debris issues will be referred to Building or Community Development..

**Fire Suppression Division Inspection Activities**

	<i>Reporting Quarter</i>	<i>Year To Date</i>
Blocks	91	357
Total Businesses	233	1009
Commercial Inspections	192	595
Commercial Re-Inspections	67	115
FPB Follow Up Completed	0	6
R-2 Occupancies, Engines	1	7
• R-1 Units & Time	*	*
Block Plans Updated	5	13
Target Hazards Updated	0	2

**Cost Recovery and Revenue**

	<i>Reporting Quarter</i>	<i>Year to Date</i>
R-1 Inspection Fees Billed		
Plans	35 Reviews/62.75 Billable hours. (\$6,183.50)	(115) \$16,894.00
Permits (Fireworks)	N/A	.\$1,725.00
Total	\$6,183.50	\$18,619.00

**Public Education and Events**

Sixty hours of public education activities were conducted this quarter. Public events attended included two days at K-Mart and a day each at Sears and AAA. At these events our table display is set up and we provide information about topics such as home fire escape planning, smoke alarms and answer questions.

Fire extinguisher training was provided to two local businesses.

The prevention bureau presented our fire companies with two company schools this quarter. The first presented a change in computer record keeping and the second focused on holiday issues such as Christmas Tree's and exiting.

**Other Issues**

Like most other department and City divisions and departments, the Prevention Bureau is challenged by numerous priority tasks with limited resources to address them. An exciting and grant deadline driven project is research into a computer tablet based field inspection form system.

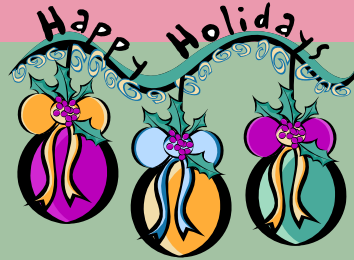
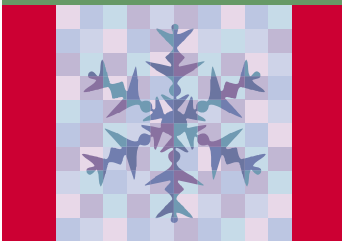
We continue our efforts to develop other priority projects including Public Education, Weed and Rubbish enforcement, Alarm Permitting and Bill procedures, etc.

Next quarters goal will be delivery of improved public education services and revised code enforcement procedures.

*Respectfully, Rusty Goodlive*

October 1, thru -  
December 31, 2010

FOURTH QUARTER STATUS  
REPORT



# Personnel Department

## PERSONNEL EVENTS AND ACTIVITIES FOR THIS QUARTER:

The Personnel Department performs a wide variety of tasks intended to provide high quality service to our employees, the organization and the public. This has been another busy quarter with many challenging tasks. We saw an extraordinary number of retirements within the City, thus we continued our coordination with CalPERS and employees on the City's early retirement/golden handshake incentive programs. In addition, the 4th quarter remains a very busy time for us in Personnel with end-of-year employee updates, health care/insurance frontloading and open enrollment.

We spent considerable time preparing for the new healthcare reforms. One of the changes occurring effective January 1, 2011 include the eligibility of adult children under 26. These young adults can now be covered under their parent's plan without needing to be financially dependent on their parent/s for support, nor be claimed as a dependent on a parent's tax return, nor be residents of their parent's household, nor be enrolled as students nor be unmarried. To accommodate employees taking advantage of this opportunity, we extended our open enrollment for an additional 30 days.

Other notable projects include ongoing MOU negotiations with 2 of our bargaining units, 5 worker's compensation claims, staff training, new position classifications, processing a significant number of volunteer applications (74) and medical histories (Hoopsters program), recruitment activity (particularly within public safety which is ongoing and a priority), and others activities. We look forward to working with all departments to streamline and improve our recruitment processes within hiring practices mandated by federal, state and local law.

Our Personnel Director Gary M. Bird, enjoyed his first full calendar year in the Department. He joined us on October 1, 2009. Senior Personnel Analyst Becke Perry and Personnel Analyst I Jill Schoonmaker have done an outstanding job of maintaining service levels with a reduced staff, and we all look forward to continuing the tradition of excellence as the department works to rebuild its institutional knowledge in the coming months and years.

During these difficult economic times, please do not hesitate to call on us if we can help with employment and retirement issues, benefits questions, employee assistance programs, or any other personnel/human resource related matters which may be of concern.

Thank you all for your continued patience and support as we strive to continue to provide excellent services.

**NEW HIRES THIS QUARTER THROUGHOUT THE CITY**

A **BIG** welcome to:

**City Council:**

Lance Madsen, Michael Newman, Marian Brady, and Melinda Cirabellini.

**Finance:**

Finance Director, Paul Rodriguez.

**Fire:**

Temporary Fire Chief, Eric Smith

**Police:**

Temporary Police Officers, Kathryn Smith and Michael Quigley.

**Public Works - Recreation:**

Charles Blything, Aubree Baker-Nieto, Rizza James, Kathleen Whitley, Jon Swanson, Micah Sokolsky, Reuben Davis, Bryan Morrison-Allen, Dylan Kahle, Ethan Sanderson, Paul Harris, Robert Ellion, Ginger Matcham, Eric Quirk, Ryan Bakes, Jennifer Moore, Laurel Boden, Mason Thomas, Julie Ryne, Patricia Terry, Trvur Keyes, Jose George, Catherine Canpa, Michelle Dedekam, Madison Kirkpatrick, Michaela Redner, Jeremy Whitlatch, Kelsey Dinsmore, Christopher Watkins, Amy Onstad, Tiffany Koslik, Marina Galvez, Claire Voigtlander, Rashod Berkley and Ashlyn Bradshaw.

**Public Works – Wastewater Collection:**

Temporary Maintenance Worker, Erik Parnell.

**Redevelopment:**

Sr. Administrative Assistant, Nicole Log.

**A HEARTY CONGRATULATIONS TO THE FOLLOWING RETIREES**

These employees will be greatly missed by their respective departments and fellow employees and by the public for whom they served with uncommon devotion and commitment during their remarkable careers with the City of Eureka.

**29 Years**

Stanley Terris, Facilities Maintenance Superintendent

**25 Years**

Eric Smith, Fire Chief

**24 Years**

Michael Quigley, Police Sergeant

**23 Years**

Michael Marriott, Fire Captain II

**13 Years**

Kurt Gierlich, City Engineer



## RESIGNATIONS

A **FOND** farewell to:

- Mayor Virginia Bass.
- City Councilmembers Jeffrey Leonard, Michael Jones, and Larry Glass.
- Police Officers William Dennison and Kurt Rulofson.
- Utility Worker II Rick Seals.
- Communications Dispatcher Shauna Shipley.

## NEW HIRES / SEPARATIONS

All in all, **45** new employees were hired by the City, and **17** employees separated (including regular, temporary and seasonal employees).

### Separations

13 Regular Full-Time  
0 Regular Part-Time  
4 Temp Resignations

## PERSONNEL ACTION (PA) FORMS PROCESSED

A total of **174** PA forms were processed during this quarter. Personnel issued **19** Personnel Action Forms & **75** Performance Evaluation Forms to the following Departments:

<u>DEPARTMENT</u>	<u>PA'S</u>	<u>EVALUATIONS</u>
City Attorney Office:	0	0
City Clerk Office:	0	0
City Manager Office:	0	2
Community Development:	0	0
Engineering:	1	4
Finance:	1	7
Fire:	0	29
Personnel:	0	0
Police:	12	24
Public Works:	5	25
Redevelopment:	<u>2</u>	<u>2</u>
	<b>21</b>	<b>93</b>

Personnel received **57** Regular Full /Part Time, and **90** Temporary Personnel Action Forms from all City departments. **74** Volunteers were processed for Public Works. **54** Medical histories were processed for volunteers and temporary employees. **5** Parking Permits were issued to employees and visitors.

## PROMOTIONS

**CONGRATULATIONS** to the following employees who received promotions this quarter!

- Katelyn "Mo" Merrell: Recreation Coordinator
- Adam Laird: Police Sergeant
- Brian Stephens: Police Sergeant
- Tori Edwards-Siipola: Police Officer
- Russell Shorey: Assistant Finance Director
- Chris Cumbow: Equipment Mechanic II
- Donna Wood: Recreation and Facilities Manager

## RECRUITMENTS

### **EMPLOYMENT APPLICATIONS RECEIVED:**

A total of **116** applications were logged and processed for various positions within the city this quarter.

Finance: 7

Police: 72

Public Works Recreation: 37

### **NEW EMPLOYEE ORIENTATIONS:**

**7** employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and various legal documents.

### **RECRUITMENT AND TESTING:**

The following is a list of position recruitments completed in October, November and December 2010:

**ACCOUNTANT II** - Applications were accepted December 10, 2010 - January 7, 2011.

**COMMUNICATIONS DISPATCHER (LATERAL)** - Applications are accepted on an ongoing basis.

**COMMUNICATIONS DISPATCHER (ENTRY LEVEL)** - Applications are accepted on an ongoing basis.

**POLICE OFFICER (LATERAL)** - Applications are accepted on an ongoing basis.

**POLICE OFFICER (ENTRY LEVEL)** - Applications are accepted on an ongoing basis.

**RECREATION ACTIVITIES COORDINATOR - RPT** - Applications were accepted December 3, 2010 - December 17, 2010. Oral examinations are being scheduled.

## TRAINING PROVIDED

- **October 27, 2010** - Disciplinary and Harassment Investigations presented by Liebert Cassidy Whitmore sponsored by REMIF\*
- **October 28, 2010** - Introduction to the Fair Labor Standards Act (FLSA) presented by Liebert Cassidy Whitmore sponsored by REMIF\*

\*REMIF: Redwood Empire Municipal Insurance Fund, the City's risk management pool.

**SPECIAL CIRCUMSTANCES LEAVE**

The Special Circumstances Leave Program allows employees to assist other, eligible employees through allowed leave donations. The Program applies to employees who must be absent from work for personal reasons, when this absence creates a financial hardship because the employee has exhausted all of his/her applicable accumulated paid leave time. Through the generosity of our employees, two (2) employees were able to continue receiving their salary and benefits through this program. We would like to sincerely thank all those who donated time to their fellow employees.

**LABOR RELATIONS/EMPLOYEE RELATIONS**

The City is currently in formal negotiations with two (2) bargaining units whose MOUs expired at the end of 2010. The current MOUs will remain in effect until new MOUs are agreed to and adopted by the City Council.

**DISCIPLINARY ACTIONS**

Various disciplinary/complaint issues were discussed and addressed, or are in process of being addressed.

**RISK MANAGEMENT**

**NEW WORKERS' COMPENSATION CLAIMS**

**10** work related injuries occurred during this period, resulting in **5** new workers' compensation claims. This is the least number of claims in any given quarter in the last 4 years. Congratulations supervisors and employees for your continued attempts for workplace safety. Great work!

**LIABILITY INSURANCE**

Our Liability Insurance Provider, HUB International issued a new manual and certificates for 2011 which meet the standard of \$2,000,000 liability coverage for the many events held on City property. Insurance documents and certificates were examined and/or issued to insure appropriate insurance coverage for use of City facilities. Five (5) special event liability insurance certificates were issued by the City of Eureka.

# **CITY OF EUREKA**

## **PUBLIC WORKS 4<sup>th</sup> Quarter Report OCTOBER – DECEMBER 2010**

### **PUBLIC WORKS ADMINISTRATION**

Public Works Administration processed 334 service requests during the fourth quarter of 2010. They included 110 street related issues, 56 facility maintenance issues, 81 water distribution issues, 24 were related to sewer, 2 for wastewater treatment, 13 were park issues, 2 were related to stormwater, 2 harbor issues, and 29 items were addressed by administrative staff (which included encroachments, sidewalk issues and illegal dumping. Approximately 194 service requests were resolved during the quarter.

City of Eureka Biosolids Project, Bid No: 2011-08, went out to bid. The Bid opening was held on Dec. 14, 2010.

### **PARKS DIVISION**

#### **Sequoia Park**

The Sequoia Park Garden annuals have been removed with the onset of winter weather. Garden staff trimmed all the Dahlia bushes back and installed a layer of shredded redwood bark to mulch all beds. The Dahlia collection has also been cataloged in a photo inventory and individual site markers installed at each plant location. All perennial plant material has been trimmed back for winter dormancy. Out in Sequoia Park, the drinking fountain near the playground was repaired to improve operation.

At Sequoia Park Zoo, AZA accreditation was awarded to the City of Eureka during the AZA Houston Conference last fall. The new Red Panda Exhibit was opened to the public in early July and has been popular with Zoo visitors.



#### **Park Facilities**

Weather permitting, the Eureka Skate Park in Cooper Gulch continues to attract a large number of skaters. The Eureka Police Department provides daily patrols of the area while enforcing skate park rules and then close the gate at dusk. Park staff open the facility daily around 8:30 a.m. and maintain the skate park.

At Cooper Gulch Park, Jonathan Yokoyama of Boy Scout Troop #7 completed his Eagle Project by upgrading the bike trail coming down from the end of 13<sup>th</sup> Street. The scout service project included installation of redwood log sections to stabilize trail cross-slope, back filling with gravel, applying top soil cover, planting native ferns and installing a picnic bench overlooking the creek.

California Fish and Game continued restoration efforts at Cooper Creek by placing several large logs across the water channel which created deeper pools to improve fish habitat. The City of Eureka Streets Division assisted with large equipment to help position the logs and grade creek bank slopes. Fish and Game has requested that vegetation within the riparian zone be allowed to return to an overgrown natural condition.



The Ross Park playground rubber-based cushioning material was patched in several locations to repair areas cut and torn out by vandals. Two new baby swings and one regular swing were also installed to replace vandalized equipment. The playground is now in good condition after a series of repairs during the fall season.

The evergreen hedges throughout Highland Park were pruned by park staff and planter ivy is being trimmed a little each week by a volunteer who also picks up litter. At Ross Park, four large tree stumps were cut low and a stump grinder was used to complete stump removal. Vehicle damage to the turf grass area at 20-30 Park was repaired as much as possible.

### **Landscape Facilities**

Main Street holiday decorations were installed by Facilities Maintenance at the Old Town Gazebo and on Downtown light standards along Fourth and Fifth Streets. Parks staff and the Mission Crew pruned low hedges along Snug Alley to open up public visibility in the area. The combined crews also completed a project to remove weeds, trim hedges and refurbish landscape planters surrounding the Eureka Police Department headquarters building at 6<sup>th</sup> and C Street.



In Henderson Center, the regular Merchant Association banners were removed and replaced with holiday theme banners. A dead street tree was removed at F/Russ Street and a new Flowering Cherry Tree planted at the site.

Replacement street trees were planted at sites on California Street, Summer Street, Pine Street and along Wabash Avenue. In Henderson Center, the regular merchant association banners were removed and replaced with holiday theme banners.

Park staff installed a new Humboldt Bay Interpretive Sign adjacent to the Samoa Bridge launch ramp. The location is part of a boating water-trail system being developed around Humboldt Bay and its estuaries.



## **HARBOR DIVISION**

### **Eureka Public Marina**

Harbor staff spent the first part of the quarter preparing the marina for the upcoming winter months. Staff made repairs to fenders and whaler boards, installed new cleats, and secured plumbing and electrical lines in anticipation of changing weather. One of the fire suppression cabinets was re-plumbed and a new door installed on the unit. Repairs were made to the navigation lighting on the outer docks. New lens covers and bulbs were replaced at several of the flashing beacons. The showers in the tenant's facility restroom were repainted and valve handles were replaced. The marina remained full as the sport fishing season came to an end and the sport crab season opened in November.



### **Waterfront Facilities**

Harbor staff continued replacing benches at the Boardwalk and replaced some of the metal trash receptacles. Staff, with the assistance of community service workers, removed an extensive amount of graffiti from the Boardwalk and C Street plaza. The Bonnie Gool dock and both launch ramp docks were pressure washed. The Fisherman's Terminal was busy as tenants began preparing for the Commercial Crab Season Opener in December. Routine maintenance was performed on all hoists at the terminal. Crab pots and gear storage filled the terminal as forklifts scurried back and forth to get the fleet ready for the opener.



### **Training and Safety**

Harbor staff participated in a "Haz-Wopper" hazardous materials course in an ongoing effort to keep employees and the public safe. The Harbor staff attends a Harbor Safety Committee meeting every other month at the Humboldt Bay Harbor District meeting room. The group consists of all harbor related agencies coming together to discuss safety concerns. There are also sub-committees which address issues like abandoned vessel abatement and recreational access. The city staff also coordinates and participates in tailgate safety meetings with the maintenance staff at Woodley Island Marina.



### **Wharfinger Building**

This quarter the Wharfinger Building was the site for 94 events including fundraisers, public hearings, workshops and holiday parties. The 36 events in October generated over \$6,500 and were attended by approximately 1800 guests. Along with our regular Rotary and Kiwanis meetings, the October events included fundraisers and social events. In November, nearly 1500 people attended

11 events in the Bay Room and 15 Great Room and 5 Yacht Club events generating approximately \$6,000 in revenue. The events in November were a mix of social and business. As is customary, December turns to holiday party time and social events dominate the calendar. The number of holiday parties increased over last year with almost 2,000 guests attending the 10 events in the Bay Room and 16 events in the Great Room. Revenues generated were almost \$7,000. Event holders are beginning to take advantage of our linen service and we believe it will increase as people see how convenient it is to have the linens on the table when they arrive.

## **FACILITIES OPERATIONS DIVISION**

The fourth quarter was once again busy for traffic control system maintenance and repairs. A collision at Henderson and E Street required the replacement of the traffic signal controller and reinstallation of the signal pole after system repairs. Staff also repaired and adjusted the controller at Union/Harris due



to an electronic failure and the Henderson/I Street controller was adjusted to improve operation. The pedestrian lights at Myrtle and Tydd were repaired, but with the asphalt so badly broken not all of the lights could be restored to work. City-wide storm wind damage required damage repair and readjustment of several signal light backboards.

Facilities staff replaced a roof and facial boards on the restroom building at Kennedy/ Hartman ball fields. Facilities continued to evaluate a leaky drain pipe that was migrating water through plywood and sheetrock to cause damage to a portion of the Adorni gym floor. The Highland Park restroom was severely vandalized and required the repair of broken plumbing pipes and installation of two new replacement doors.

At the Eureka Police Department, we were successful in fixing the central air conditioner with help from an outside contractor. A small portable air conditioning unit from City Hall was repurposed and installed in the dispatch computer room at EPD to help cool and maintain electrical systems. The crew also ran more phone and computer lines for the Prospect Annex.

At Fire Station #3, a domestic water service leak was detected and repaired by a contractor with assistance from Facilities staff. Within City Hall, several office desks were adjusted and bookcases relocated to accommodate worker needs.



Parking lot lighting and building perimeter safety lights were inspected and repaired as needed on all City of Eureka buildings in preparation for the short days of winter. At the Corporation Yard, the Facilities crew repaired numerous light fixtures inside and out. The Eureka Public Marina dock electrical service pedestals were repaired at several locations after winter storm wind and wave damage. Facilities staff helped Eureka Main Street with the installation of holiday lighting and decorations at the Old Town Gazebo and along 2<sup>nd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Streets.

## **RECREATION DIVISION**

### **Youth Programs**

The City of Eureka Youth Programs continues to maintain a reputation for offering positive enrichment and recreation options for children in the local community.

#### **F.U.N. Play Center**

The F.U.N. Play Center, a free program for ages 0-5, offers a vital community resource for families with young children. Upholding a supportive and enriching environment and providing socialization opportunities for both children and their caregivers continues to be a focal point. Program facilitators achieve this through both one-on-one and group interactions, while also facilitating activities that promote physical and cognitive development for youth and providing helpful resources for caregivers. The F.U.N. Play Center was also excited to partner with North Coast Parents for their Family Fun Day, while City of Eureka staff facilitated an activity table and provided information about the program to families participating in the event. The partnership with Food for People continues to provide additional support to families in attendance, offering healthy snacks to participants. Staff attended a regional play group training in which the program facilitators were educated in areas including activity facilitation, safety and health and cleanliness.

#### **The John Ryan Youth Center**

The John Ryan Youth Center's After School Program continues to make academic enrichment a focus, providing participants with educational activity packets to complete daily as well as facilitating reading activities regularly. Creative and enriching monthly themes contribute to innovative and unique activity programming while participants recently enjoyed discovering about the diverse nations of the world, various mediums of art and wildlife. A Thanksgiving Camp was also held for three days prior to the Thanksgiving holiday - offering families a fun, safe and enriching child care option while school was on a break.

#### **The Roller Skating Program**

The Roller Skating Program provides a safe and fun environment to enjoy a family oriented recreation activity. Several special events were held including a successful Halloween party, a Winter Wonderland themed evening and the first annual "Eureka Skaters Give Back" Event, a holiday food drive to benefit the Food for People Program in Eureka. Many Birthday Parties on Wheels were also held with overwhelming success and participants enjoying a fun and unique birthday celebration experience. The program is excited to celebrate a consistent increase in participation and returning families, often reaching maximum program capacity. The Roller Skating Program looks forward to the New Year and will strive to continue to develop innovative programming, offering a safe and enjoyable experience for the community.

#### **After School Programs – City of Eureka/Eureka City Schools Partnership**

The City of Eureka's partnership with Eureka City Schools continues to prosper and make possible the operation of five After School Programs in Eureka, offering a safe and enriching environment for youth after school hours. Education is an ongoing focus in all of the After School Programs, while math and English are incorporated into activities to support what children are learning in the regular school day and aid in the development of these critical skills. Community outreach and multi-cultural education has also been a focus with children participating in cultural enrichment clubs. Grant

Elementary After School Program held a jacket drive for children in Africa and also cultivated a successful partnership with the YES House at HSU who facilitated crafts and environmental educational projects with youth. Washington Elementary After School Program was delighted with a performance by the San Francisco Opera, and several children from the After School Program were included in the show. After School Program staff attended an extensive leadership training in the month of October exposing Recreation Leaders to an array of essential training topics including safety protocol, game facilitation skills, behavior guidance techniques and fresh enriching activities for youth.

### **Hoopsters Youth Basketball**

Preparation for Hoopsters Youth Basketball began early in the quarter and will continue through the beginning of January. Registration for the 3rd – 4th and 5th – 6th divisions began in October and concluded in mid-December. The 2011 season will consist of just fewer than 600 participants distributed across 9 divisions with 58 teams. League organization and recruitment for scorekeepers and officials began in mid-October. A coaches meeting was held on November at the Adorni Recreation Center. Multiple staff training sessions for officials and scorekeepers were conducted in December. Games are scheduled to begin as early as January 8, 2011.



Participation in youth activities exceeded 27,900 during the quarter.

## **Adorni Recreation Center**

### **Facility Rentals – Municipal Auditorium & Parks**

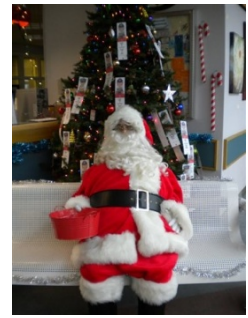
The rental of City Parks typically decreases during the fourth quarter due to the winter weather. There were, however, two private events at Sequoia Park, one at Kennedy Ball Field and one at the Municipal Auditorium.

### **Adorni Gym Rentals and Events**

The Adorni Center was a venue for a number of special events during the quarter. North Coast Big Brothers Big Sisters held their annual fundraiser “Taste for Kids Sake,” on October 1<sup>st</sup> with approximately 400 attending the event. On October 31<sup>st</sup>, the Recreation Division hosted our 37<sup>th</sup> annual Halloween Carnival for the community. Approximately 387 attended the event. North Coast Open Studios and the Ink People hosted Arts Alive. Woodside Preschool hosted their annual “Wine Gala” on November 6<sup>th</sup> with 500 people in attendance. The Southwest Rotary Club held their annual “Veteran’s Day Event” on November 11<sup>th</sup>. This appreciated patriotic event was enjoyed by 400 members of the community.

The City of Eureka held the 34<sup>th</sup> Annual Holiday Craft Bazaar at the Adorni Recreation Center in the month of December. This event featured 47 vendor booths offering a unique variety of handmade

crafts and gifts made by local Humboldt artisans including bath and beauty products, woodwork, jewelry, knitted items and much more. The local community enjoyed this much anticipated annual event as it offers a fun holiday atmosphere and an exclusive selection of gifts to spice up holiday shopping. The 2010 Holiday Craft Bazaar was a huge success while vendors expressed overwhelming satisfaction with the event and approximately 2,000 people were in attendance throughout the two day affair.



Adorni Center fitness memberships remain steady with a strong participant base serving a wide demographic. Weight room and fitness classes continue to be popular activities for members.

Adorni Center attendance approached 11,358 participants during the quarter.

## **Adult Programs**

Due to the absence of adult sports, there were only 233 adults participating in our adult community classes which range from Tai Chi Made EZ to Puppy Manners.

## **Revenues**

Recreation Division revenues totaled \$176,870.16 during the fourth quarter of 2010, an increase of over \$14,500 from 2009's fourth quarter.

## **ZOO DIVISION**

### **Attendance**

Attendance during the fourth quarter totaled 11,539 visitors, an increase of about 24% from same quarter last year. 43 % were Eureka locals and 26% were from outside Humboldt County. For the entire 2010 calendar year, 64,580 visitors came to the Zoo.

Four facility rentals were provided through Zoo staff serving ~160 people.

### **Education Programs**

One class was offered in conjunction with the Zoo's *Boo at the Zoo* event with twelve participants. The Zoo hosted five school visits, representing 186 kids and 75 adults. One formal tour and two movie programs were provided.

### **Volunteer Support**

Volunteer support remained strong this quarter with over 600 hours worked through our various youth and adult programs which included YAK, Zoo Crew and community service opportunities.

### **Projects & Activities**

The old wallaby and flamingo exhibits were demolished in November to make way for new habitats designed specifically for flamingoes, screamers and caviés. These new exhibits will also replace failing infrastructure and landscaping. The birds are temporarily housed off exhibit.



### **Animal Collection**

There was one addition to the collection of a young Rubber boa, which will complement our native snake exhibit and animal presentation program.

### **Events**

The Zoo held its 12<sup>th</sup> annual Boo At The Zoo event on Halloween this year with attendance over 1700. In November, a new conservation event called International Red Panda Day was held featuring the President of the Red Panda Network. Many educational activities were offered about pandas in the wild. This was also a Times-Standard sponsored free day at the Zoo.

The Zoo welcomed Jim Maddy, President of the Association of Zoos & Aquariums, as he formally presented the community with our accreditation certificate.

Grants: Several grants were submitted for various projects in collaboration with the Zoo Foundation, and one was received through the HAF for a livestock scale.

## **ENVIRONMENTAL PROGRAMS DIVISION**

The Environmental Programs Division provides oversight of the City's recycling/waste diversion programs, administers the City's solid waste disposal contracts, and assists with trail development, grant management and committee staff support. The following is a brief description of the projects and programs administered by the Environmental Programs Division for the fourth quarter of 2010:

### **Recycling /Waste Diversion**

Since the implementation of the Mandatory Garbage and Recycling Collection Ordinance, recycling tonnages have significantly increased. Recycling has been made available to all City facilities. Mandatory residential and the multi-family recycling programs are in full effect. These programs have contributed to the City coming into compliance with the State's ambitious waste diversion mandate, AB 939, for 2009.

While the Environmental Programs Division realizes that meeting the AB 939 mandate and lessening the City's environmental impact is a top priority, the Division also realizes that doing so cannot be at the expense of our rate payers. Staff will continue to work diligently with Recology, Arcata Community Recycling Center (ACRC) and Humboldt Waste Management Authority (HWMA) to research cost savings measures and avoid significant cost increases.

### **Public Recycling Education Program**

The City, in coordination with the Humboldt Waste Management Authority, continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs, green waste, food waste (home composting) and other related measures. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

### **City Schools Recycling Education Program**

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the District's grade schools. The program allows trained educators and student mentors to visit schools in the district, involves school assemblies, take-home literature, on-site recycling days, service learning activities designed to promote recycling, reuse and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

### **STORMWATER DIVISION**

The Stormwater Division continues to move forward with the six Minimum Control Measures (MCMs) of the Stormwater Management Plan (SWMP). Up to this fourth year of the five year discharge permit, the City of Eureka had been very successful in meeting the benchmarks set forth in the permit. However, the City was unable to meet the benchmark calling for weekly street sweeping in the residential areas during the third year due to recent budget cuts. The annual report for the fourth year was submitted to the North Coast Regional Water Quality Control Board (NCRWQCB) electronically and a .pdf of the report is available on the Stormwater Division's webpage, [www.eurekastormwater.com](http://www.eurekastormwater.com).

The Stormwater Division is also working hard to comply with the illicit discharge detection and elimination MCM of the SWMP. The Stormwater Division works closely with other local agencies to respond to complaints of illicit discharges. The Fire Department's HAZMAT unit provides outstanding support in the City's efforts to protect water quality. Hazardous materials spilled during accidents, over-fueling and illegal dumps are responded to and contained so that pollutants don't enter our waterways. Relations with local agencies and inner-City departments go a long way in providing protection for our local waterways.



Fire Dept. staff placing dry absorbent on a fuel spill on 6<sup>th</sup> and F Streets.



Drain inlet protection to prevent further discharge into Humboldt Bay.

These programs have effectively helped prevent polluted stormwater runoff from entering our waterways. Since the inception of the stormwater program, the Stormwater Division received and

responded to hundreds of complaints via the hotline and webpage. During this quarter, nine complaints were received and responded to. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's stormwater program. They also help protect water quality in our local waterways and Humboldt Bay.



Patching potholes & ditch lines used 36 tons of hot mix & 1 ton of cold mix.

## **STREETS/ALLEY DIVISION**

The Streets Division has been very busy with the rain, keeping D.I.'s and cross culverts clear. They were also busy putting up Tsunami signs city wide, and replacing School and crosswalk signs.



Installed 300' of thermoplastic at 2<sup>nd</sup> & C Street

The crews inspected, cleaned and vactored culverts and drop inlets throughout the City. There are approximately 2,412 culverts and drop inlets citywide. Two 18" cross culverts and 1 tee was replaced. Also replaced were tow 60' of 8" culvert at Hayes and Q Street, and a culvert at the north end of Bay Street. Twenty alleys were graded and the 17 signs were repaired or replaced citywide.

## **WATER DISTRIBUTION**

Renewals/Leaks 17  
New Services 2  
Main Repair 1  
Fire Services 2

Noteworthy jobs for the 4<sup>th</sup> quarter included a 4 inch main extension off of "B" Street that will be used to supply fire protection and a 2 inch domestic supply line for the new Veteran's facility on 4<sup>th</sup> Street. Also this quarter, a 2 inch fire service, along with a 2 inch domestic service,



were installed to the 16 apartment complex on 3rd and S Street. The main repair done this quarter was on an 8 inch line at the intersection of Harris and Dolbeer that fractured for unknown reasons. An interesting little side note about that job was we found what we believe to be an old redwood water main running parallel to the new line. We continue to target old Galvanized services for replacement and completed several on N Street and High Street this quarter. Also completed was the gate turning and

map study of page 16. The Water Distribution crew has begun to recondition old fire hydrants during some rainy days and have received great comments on the final products. The process includes a complete sandblasting and refinishing using all the original parts which makes the very old hydrants look new again.



We continue to respond to the daily service requests and the routine requests from the public. There seems to be an increase in the calls regarding the accuracy of our new meter reading system. In all

cases that come to mind, the problem has been a leak on the customer side and they just do not trust the technology yet. I believe it is a result of all the attention given to PG&E smart meters that have been in the papers on a regular basis lately. We are thrilled with the new meters and have had basically no failures of the almost 10,000 installed.

If you have any questions or need more details about a specific job, please feel free to call me at 441-4257 or E-mail me and I will try to give you the information that you need.

## **WASTEWATER COLLECTION**

The collection crew has been busy with the winter rains that increases flow in the lines which puts an added pressure on our 17 lift stations. We purchased 5 more new wireless manhole alarms called First Response that sends us a text message when a manhole starts to back up so that we can respond before we have a spill. We will be installing them soon at our hot spots to eliminate the possibility of a SSO event.

50,000 ft. of sewer main was hydro cleaned;  
10,132 ft. of main was Rodded (root cutting);  
7,501 ft. has been televised;  
8 mains and or laterals were repaired; and  
1 new service lateral was installed.



## **UTILITIES OPERATIONS DIVISION**

### **Laboratory**

All laboratory testing required in the NPDES permit for the Discharge Monitoring Report (DMR) for both the EPA and RWQCB was conducted. This included testing conducted by North Coast Labs for bio-solids testing, acute and chronic toxicity, plus seventy-nine (79) other pollutants (NPDES Permit Table B) that are tested once per year. No discharge violations were reported during this time period.

Quarterly drinking water testing included haloacetic acids and trihalomethanes. These are possible by-products of disinfection when using chlorine and are considered a health hazard. These constituents are typically well below state and federal standards due to the quality of our source water.

Routine water testing performed by City staff consisted of bacteriological, chlorine, fluoride, hardness, pH, alkalinity, conductance, turbidity, and temperature conducted on a weekly basis. The sample sites are rotated to insure that water quality is consistent throughout the City of Eureka. At least forty (40) testing sites are typically visited during a monthly time period. The results of these tests are reported to the California Department of Public Health in Redding on a monthly basis.

Lab staff also participated in numerous training and safety activities such as hazardous materials first responder, disciplinary and harassment investigation, and water system strategic planning.



## **Wastewater Treatment Plant Operations and Maintenance**

In addition to normal operation and preventive maintenance tasks, the staff stayed busy with a few special projects. One of the two engines that produce electricity at the Elk River facility was recently put back on line after a major overhaul. These engines require more frequent work due to the nature of the digester gas they are fueled with. The digester gas contains impurities such as H<sub>2</sub>S that cause the engines to require more maintenance than if they ran on natural gas like what is available from PG&E.

Another project involved fleet maintenance personnel manufacturing large steel tanks to replace units that had worn through due to the corrosive environment inside the system. These condensation tanks are used at the treatment plant to remove water from the digester gas prior to delivery to the engine. Elk River staff then painted and installed the tanks after delivery from the corporation yard.

Some of the treatment plant's pumping components were recently replaced and others repaired as part of an effort to keep the overall system running smoothly. A pump at one of our four lift stations was also recently refurbished.

Two staff members from the Utility Division traveled to Santa Rosa to take the State Wastewater Certification exam. Both Dan Duncan and Joe Nunez were recently notified they were successful and had passed the test.

Staff has been working hard to cover shifts on weekends and holidays due to four employees being off due to injury, illness, and retirement. We also have one additional employee working part-time due to illness. The RWQCB (water board) and CDPH (health department) require seven day week coverage by certified operators. The remaining staff has done an excellent job insuring the City of Eureka is complying with these requirements.



**New Digester Condensation Tank  
after installation at Elk River**

## **Water Treatment Plant Operations and Maintenance**

Along with routine operation, preventive maintenance, and repairs, the staff has stayed busy helping with staffing at Elk River. As a result, the remaining staff has concentrated on operations and maintenance elements on an as-needed basis. Staff also returned to running the water system using winter time pumping strategies based on PG&E rates.

Staff is working with Humboldt Bay Municipal Water District to facilitate updating the Urban Water Management Plan. This is done every five years to comply with State regulations. The water appliance rebate program is ongoing with \$3,245.00 in water bill credits issued to date. This rebate program is a component of the Urban Water Management Plan.

Special projects include water staff working with our engineering department to implement a project to paint the interior beams at the twenty million gallon reservoir on W Street.

Water staff attended numerous training opportunities that have been available with both safety and certification requirements in mind.





**Pump Repair Site Location at Elk River**

**Award Presented to City of Eureka**



### **Pretreatment**

#### **(Permitted Industries)**

Fourteen inspections and sixteen wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

St. Joseph Hospital has switched to completely digital X-rays no longer requiring the silver recovery system.

#### **(Non-Permitted Industries)**

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. No facility inspections were conducted at non-permitted industries. Two non-permitted industries that were contacted last quarter both submitted required paperwork for their Wastewater Discharge Permits during this quarter.

Full On Auto submitted paperwork for the Wastewater Discharge Permit for its auto shop oil and water separator.

Bed Liners Plus submitted paperwork for the Wastewater Discharge Permit for its auto shop oil and water separator.

#### **(Fats, Oil, and Grease (FOG))**

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices (BMP). Fifty grease interceptors and traps were inspected for fats, oil, and grease during this quarter.

Kristina's Restaurant, located at 250 West 5<sup>th</sup> Street, submitted plans to the Building Department for the installation of a new grease trap.

The Alibi 2 a new restaurant, located at 535 Fifth Street, installed a 35 gpm Big Dipper.

Cherry Blossom Pastry Shop, located at 2910 E Street, submitted plans to the Building Department for the installation of a new grease trap.

Costco, located at 1006 West Wabash, installed a new grease recycling system for the chicken oven. This will help to minimize the loading on their gravity grease interceptor.

Smug's Pizza was able to reduce their grease trap cleaning frequency and realize a cost savings by implementing BMP's at their facility.

# **EUREKA REDEVELOPMENT AGENCY**

## **ACTIVITY REPORT**

### ***7/1/10 TO 12/31/10***

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating redevelopment, housing and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects which are administered by the Agency. The following summary lists the Agency's cumulative activities from July 1, 2010 through December 31, 2010 as well as each program's objectives.

## **REDEVELOPMENT GENERAL ADMINISTRATION**

### ***PROGRAM OBJECTIVES:***

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies, and invests in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.
- Comply with California Redevelopment Law requirements.

### ***PROGRAM ACHIEVEMENTS:***

#### **ADMINISTRATION**

- ◆ *Redevelopment Advisory Board (RAB)*—prepare staff reports, updates and agendas as needed.
- ◆ *2009-10 Statement of Indebtedness*—prepared the 2009-10 Statement of Indebtedness with the Finance Department as required by California Redevelopment Law.
- ◆ *2009-10 Annual Report of Financial Transaction (State Controller and HCD Reports)*—prepared the 2009-10 Annual report of Financial Transactions with the Finance Department as required by California Redevelopment Law.
- ◆ *Youth Mural Program (Rural Burl Mural Bureau)*—co-sponsor the mural program with the Ink People.

- ◆ ***I-Bank***—14 reimbursements totaling more than \$1,800,000 have been requested and received for work completed on the \$2,000,000 “C” Street and Market Square Public Improvements Project. The project was completed in September and the final disbursement will be requested from the I-Bank once the Notice of Completion is recorded.
- ◆ ***Jefferson School***—On September 7, 2010, the City Council/Agency Board unanimously adopted Eureka Redevelopment Agency and City of Eureka Resolutions authorizing the purchase of Jefferson School from Eureka City Schools, a Unified District, appropriating funds for the purchase of the property from tax increment revenues, making certain findings and authorizing a budget amendment to the agency budget to allow for the payment of the purchase price \$600,000. In December, the City Council/Agency requested a report on the acquisition be placed on the agenda for the meeting of December 21, 2010. At that meeting the Council voted to ask Eureka City Schools for a three month extension of time to close escrow because the underwriters wanted to receive documentation that the sale was in compliance with State Education Code. Staff contracted with Arnie Herskovic of SHN to update a previously completed feasibility study. The item will be back before Council in February.
- ◆ ***Clarke Historical Museum Funding***—On October 5, 2010, the Agency Board approved a Funding Agreement and Operating Covenant as required to provide funding to the museum. The Agency Board approved \$25,000 for fiscal year 2010-11.

## PRIVATE DEVELOPMENT ACTIVITY

- ◆ ***Exclusive Right to Negotiate (ERTN)***
  - **Open Door Community Health Centers** —ERTN for the purchase and development of Agency property on Tydd Street for a community health center . The following activities occurred:
    - ✓ Six month ERTN with Open Door Community Health Centers approved on November 16, 2010. Facility will be a 30,000 square foot health center.
    - ✓ A deposit of \$10,000 was received from developer.
    - ✓ Appraisal ordered and in process.
    - ✓ All items required by the ERTN have been received. Design, permitting and other required items are being performed concurrently.
  - **Dock B Coastal Dependent Industrial Property, David Schneider**—Mr. Schneider proposes to construct a cargo storage area which could accommodate up to 300 containers, 5 million board feet of logs or cargo associated with a 600 foot cargo ship. The following activities occurred in 2010:
    - ✓ A \$10,000 deposit was received from the developer
    - ✓ Developer applied for a Coastal Development Permit
    - ✓ Coastal Development Permit will go to Council in January, 2011
  - **Old Town Carriage Company**—The Old Town Carriage Company project includes deconstructing the H.H. Buhne Warehouse building and using salvageable components of the building to construct a new building on the corner of Waterfront Drive and “C” Streets. The first floor will be the stable for the horse and carriage business with the second floor providing living quarters for the caretaker. The following activities were completed FY 2009-10:
    - ✓ Developer is working with an architect and an engineer to design the building
    - ✓ A business plan is being completed
    - ✓ Financing options are being explored
    - ✓ Negotiations regarding the property price and terms have been concluded.

- **First & C Street Property**—No activity
- ◆ ***Disposition and Development Agreements (DDA)***
  - **Eureka Pier (Fisherman’s Building)**—Staff met with the Developer as needed.
- ◆ ***Facade Improvement Program (co-administered with Eureka Main Street)***—No activity due to lack of funding

## **PUBLIC WORKS PROJECTS\*\***

The Eureka Redevelopment Agency is providing a major portion of the funding for the design and construction of the following public works projects:

- ◆ ***“C” Street Development Projects***
  - **Market Square**—Construction of a plaza area at the southeastern corner of C Street and the Boardwalk up to 17,000 square feet in size. The square will include the installation of street furniture that would be consistent in number, scale, and style as those on the existing boardwalk and “F” Street pedestrian plaza.
  - **“C” Street Market Square**—Construction of a 60-foot wide plaza along the 240-foot long portion (14,400 square feet) of “C” Street, has been completed. This pedestrian oriented plaza area includes street furniture consistent in number, scale, and style as those on the existing Boardwalk and “F” Street pedestrian plaza, permanent, semi-permanent, and removable facilities for public gatherings including: a ticket booth and/or information kiosk and outdoor dining areas. A ribbon cutting and a sculpture dedication have also taken place in two separate events. Staff continues to work on the trellis signage, kiosk signage and banners depicting local fishermen.
  - **Fisherman’s Terminal**—Construct seafood buying, processing and retail facility at the foot of “C” Street. City and Agency staff met with prospective tenants to determine their needs and lease space configuration. Major tenants are committed and construction is in process. Staff continues to work on securing a tenant for the café/seafood counter
  - **Public Parking Lot**—Construction of 41 public parking spaces, including 2 handicap accessible spaces, immediately south of the Fisherman’s Terminal Building. Access to the Terminal Building loading docks (noted above) will be provided through the parking lot to Waterfront Drive. The parking lot will be landscaped and include the installation of amenities consistent in number, scale, and style as those on the existing Boardwalk and “F” Street pedestrian plaza. In process.

## **NON-HOUSING GRANT ACTIVITY**

- ◆ ***Community Development Block Grant (CDBG) Public Hearing*** — On July 28, 2010, staff held a CDBG public hearing to discuss the Fiscal Years 2010 & 2011 Community Development Block Grant (CDBG) program and solicit citizen input on the following activities.

Maximum award limits for each CDBG allocation are specified in the Notice of Funding Availability. The dollar amount of General, Colonias, and Native American allocation funds available varies each year, and a grant from these allocations does not count toward any yearly caps under the Economic Development and Planning and Technical allocations of the CDBG Program.



1. **Annual Grantee Performance Reports for CDBG Program Income Business Revolving Loan Account and Housing Revolving loan Account.** Repaid funds available for business and housing loans.
2. **Annual Grantee Performance Report for CDBG Grant #04-STBG-1959,** Phase I construction of a new Alzheimer's Day Center; acquisition and rehabilitation of a Veterans Transitional Housing facility; and a Lead Based Paint Evaluation and Mitigation Grant Program.
3. **Annual Grantee Performance Report for CDBG Grant #07-EDOC-3159,** Phase II construction of new Alzheimer's Center.
4. **Annual Grantee Performance Report for CDBG Grant #09-STBG-6037,** rehabilitation of Veterans Transitional Housing Facility and Services, and Humboldt Community Access and Resource Center (HCAR)/ Sunrise Plaza building improvements.

The five major activity categories are Housing-New Construction, Housing-Rehabilitation, Public Facilities/Public Services, Public Improvements, and Planning. Projects funded with CDBG allocations must carry out one of three National Objectives, as follows: Benefit to targeted Income Group (TIG) people, elimination of slums or blight, and meet urgent community development needs.

- ◆ ***Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center (CDBG Economic Development Over-the-Counter Grant)*** — Staff continues to monitor the required job creation. It is anticipated that the goal of 15 FTE new jobs, 8 of which must be lower income, will be achieved in January 2011.
- ◆ ***Humboldt Community Access and Resource Center (HCAR) Sunrise Plaza Building***—As a 10% Set-Aside Activity of the CDBG FY 2008/09 General Allocation grant, \$12,000 will be received by the City to assist the Humboldt Community Access and Resource Center ("HCAR") in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to HCAR project by City Council Resolution is \$300,000 of the City's Program Income. Pacific Affiliates, Inc. a local Consulting Engineering Group was selected through the required procurement process to assist HCAR in preparing final plans and Bid Documents for construction.
- ◆ ***Fisherman's Terminal Building, Economic Development Administration (EDA), Public Works Assistance Grant,*** —Staff submitted an application to the Economic Development Administration for the construction of the Fisherman's Terminal Building. . The following actions have been completed:
  - ✓ We received a letter notifying us that the \$2,400,000 application was approved for American Recovery and Reinvestment Act (ARRA) Funding on September 18, 2009.
  - ✓ The time schedule specified by the award required that we start construction no later than January 18, 2010. A project management conference call was held to discuss the details of the special conditions that needed to be met before and after the start of construction.
  - ✓ Special conditions were satisfied and on December 15, 2009, the contract was awarded to Randy Hill Construction, Inc., the low bidder on the project
  - ✓ Construction started on schedule and the building is currently over 50% complete
  - ✓ Payment requests of \$1,291,106 have been submitted and reimbursed by electronic transfer.
- ◆ ***Carson Block Building***—working with the Northern California Indian Development Council (NCIDC) to identify potential funding for the seismic upgrade, and historic renovation of the Carson Block Building. This project maybe a eligible for funding through the State of California Community Development Block Grant Program, and/or the California Enterprise Development Authority. At this time, the Redevelopment Agency is unable to participate with the funding.

# ECONOMIC DEVELOPMENT

## ***PROGRAM OBJECTIVES:***

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies.

## ***PROGRAM ACHIEVEMENTS:***

### ***FOREIGN TRADE ZONE***

- ◆ ***Administration***—City staff is currently reviewing newly proposed FTZ regulations and completing the required annual report.

### ***REVOLVING BUSINESS LOAN PROGRAM***

- ◆ ***Administration***—Staff continues to meet with prospective businesses interested in starting, relocating or expanding a business in Eureka.

### ***ENTERPRISE ZONE PROGRAM***

- ◆ ***California Enterprise Zone Board (CAEZ)***
  - ***California Enterprise Zone Board (CAEZ)***—Serve as a Board Member; attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives. Testified at State Committee Hearings and met with Legislators and their Staff.
  - ***Annual Enterprise Zone Conference***—Staff attended the 2010 CAEZ Annual Training Conference in San Bernardino, California. The conference provided staff with updates on Zone legislation and new regulations, as well as an opportunity to network with other zones throughout the State.

#### ◆ ***Eureka Enterprise Zone (EZ) Activity***

- ***Administration***—Administer and market the program in compliance with the State rules and regulations.
- ✓ ***Employee Hiring Credit Vouchers Issued***—Staff issued 412 Employee Hiring Credit Vouchers to EZ businesses during this period. Businesses located in the EZ continue to learn about the program and the benefits it offers.
- ✓ ***Business License Waivers Issued***—47
- ✓ ***Business Information Packets Distributed***—35
- ✓ ***EZ Outreach***—Attendance at various workshops gave staff an opportunity to discuss the benefits of the EZ and educate business owners interested in applying for the State tax credits.
- ✓ ***Bi-Annual Enterprise Zone Report – 2010*** –Staff is gathering information needed to track the 27 performance measures required to be documented as a condition of EZ approval. Staff requested Enterprise Zone Partners updated information on their data collection and Redevelopment Staff will compile all data into a formal report to be sent to HCD.
- ✓ ***Expansion of the Enterprise Zone 2010*** – This expansion process was recently begun, and will include ‘satellite areas’ of unincorporated areas of the county. Areas chosen will include highest concentration of businesses and/or locations with businesses that have employees. This process will include working with the county economic development department and will include a MOU with the county. Staff has begun gathering aerial maps to locate areas zoned commercial/industrial.

#### ***EUREKA MAIN STREET PROGRAM***

- ◆ ***Board of Directors***—Serve as City liaison on the Main Street Board of Directors. Attend monthly Board Meetings.

#### ***EUREKA ART AND CULTURE COMMISSION***

- ◆ ***Eureka Art and Culture Commission***—Staff serves as City Liaison on the Eureka Art and Culture Commission. Attend monthly Board Meetings, take minutes. Also, distributes Agenda and Minutes to Commission Members.

#### ***CALIFORNIA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT (CALED)***

- ◆ ***California Association for Local Economic Development Board***—Executive Committee Board Member. CALED actively supported/opposed legislation affecting economic development in the State of California.

#### ***CALIFORNIA ENTERPRISE DEVELOPMENT AUTHORITY (CEDA)***

- ◆ ***California Enterprise Development Authority Board***—As Board Member, attend meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial development bonds (IDB’s) and below market-rate 2nd mortgages; resulting in a lower down payment and lower blended interest rates than commercial lenders.

## **UPSTATE CALIFORNIA ECONOMIC DEVELOPMENT COMMISSION**

- ◆ **Upstate California Economic Development Commission—UCEDC**—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends quarterly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website, attending targeted industries tradeshow and authorizing our executive director to increase outreach efforts. Current projects include updating our regional website and completing a current marketing piece. During the year, staff prepares responses to requests for information regarding business relocation benefits and potential available sites.

## **MARKETING**

- ◆ **Business Outreach**—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.

Another outreach component is ‘One to One Business Meetings’. Staff sets up meetings with local businesses and the City Manager, Redevelopment & Housing Director and Economic Development Coordinator meet with those businesses. These meetings have been positive in nature.

Staff worked with McClellan Mountain Spring Water to discuss the Enterprise Zone Benefits. McClellan is located in Samoa and also in the Enterprise Zone. They are manufacturing an innovative biodegradable plastic bottle, in which they bottle their spring water.

- ◆ **Website Update**—PG&E awarded a grant to update the Agency’s website. Request for Proposals were solicited and the consulting firm of Morse Media was selected to design a website for both the Redevelopment Agency and Eureka Main Street. The project included design work and the lengthy task of populating the sites with current information. Main Street’s site is complete and the Agency’s is also substantially complete.
- ◆ **Purchased Advertising**—Ads were placed in the following publications:
  - Humboldt Crabs Baseball Program      ➤ North Coast Jazz Festival Program
  - The Palette Magazine
- ◆ **EDA Western Regional Conference**—staff attended the Economic Development Administration Western Regional Conference in Los Angeles December 7-9, 2010. The topics covered included grant preparation workshops, job creation strategies, regional approaches to economic development and developing coastal economies.

## **ADDITIONAL PUBLIC INVOLVEMENT**

- ◆ **Eureka Chamber of Commerce Business & Industry Committee**—staff attends meetings as scheduled to discuss issues affecting businesses in the region.
- ◆ **Prosperity**--Attend Prosperity network meetings as required.
- ◆ **Carson Nation!** ~ Staff worked with producers of national televised show focusing on Eureka!

# HOUSING

## PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

## PROGRAM ACHIEVEMENTS

### ◆ CDBG Housing Rehabilitation Program Income 1989, 1994 (Fund #271)

➤ Housing Rehabilitation Completed	0
➤ Housing Loans Monitored	19
➤ Housing Pending Applications (Schmitz 7/1/11)	1
➤ Housing Loans Declined	0
➤ Housing Loans Canceled	0
➤ Housing Rehabilitation Under Construction (Werth/Swanson)	2
➤ Housing Rehabilitation Relocation Grants Pending (Swanson)	1

### ◆ HUD Rental Rehab (Fund #285)

➤ Rental Rehab Projects Monitored	0
-----------------------------------	---

### ◆ Low and Moderate Income Housing Program (Fund #290)

➤ Owner Occupied Housing Rehabilitation Completed	0
➤ Owner Occupied Housing Pending Applications	0
➤ Rental Rehabilitation Loans Pending	0
➤ Rental Rehabilitation Loans Monitored	9
➤ Paint-up Fix-up Grants (7 Pending)	1
➤ First Time Homebuyer Loans Approved	2
➤ First Time Homebuyer Loans Monitored	80
➤ Owner Occupied Housing Loans Monitored	13
➤ Housing Loans Canceled	0
➤ Relocation Grants Approved	0
➤ Subordinations Processed (Ipock)	1

### ◆ RCAA HOME Program Owner Occupied Housing Rehabilitation

➤ Housing Rehabilitation Loans Monitored	13
--	----



◆ ***RCAA HOME First Time Homebuyer Program***

➤ First Time Homebuyer Loans Monitored	8
--	---

◆ ***Local Housing Program (#291)***

➤ Wheelchair Ramp Grants	0
➤ Dumpsters Provided	11
➤ Senior Home Repair Grants	42
➤ Paint-up Fix-Up Grants (4 Pending)	5
➤ Housing Rehabilitation Projects under Construction	0
➤ Housing Rehabilitation Completed (Stevens)	1
➤ Rental Rehabilitation Loans Monitored	1
➤ Housing Loans Monitored	5
➤ Pending Applications(No Loans Pending-Lack of Funds)	0

◆ ***CalHome Program 06-CalHOME-198***

➤ Housing Rehabilitation Projects under Construction	5
➤ Housing Rehabilitation Completed To Date	0
➤ Pending Applications (Reinsmith,Schmitz)	2
➤ Housing Loans Monitored	1
➤ Applications Withdrawn (Geth,Binder,Davis,Carranza)	4

◆ ***Other Miscellaneous Loan Activities***

➤ Loan Payoffs Processed	8
➤ Defaults/Foreclosures In Progress	3
➤ Loan Modifications Processed (Ipock)	1

## HOUSING GRANT ACTIVITY

- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** –\$65,000.00 was budgeted for loans this fiscal year and was increased by \$5,000.00, to a total of \$70,000.00. These funds are revolving funds which accumulate from repayments of past CDBG program loans. As the balance increases, these funds are then expended for allowable program uses. CDBG Program Income funds have been used this fiscal year to finance rehabilitation work for CalHome loans with construction costs over the allowable \$35,000 maximum loan limit. There are currently 2 such CalHome loans (totaling \$70,000.00) under construction, and another pending loan approval in July 2011 (Schmitz).

- ◆ ***CalHome Grant Program*** - The City was awarded a CalHome grant of \$600,000 for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 owner occupied rehabilitation loans. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years and will be administered by the City. Ten percent of the total grant will be for activity delivery costs associated with the loans. Two loans were completed in 2009. Staff is currently working with 7 applicants in varying stages of construction and application. It is anticipated that CDBG-PI funds will be used as matching funds, should the rehabilitation repair costs exceed the \$35,000 CalHome loan amount, up to an additional \$60,000. An extension to the Standard Agreement was received extending the deadline for completion of project funding to June 28, 2011. Intense radio ads began on November 3, 2010 and will continue monthly through February 3, 2011 for outreach for the final remaining five loans available and to build up the rehabilitation waiting list.

- ◆ ***HOME Program Income Fund*** – The City has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation loans. When these loans are repaid, the funds are deposited to this revolving program income account to be reused for other program eligible purposes. For Fiscal Year 2010-11, \$350,000 was budgeted for loans. Funds are anticipated to be used for owner occupied housing rehabilitation in fiscal year 2011-2012.

## HOME OWNERSHIP ACTIVITY

- ◆ ***First Time Homebuyers Program*** –The Eureka Redevelopment Agency's Low and Moderate Income Housing Funds are in a precarious position with the Governor's Budget Year 2011-2012 proposal to eliminate Redevelopment Agencies on July 1, 2011, and transfer them to the local Housing Authority. There are currently 159 applicant's on the Program's Waiting List. Two loans have been approved and funded in Fiscal Year 2010-2011 which completes the sale of the final two 7<sup>th</sup> Street Villa Condominiums. The condominium units were developed in partnership with the Humboldt County Office of Education on Agency owned property. These properties will be recorded with 45 year affordability restrictions. Four of the six units were sold in FY 2009-2010 and the final two sold by 12-30-2010. There are no additional funds this year to finance additional First Time Homebuyers as the "State Take" of funds from the Low and Moderate Income Housing Fund last year left fund balances low.
- ◆ ***Humboldt County Office of Education (HCOE) Seventh Street Villas*** - On September 4, 2007, the City Council/Redevelopment Agency authorized the Agency to enter into a Joint Agency Agreement (JAA) with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6<sup>th</sup> and 7<sup>th</sup> Street on Myrtle Avenue in Eureka, as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. This project will consist of six condominium units which will be constructed by the Humboldt County Office of Education's Regional Occupational Building Trades Program at Eureka High School and will be sold to First Time Homebuyer's funded by the City's Low and Moderate Income Housing Fund. As of June 30, 2010, construction is complete on all six units and four of the six condominium units are sold. The fifth unit sold in July 2010 and the final sixth unit just sold on 12-30-2010.
- ◆ ***Agency Acquisition of Defaulted First Time Homebuyer Property Through Deed in Lieu of Foreclosure*** - On June 15, 2010, the First Time Homebuyers who owned the property located at 1710 16<sup>th</sup> Street in Eureka became 3 months delinquent on their 1st mortgage and requested the Agency allow a short sale. The Eureka Redevelopment Agency suggested a Deed in Lieu of Foreclosure. The homeowner had lost his employment and was leaving the area to pursue gainful employment, thus was unable to place the property on the market for sale as they would not be in the area and they felt there was no equity in the property for them to gain. As they felt they were upside down in their home, they agreed to a Deed in Lieu of Foreclosure. The City acquired ownership on June 15, 2010. The property has been cleaned, rekeyed, and maintained, and will be available for relocation of an existing major rehabilitation project property owner. Upon completion of the relocation the property may be offered to a First Time Homebuyer or to the public for sale.
- ◆ ***Agency Acquisition of Property at 2315 Pine Street, Eureka*** – The First Time Homebuyer of this property was delinquent with first mortgage payments and the Agency filed foreclosure and acquired the property on August 20, 2010 due to a lack of a buyers at the Trustee's Sale. The "Trustee's Deed Upon Sale" was recorded on 9-28-2010 transferring ownership to the Eureka Redevelopment Agency. The First Mortgage lien holder was paid in full by the Agency and the property is now under Agency ownership. The tenants are to sign an "Agreement Regarding Vacating Property" and are to vacate the residence by 1-31-11, upon which the Agency will offer the property for sale "as is".

- ◆ ***Annual Monitoring of Loan Term Compliance for All First Time Homebuyer Program Borrowers, Owner Occupied Rehabilitation loans, and Rental Rehabilitation Loans.*** All loans are monitored annually, after the first of the year, for program compliance (i.e. property taxes current, owner occupancy on single family rehabilitation and homebuyer loans, affordable rents, tenant occupancy, and income verification for new tenants on rental properties with required covenants). Insurance monitoring is provided by AmeriNational Community Services, a third party vendor.

## HOUSING/NEIGHBORHOOD UPGRADE ACTIVITY

- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation*** – Of the \$50,000 budgeted for the LOCAL owner occupied rehabilitation loan program for FY 2010-11, none of the funds have been expended. One loan in the amount of \$50,000.00 is available. One loan was completed which was funded in February 2010. These funds are reserved for moderate income households who are not located within the Low and Moderate Income Housing Fund target area, thus requiring LOCAL funding. There are currently five LOCAL owner occupied rehabilitation loans and one rental rehabilitation loan remaining to be monitored with revenue generated into this account only upon repayment. Therefore, it is critical to limit the number of grants in the future and to save the repayments to be used for loans which can be repaid.
- ◆ ***Low and Moderate Income Housing Fund/Owner Occupied & Rental Rehabilitation*** –Although, \$300,000 was budgeted for owner occupied loans, these funds are being used to provide up-front costs to process CalHome rehabilitation loans as they are only repaid by the CalHome Program upon completion of the rehabilitation. Therefore, at the end of the fiscal year, these funds should be available for use in next year's budget. The waiting list consists of six owner occupied rehabilitation applicants and seven applicants who have requested rental rehabilitation.
- ◆ ***Paint Up/Fix Up Program*** –\$25,000 was budgeted for FY 2010-11 from the LOCAL fund, and an additional \$25,000 was budgeted from the Low and Moderate Income Housing fund. The program provides grants of up to \$2,500 for qualified moderate to low income households and landlords who rent to qualified income eligible tenants for exterior repairs to the residence. It is anticipated that the LOCAL funds will not always be available for future grants, therefore, staff may seek other funding sources in the future for grants (perhaps CDBG funds to low income homeowners only city wide). The Earthquake in January 2010 prompted emergency grants expenditures for repairs. Those applicants with Building Department red tags were given priority. All others were added to the waiting list. There are currently 93 applicants on the waiting list. To date, two LOCAL grants totaling \$5,000 was spent and three LMIHF grants totaling \$6,750.
- ◆ ***Dumpsters*** - The City, in cooperation with Eureka City Garbage, provides free dumpsters to neighborhoods upon request (based upon need). Eureka City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. Eleven dumpsters have been provided to the community free of charge since July 1, 2010, and 19 free dumpsters remain until January 1, 2012 when 20 additional dumpsters will be available.
- ◆ ***Senior Home Repair Program*** – In FY 2010-11 the City appropriated \$10,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the “Senior Home Repair Program”. These grants provide small home repairs to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. As of December 31, 2010, approximately \$5,536 was expended to assist 45 seniors with small repairs.
- ◆ ***Wheelchair Ramp Grant Program*** – This grant program provides funding per eligible wheelchair ramp project from \$2,500 for moderate income households and up to \$3,500 for low income households. For Fiscal Year 2010-11, \$10,000 has been budgeted for installation of wheelchair ramps, graffiti kit costs, and dumpster costs.

- ◆ ***Graffiti Clean Up Program*** - The City, in cooperation with Shafer's Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the Eureka city limits. The kits are available to eligible property owners at \$5 per kit and consists of 1 quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign. As of July 1, 2010 one kit has been issued.

## **AFFORDABLE RENTAL HOUSING ACTIVITY**

- ◆ ***Greyhound Hotel Project/Jack Freeman:*** Jack Freeman, the owner of the "Greyhound Hotel" located at 420 3rd Street had requested \$450,000 in Agency funding from Low and Moderate Income Housing funds for the rehabilitation and conversion of the existing single resident occupancy (SRO) units on the 2nd and 3rd floors of the structure, to 11 self contained apartment units. The application was never complete and the owner withdrew after fire damage to his building (which he is repairing with his insurance proceeds and personal financing). He may seek additional funding for the "May Motel" affordable housing project (next door to the Greyhound Motel) which would incorporate earthquake seismic retrofit funds, rehabilitation funds, relocation funds, lead based paint mitigation, historic review, possible façade grant, and affordability covenants for 25 years. The owner has been notified that Low and Moderate Income Housing Funds will not be available in Fiscal Year 2010-2011, but HOME Program Income Funds may be available.

## **TRANSITIONAL HOUSING ACTIVITY**

- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility—***Redevelopment staff continues to monitor this Community Development Block Grant funded project.

On July 17, 2008, the City of Eureka received notification that Eureka had been awarded a conditional commitment of additional grant funds in the amount of \$1,500,000 from the FY 2008/2009, General Allocation of the State Community Development Block Grant (CDBG) Program for the North Coast Veterans Resource Center. \$1 Million will be used to assist the North Coast Veterans Resource Center (the "NCVRC") in the financing of Phase II of the rehabilitation of a Veteran's Transitional Housing facility in Eureka, and \$500,000 will assist the Veterans in providing additional program services. The City of Eureka has previously secured CDBG grant funding for the Veteran's project in the amount of \$201,000 which was used to assist the Veteran's in the acquisition of the facility site. The center will create 34 new beds for homeless Veterans.

The City has met all Special Conditions of the grant standard agreement and have received approval from the State for Release of Funds. Construction is underway. Anticipated project completion date is March 2011.

- ◆ ***Humboldt Housing & Homeless Coalition's Request for Consultant Services*** - On July 12, 2010, the Humboldt Housing & Homeless Coalition requested \$4,500 for the consultant fees to Home Base for writing the 2010 Continuum of Care Application to HUD. The Housing Advisory Board reduced the funding authorization to \$2,000 due to lack of funds from the State "take" to balance the State's budget.
- ◆ ***Alcohol & Drug Care Services 1742 J Street, Eureka Transitional Housing Facility*** – The Housing Advisory Board on May 10, 2010, authorized the temporary suspension of the use of the facility at 1742 J Street as a transitional housing facility until the Community Development Block Grant funding can be awarded for FY 2010-2011. The facility will temporarily house income qualified graduates or employees of Alcohol & Drug Care Services until the funding is in place to continue transitional housing anticipated on June 30, 2010. Tenant occupancy reports were received in July 2010 to reflect compliance with the proper use.

## DEFAULTS/FORECLOSURES

- ◆ **Default/Foreclosures** - As of December 31, 2010, there are currently three loans in default, as one loan was paid in full and two defaults were brought current. All current default are First Time Homebuyer Program loans.
  - Two properties were acquired through default/foreclosure by the Agency.
  - One property was sold and the loan repaid as it was no longer owner occupied.
  - Two property owners were in default for nonpayment of first mortgage loan, but brought first mortgage payments current and are current to date.
  - First Time Homebuyer passed away and son is trying to acquire title by transferring property into his name.

## CDBG-PROGRAM INCOME RELOCATION

- ◆ **Relocation** - The property owner of 1135 McCullens Avenue in Eureka received a Building Department "Notice to Abate" and was unable to fund required repairs. As an option to a "Receivorship" for rehabilitation, the Borrower was qualified as an eligible CalHome and CDBG Program Income loan recipient. Borrower has been approved for a \$35,000 CalHome and \$50,000 CDBG-PI rehabilitation loan to complete substantial rehabilitation of the existing residence. Due to these substantial repairs to this home, she was authorized for a temporary relocation grant of up to \$5,000.00 and an Agency owned property to temporarily relocate to until completion of the anticipated rehab project on June 1, 2011.

## HOUSING ADVISORY BOARD ACTIVITY

- ◆ **Housing Advisory Board**—The Board held two meetings on July 12, 2010, to administer the approximately \$2.04 million in Redevelopment Low and Moderate Income Housing funds and various other State Grant programs. Among the accomplishments, the HAB continues to upgrade the City's housing stock by providing low interest loans to low income residents through the Housing Rehabilitation loan program, monitoring the administration of the First Time Homebuyer Program, completing the development and sale of the 7<sup>th</sup> Street Villas Condominiums, Senior Home Repair Program, Rental Housing Program, Wheelchair Ramp Grant Program, the implementation of the Housing Element and Implementation Plan, Lead Based Paint Hazard Reduction Grant program, Temporary Relocation, CALHOME, general loan monitoring of approximately 149 loan files, and other general business related to loan and grant implementation.

### July 12, 2010 Regular Board Meeting:

- *Housing Element Status Update*
- *Werth - CDBG Deferred Rehab Loan Approval*
- *Reinsmith - CalHome Deferred Rehab Loan Approval*
- *Humboldt Housing & Homeless Coalition - Request for Funds Authorization of \$2,000*
- *Proposed FY 2010-2011 Budget Discussion*
- *Housing Objectives and Achievements FY 2009-2010*
- *Amendment to Extend Umpqua's Agreement to Provide First Mortgage Loans as part of the Agency's First Time Homebuyer Loan Program for FY 2010-2011*

### October 11, 2010 Regular Board Meeting:

- *CDBG-PI \$50,000 Rehabilitation Loan & \$5,000, CDBG-PI Temporary Relocation Grant-Swanson*
- *LMIHF First Time Homebuyer Loan Subordination and Loan Modification: Ashley Ipock*
- *Alcohol & Drug Care Services Facility Update: 1742 J Street, Eureka*
- *Education Item: Housing Rehabilitation Program Residential Anti-Displacement & Temporary Programs*



## HOUSING ADVISORY BOARDMEMBERS

- ◆ **Boardmembers** - The Housing Advisory Board is to have seven members and a majority vote (4 member unanimous vote) is required to take action on all items before the Housing Advisory Board. Due to the election of Housing Advisory Boardmember Lance Madsen to the Eureka City Council, there are now three vacancies on the Board with only three members currently seated. The Mayor is currently looking for an eligible member of the public to sit on the Board as he is aware no further action can take place until we have a fourth boardmember. One loan is pending approval at the end of February 2011.

## ADDITIONAL PUBLIC INVOLVEMENT

### STAFF TRAINING

- ◆ **2010 CDBG & HOME CONFERENCE: Renewing California Communities with CDBG and HOME, September 15-17 in Sacramento** - Staff attended this very informative workshop and learned about HOME, CDBG, & CalHome program requirements, differences, benefits, changes in policy, challenges, monitoring, Lead Based Paint overlays, conflict of interest, procurement, and program income.

## HOUSING PROGRAM MARKETING

- ◆ **Marketing** –Once a year, the Agency mails marketing packets to a list of public offices, schools, agencies, and media. This year, because of the deadline for use of funds for the CalHome program by June 28, 2011, the Agency proposes radio ads from November-January to advertise for the remaining 5-6 CalHome rehabilitation loans (which must be completed by June 28, 2011) and to create a waiting list of applicants for the next fiscal year's owner occupied rehabilitation loans. The benefits of the Housing Programs are listed in the publication, "Humboldt Kid's Digest" and the "Senior Digest". The Time Standard publication for advertising was not published as funds were limited from the "State Take" of Redevelopment Agency funds in FY 2009-2010.